CHC Office of Institutional Effectiveness, Research and Planning
Research Calendar

Task	Due Date	June	July	August	September	October	November	December	January	February	March	April	May
ACCJC Annual Report	30-Mar										■		
Ad-hoc Projects		■	■	■	■	■	■	■	■	■	■	■	■
ARCC/AB1417													
Conduct ARCC Self-Assessment Research		■	■	■									
Present to the SBCCD Governing Board					■								
Review data and resubmit if necessary	1-Dec						■						
Send minutes to CO of Governing Board Presentation	15-Mar										■		
Databases													
Update MIS Data			■	■					■				
Update Accuplacer Assessment Data (and on as needed basis)											■	■	
Update National Student Clearinghouse (NSC) Transfer Data			■	■									
Update Grades Data used for EMP and PPR		■											
Enrollment Fact Sheets (After Census)					■					■			
Grants													
Title V Annual Performance Reports							■	■					
Title V Eligibility Application							■	■					
STEM Performance Reports							■	■					
Perkin's (VTEA)													
Perkin's (VTEA) Survey in all SAM B, C, or D courses (Send out on Census)					■					■			
Support review of Core Indicator data and check for corrections										■	■	■	
Support collection and reporting of additional data and outcomes										■	■	■	
Federally Mandated Reporting													
IPEDS													
Fall Collection: Institutional Characterisics, Competitions, & 12-month enrollment	20-Oct				■	■							
IPEDS: Winter Collection: HR, Financial Aid	26-Jan							■	■				
IPEDS: Spring Collection: Graduation Rates and 200% Graduation Rates	11-Apr							■	■	■	■	■	

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Gainful Employment (GE)													
GE Annual Data available on Data on Demand for Reporting (Check Data)	27-Sep			■	■								
Annual Data Submission Reporting (SBCCD DCS)	1-Oct			■	■								
GE Disclosure Information - On-time Completion and Job Rates	1-Oct			■	■								
Cal Grant "Qualifying Institution"													
California Licence Examination Passage Rates	1-Sep		■	■									
Matriculation													
Upldate student placement results report			■										
Make Changes to Placement Rules/Background Measures if Needed						■					■		
Planning													
Educational Master Plan													
Update the Program Highlights		■	■	■	■								
Update the QEIs		NSC, CO First File, & Colleague									ARCC	ARCC	
Review Mission, Vision, and Values (Every 5 Years - 2013, 2018, etc.)					■	■	■	■	■	■	■	■	■
Planning and Program Review / Annual Review													
Update all data		■	■	■									
Support requests for additional information					■	■	■	■	■	■			
PPR Process Evaluation Survey												■	■
Update/Revise PPR Web Tool													■
Campus Climate Surveys													
Employee (Every even numbered year.)	Fall				■	■							
Student (Every even numbered year)	Spring									■	■	■	
CCSSE (Odd numbered years)	Spring									■	■	■	
Committee Self Evaluations	Spring										■	■	■
Did you Know? (First of the month.)					■	■	■	■	■	■	■	■	■
ORP Web Page - Updated on ongoing basis		■	■	■	■	■	■	■	■	■	■	■	■
Professional Development for Campus Community		■	■	■	■	■	■	■	■	■	■	■	■
SLOs/SAOs support		■	■	■	■	■	■	■	■	■	■	■	■
Validation of Data Integrity		■	■	■	■	■	■	■	■	■	■	■	■