

# CHC Foundation Board of Directors Quarterly Meeting

Thurs., March 3, 2022  
4:00p.m. – 5:30p.m.  
**ZOOM**

**Attendees:**

- |  |   |   |  |
|--|---|---|--|
| <input checked="" type="checkbox"/> Phong Nguyen (Pres.) | <input checked="" type="checkbox"/> Sam Irwin             | <input checked="" type="checkbox"/> Greg Wessels            |  |
| <input checked="" type="checkbox"/> Amy Minjares (VP)    | <input checked="" type="checkbox"/> William Nassar        | <input checked="" type="checkbox"/> Leslie Wessels          | <b><u>Crafton Staff:</u></b>   |
| <input checked="" type="checkbox"/> Kevin Horan (Sec.)   | <input type="checkbox"/> Tommi Ng                         | <input checked="" type="checkbox"/> June Yamamoto           | <input checked="" type="checkbox"/> Carrie Audet (staff)                 |
| <input checked="" type="checkbox"/> Mike Strong (CFO)    | <input checked="" type="checkbox"/> Rosaura Solis-Parsons | <input checked="" type="checkbox"/> Brandi Bailes-AS Pres   | <input checked="" type="checkbox"/> Ericka Paddock (staff)               |
| <input checked="" type="checkbox"/> Denise Allen         | <input checked="" type="checkbox"/> Col. David Raley      | <input type="checkbox"/> Brandice Mello-CS Pres             | <input checked="" type="checkbox"/> Michelle Riggs (staff_               |
| <input checked="" type="checkbox"/> Ray Casey            | <input checked="" type="checkbox"/> Barbara Smith         | <input checked="" type="checkbox"/> Madeleine Boone-SS Pres | <input checked="" type="checkbox"/> Delmy Spencer (staff)                |
| <input checked="" type="checkbox"/> Wynona Duvall        | <input checked="" type="checkbox"/> Mike Smith            | <input type="checkbox"/>                                    | <input checked="" type="checkbox"/> Cyndie St. Jean (staff)              |
| <input checked="" type="checkbox"/> Donna Ferracone      | <input checked="" type="checkbox"/> Mark Snowwhite        | <input type="checkbox"/>                                    | <input type="checkbox"/> Keith Wurtz (staff)                             |
| <input checked="" type="checkbox"/> Damian Garcia        | <input checked="" type="checkbox"/> Lillian Vasquez       | <input type="checkbox"/>                                    | <input checked="" type="checkbox"/> Gio Sosa (staff)                     |
| <input type="checkbox"/> Gloria Harrison                 | <input type="checkbox"/> Robert Visconti                  |   | <input checked="" type="checkbox"/> Brent Hunter<br>Guest<br>John Spevak |

TOPIC	DISCUSSION	FURTHER ACTION
Date/Time	Thursday, March 3, 2022 at 4:00 p.m. via ZOOM.	
Call to Order & Opening Comments	Meeting called to order by Dr. Phong Nguyen at 4:01 p.m.	
Consent Agenda	<p>Consent Agenda:</p> <ul style="list-style-type: none"> <li>a. Approve minutes of the 12-17-21 meeting</li> <li>b. Approve 990's and Audi for FY end 6-30-21</li> <li>c. Approve contract with Good Steward Accounting Services</li> <li>d. Accept donations \$2,500 and above: <ul style="list-style-type: none"> <li>• \$284,234.00 – CHC Student Senate 02/17/21 New Endowment Account</li> <li>• \$20,000.00 – William and Paula Aborn 12/21/21 442-Ahlborn Endowment Fund</li> <li>• \$8,374.00 – IECF 12/20/21 703-Community Foundation Fund</li> <li>• \$5,000.00 – IECF 12/20/21 721-Molly Adams Scholarship</li> <li>• \$4,200.00 – Foundation CCC 01/14/22 736-Osher Scholarship</li> <li>• \$3,000.00 – Donald Averill 01/05/22 858.07-President's Circle 400-Endowment Fund 705-Averill Scholarship</li> <li>• \$3,000.00 – Sara Clopine 12/20/21 858.07 President's Circle 756-Clopine Scholarship</li> <li>• \$3,000.00 – William W. Clopine 12/9/21 756-Clopine Scholarship</li> </ul> </li> </ul> <p>Motion to approve made by: Bill Nassar Motion seconded by: Madeleine Boone</p>	

	Motion was unanimously approved.	
<b>Presentation</b>	<p>Kevin introduced John Spevak from the Collaborative Brain Trust. He is here to get feedback from the CHC Foundation members for the updated CHC Educational Master Plan document. John indicated they are developing two Educational Master Plan documents simultaneously (one for CHC and one for SBVC). These documents will be folded into the SBCCD overall district plan. He asked the CHC board members to discuss what you think is working at CHC? What you think needs improvement? What you want to see in the next plan?</p> <p>Here is a list of items board members discussed without names attached:</p> <ul style="list-style-type: none"> <li>• Commercial pilot license program (SBVC has aviation mechanics courses only)</li> <li>• Need for more vocational type courses</li> <li>• Internships</li> <li>• Workforce training. Our largest private local company need employees with the manufacturing of small connectors. Expand manufacturing/machinist training, mechanical engineering, distribution system logistics</li> <li>• SBVC has a machinist program but to helping Sorenson and pulling students from Calimesa/Beaumont, CHC might also want a machinist program/certificate</li> <li>• Need to support local businesses better</li> <li>• Happy with 4 year degree opportunity at CHC</li> <li>• Need better communication and outreach to tell what CHC has to offer</li> <li>• Need to streamline pathways to degrees and degree transfer</li> <li>• Project management certification program (help with preparing for certifications)</li> <li>• Like the outreach banners in Yucaipa</li> <li>• Like the athletics program</li> <li>• Like the EMP-Fire-Respiratory programs</li> <li>• Need to add medical assistant certificate</li> <li>• Need to add nursing assistant certificate</li> <li>• Upper division STEM courses more flexible</li> <li>• Need to research and apply for more grants</li> <li>• Expand dual enrollment</li> <li>• Hire some of the HS counselors to help us enroll students</li> <li>• Connecting with local businesses for paid internships for our students</li> <li>• Non-profit management courses</li> <li>• California does not have the same good reputation as community colleges in other states – how can we fix that</li> <li>• Paralegal program</li> <li>• Expand police program to CHC (and SBVC)</li> <li>• Support services for mental health issues</li> <li>• Diversity in outreach</li> <li>• Create better process to get events and information to students</li> <li>• Be involved in the community i.e.: chamber of commerce</li> <li>• Make library more accessible to community</li> <li>• Get people to campus to enjoy theater and music performances</li> <li>• Need to create pathways at HS level so HS students are aware of all the wonderful programs offered at CHC</li> <li>• Capital improvement to campus are great/huge value</li> <li>• CHC Foundation is excellent</li> </ul>	

	<ul style="list-style-type: none"> <li>• Expand non-credit course offerings</li> <li>• Need to be very careful to not waste resources and only add programs that will be successful</li> <li>• Still have problem with Redlands HS counselors telling students they need to go to 4 year college</li> <li>• Need more outreach to our community partners i.e. