

**CHC Foundation
Board of Directors Meeting**

**Thursday June 5, 2025
Crafton Hills College – Roadrunner Cafe**

<input type="checkbox"/> Phong Nguyen (Pres)	<input type="checkbox"/> James Cortz	<input type="checkbox"/> Mike Smith	<input type="checkbox"/> Michelle Riggs
<input type="checkbox"/> Amy Minjares (1 st VP)	<input type="checkbox"/> Gloria Harrison	<input type="checkbox"/> Mark Snowwhite	<input type="checkbox"/> Carrie Audet
<input type="checkbox"/> David Avila (VP)	<input type="checkbox"/> Alicia Gyllenhammar	<input type="checkbox"/> Rosaura Solis-Parsons	<input type="checkbox"/> Brent Hunter
<input type="checkbox"/> Wynona Duvall (VP)	<input type="checkbox"/> Chris Markarian	<input type="checkbox"/> Lillian Vasquez	<input type="checkbox"/> Ericka Paddock
<input type="checkbox"/> Barbara Smith (VP)	<input type="checkbox"/> William Nassar	<input type="checkbox"/> Natalie Lopez (AS Pres)	<input type="checkbox"/> Delmy Spencer
<input type="checkbox"/> Leslie Wessels (VP)	<input type="checkbox"/> Colin Northcutt	<input type="checkbox"/> Karen Peterson (CS Pres)	<input type="checkbox"/> Keith Wurtz
<input type="checkbox"/> June Yamamoto (VP)	<input type="checkbox"/> Robert Pettiford	<input type="checkbox"/> Jared Shaw (SS Pres)	<input type="checkbox"/> Cyndie St. Jean
<input type="checkbox"/> Kevin Horan (Sec)	<input type="checkbox"/> Celeste Reid	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Mike Strong (CFO)	<input type="checkbox"/> Rich Sessler	<input type="checkbox"/>	<input type="checkbox"/>

Mission Statement: The Crafton Hills College Foundation is dedicated to cultivating meaningful relationships and raising funds that remove barriers, enhance opportunities, and empower students to strengthen our community.

TOPIC	DISCUSSION	FURTHER ACTION
Call to Order	<p>Individual photos at 3:45. Group photo at 4 p.m.</p> <p>Phong Nguyen, Foundation President – Welcome and opening remarks.</p> <ul style="list-style-type: none"> • Thank you to Meridyth McLaren for her service as Academic Senate appointed director for the 24-25 year. • Thank you to William Nassar for his over 15 years of dedicated service on the Foundation Board from December 9, 2010, to June 30, 2025. 	
Ice-Breaker	Amy Minjares	
Presentation	Overview Foundation - Michelle Riggs	
New Business	<p>a. Consideration to approve re-election of foundation directors to 3-year terms - expiring June 30, 2028 (may entertain motion to elect full-slate).</p> <p>Gloria Harrison, Lillian Vasquez, Phong Nguyen, Celeste Reid, David Avila.</p> <p>b. Consideration of election of officers (may entertain motion to elect full slate).</p> <p>President – Amy Minjares</p> <p>1st Vice President – Wynona Duvall</p> <p>Vice Presidents - David Avila, James Cortz, Barbara Smith, Leslie Wessels, June Yamamoto</p> <p>Secretary - Kevin Horan</p> <p>Chief Financial Officer - Mike Strong</p> <p>Immediate Past President - Phong Nguyen</p> <p>d. Consideration of appointment of voting directors.</p> <p>Natalie Lopez – Academic Senate President</p> <p>Karen Peterson – Classified Senate President</p>	

	<p>Jared Shaw – Student Senate President</p> <p>f. Consideration of committee membership appointment for 2025-2026.</p> <p>Executive Committee – Amy Minjares, Phong Nguyen, Wynona Duvall, Barbi Smith, Leslie Wessels, June Yamamoto, David Avila, Mike Strong, Kevin Horan.</p> <p>Finance Committee – Mike Strong, Amy Minjares, Gloria Macias Harrison, Colin Northcutt, Mark Snowwhite, Rosaura Solis-Parsons.</p> <p>Alumni Committee – David Avila, Celeste Reid, Rich Sessler, Michael Smith, Lillian Vasquez.</p> <p>Gala Committee – Phong Nguyen, Amy Minjares, Barbara Smith, June Yamamoto, Leslie Wessels, Alicia Gyllenhammer, Christopher Markarian, Rich Sessler, Mark Snowwhite, Karen Peterson.</p> <p>Scholarship Committee – Wynona Duvall, Barbara Smith, Leslie Wessels, James Cortz, Alicia Gyllenhammer, Michael Smith, Chris Markarian, Robert Pettiford, Lillian Vasquez.</p>	
Consent Agenda	<p>The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or guest in attendance may request that any item be removed from this section and considered individually to allow discussion.</p> <ol style="list-style-type: none"> Approve Minutes of the 3-20-25 meeting. Accept the resignation of Greg Wessels effective May 12, 2025, and express gratitude for his service as a Foundation Director since September 2021. Accept the written financial reports submitted by Mike Strong, including the adoption of the 2025–2026 budget. Approve the gift agreement to name the event center located in Building 3 at Crafton Hills College as the Barbara L. Smith Event Center. Approve the gift agreement to name the music room located in the new Finkelstein Performing Arts Center as the Elaine S. Rosen Music Room. Accept signed and updated director agreements, conflict of interest and whistleblower forms from foundation directors. Approve contract for audit and 990 preparation FY end 6-30-2025 through FY end 6-30-27 with Eadie Payne. Approve continued contract with Brent Hunter for major 	

	and planned giving consulting services through 6-30-25. i. Accept donations \$2,500 and above:				
<i>Date</i>	<i>Donor</i>	<i>Fund</i>	<i>Amount</i>		
3/25/25	Elaine Rosen	PA Endowment	\$15,000		
4/24/25	Schools First CU	PC/Gala/Schol	\$4,500		
5/1/25	Forrest Greek	Resp/CDC/Fire Schol	\$4,000		
5/5/25	Car Wash	Fire Academy 112	\$2,525		
5/7/25	Tilden Coil	PC/Gala	\$2,500		
4/14/25	Car Washes	Fire Acad 109, 110, 111	\$9,284		
Reports	a. Crafton Hills College- Kevin Horan				
Upcoming Dates	a. Next Full Board Meeting – Thursday, September 4, 2025, at 4 p.m.				
Adjournment	a. Phong Nguyen, Foundation President – Closing remarks.				

SAVE-THE-DATE: Upcoming Foundation Events

- **July 31, 2025:** 5pm – President’s Circle Champagne Toast and Naming of Barbara L. Smith Event Center
- **August 6, 2025** – 5pm – President’s Circle Champagne Toast and Naming of the Elaine S. Rosen Music Class
- **August 14, 2025** – 10am – Scholarship Reception in Barbara L. Smith Event Center
- **September 19, 2025** – 1pm – Public Grand Opening of the new Finkelstein Performing Arts Center

Upcoming Foundation Meetings

- **July 17 (Thursday):** 4pm – Finance Committee, CCR-247
- **July 29 (Tuesday):** 4pm – Alumni Committee Meeting, CCR-247
- **August 4 (Monday):** 8am – Executive Committee Meeting, CCR-233
- **August 12 (Monday):** 9am – Gala Committee Meeting, TBD
- **August 28 (Thursday):** 8am – Scholarship Committee Meeting, TBD