

CHC Foundation Board of Directors Meeting MINUTES		Thursday December 5, 2024 4:00 p.m. La Quinta Inn & Suites, Yucaipa	
<div> <div> <div>■ Phong Nguyen (Pres)</div> <div>□ Amy Minjares (1st VP)</div> <div>■ David Avila (VP)</div> <div>■ Wynona Duvall (VP)</div> <div>■ Barbara Smith (VP)</div> <div>■ Leslie Wessels (VP)</div> <div>■ June Yamamoto (VP)</div> <div>■ Kevin Horan (Sec)</div> </div> <div> <div>■ Mike Strong (CFO)</div> <div>□ James Cortz</div> <div>□ Alicia Gyllenhammer</div> <div>□ Gloria Harrison</div> <div>■ Chris Markarian</div> <div>■ William Nassar</div> <div>□ Robert Pettiford</div> <div>□ Celeste Reid</div> </div> <div> <div>■ Rich Sessler</div> <div>□ Mike Smith</div> <div>■ Mark Snowwhite</div> <div>■ Rosaura Solis-Parsons</div> <div>■ Lillian Vasquez</div> <div>■ Greg Wessels</div> <div>■ Meridyth McLaren (AS Pres)</div> <div>■ Karen Peterson (CS Pres)</div> </div> <div> <div>■ Michelle Riggs</div> <div>■ Carrie Audet</div> <div>■ Brent Hunter</div> <div>□ Ericka Paddock</div> <div>□ Delmy Spencer</div> <div>□ Keith Wurtz</div> <div>□ Thalia Radillo (SS Pres)</div> </div> </div>			
TOPIC	DISCUSSION	FURTHER ACTION	
Call to Order	<p>Meeting called to order by Dr. Phong Nguyen, Foundation President at 4:00 p.m.</p> <p>Dr. Phong asked that all board members introduce themselves as we have one new board member up for consideration of appointment.</p>		
Presentation	<p>CHC Respiratory Care student, Lindsey Parra, spoke about the respiratory care program. She provided a lot of facts:</p> <ul style="list-style-type: none"> • The program is 2 years full time. • Includes 92 credit units. • Includes hands on learning including patient assessments. • There are several pre-requisites that must be completed before enrolling in program. • The demanding nature of the courses are challenging, especially to finances as work schedules are difficult to maintain. • Very high book costs (\$480 online books or \$1000 for hard copies) • Background check \$150.00 • Miscellaneous equipment \$200.00 • Seniors have approximately \$1700 fees that includes practice exams and license exam fees. • CHC has a 91% retention rate (national average is 71%) 		
New Business	<p>a. Approve Colin Northcutt as Foundation Director term expiring 06/30/26.</p> <p>Colin Northcutt is a partner with the law firm Lester, Cantrell & Krauss, LLP. He specializes in trust and estate litigation. He lives in Redlands.</p> <p>Motion to approve made by Mark Snowwhite. Motion seconded by Chris Markarian Motion was unanimously approved.</p>		

	<p>b. Accept Governance Letter, approve audit and 990s for fiscal year end 06/30/24.</p> <p>Mike Strong indicated that the Foundation met with Eadie Payne, LLP to conduct our audit. They issued an unmodified opinion with the audit. We have total assets over 7 million dollars. The 990s are tax forms that we must submit each year because we are a 501c3 non-profit. We received them late and Michelle sent out in an email to the board members on Monday. We reviewed them earlier this week and had Celeste review them as well. She is the Chief Financial Officer for the City of Calimesa. We had one question, reviewed with Eadie Payne and one revision will be made in the section on reports on salaries for public employees.</p> <p>Motion to approve by David Avila Motion seconded by Wynona Duvall Motion was unanimously approved</p> <p>c. Approve Major and Planned Giving contract with Brent Hunter ending 06/30/24.</p> <p>The contract period is October 24, 2024, to June 30, 2025. The maximum billable hours will not exceed 44 hours per month.</p> <p>Motion to approve by Barbie Smith. Motion seconded by Mark Snowwhite Motion unanimously approved.</p> <p>d. Approve contract with Dreamscape Event Productions for 10/16/25 fundraising event.</p> <p>The Foundation decided to contract with another firm for our upcoming Gala. Josh will be attending a lot of our events this year to get to know all the board members and donors. Michelle met with Darren, and he is aware we are contracting with a new firm. He is 100% supportive and available if we want to use his services again in the future.</p> <p>Motion to approve by David Avila. Motion seconded by Chris Markarian Motion unanimously approved.</p>																	
Consent Agenda	<p>Consent Agenda:</p> <p>a. Approve minutes of the 09/05/24 meeting.</p> <p>b. Approve naming of Terrace on 2nd floor of PSAH as Paul & Joann Barich Terrace as agreed upon in gift agreement signed 09/05/24.</p> <p>c. Approve written finance report (budget and investment 12/5/24)</p> <p>d. Accept donations \$2,500 and above:</p> <table><tr><th>Date</th><th>Donor</th><th>Fund</th><th>Amount</th></tr><tr><td>9/19/24</td><td>SBCCD</td><td>YES Scholarship</td><td>\$30,000.00</td></tr><tr><td>9/23/24</td><td>Foundation CCC</td><td>Fire Relief Grants</td><td>\$10,000.00</td></tr><tr><td>9/25/24</td><td>Kiwanis Redlands</td><td>Scholarships</td><td>\$3,000.00</td></tr></table>	Date	Donor	Fund	Amount	9/19/24	SBCCD	YES Scholarship	\$30,000.00	9/23/24	Foundation CCC	Fire Relief Grants	\$10,000.00	9/25/24	Kiwanis Redlands	Scholarships	\$3,000.00	
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	9/30/24	Michael Raley	Raley Endowment	\$11,000.00	
	9/30/24	Edison	Fire Match	\$25,000.00	
	10/14/24	Diane Pfahler	Scholarships	\$5,000.00	
	10/15/24	IECF – San Manuel	Pass-through Scholarship	\$3,000.00	
	10/15/24	Elaine Rosen	Paralegal Program	\$10,000.00	
	10/31/24	Edison	STEM Scholarships	\$25,000.00	
	10/21/24	Forrest Greek	Endowment	\$4,000.00	
	11/15/24	Leslie Wessels	New Endowed Scholarship	\$5,000.00	
	11/20/24	Paul & Joann Barich	Fire Academy	\$100,000.00	
	11/21/24	Katherine Wright	Thornton Scholarship	\$10,000.00	
	11/21/24	Magnon Foundation	Paramedic Program	\$5,000.00	
	Motion to approve made by: Barbie Smith Motion seconded by: Mark Snowwhite Motion was unanimously approved.				
Upcoming Dates	Next full Board Meeting – Thursday, 03-06-25 at 4:00 p.m. Other Foundation Meetings: <ul style="list-style-type: none"> • 01-06-25 at 8:00 a.m. – Executive Committee Meeting • 01-28-25 at 4:00 p.m. – Alumni Committee Meeting • 02-03-25 at 8:00 a.m. – Executive Committee Meeting • 02-20-25 at 4:00 p.m. – Finance Committee Meeting Other Campus events: <ul style="list-style-type: none"> • 12-6-24 at 8:00 p.m., 12-7-24 at 8:00 p.m., 12-8-24 at 2:00 p.m. – The Great Gatsby – Finkelstein Performing Arts Center • 12-07-24 at 6:00 p.m. – Redlands Christmas Parade • 12-12-24 at 6:00 p.m. – Fire Academy Graduation • 12-14-24 at noon – Yucaipa Christmas parade • 12-16-24 at 5:00 p.m. – Respiratory Care Graduation • 12-19-24 at 6:00 p.m. – EMT Graduation • 01-17-25 at 6:00 p.m. Paramedic Graduation 				
Adjournment	a. Phong Nguyen, Foundation President – Closing remarks. b. Meeting was adjourned at 4:55 p.m.				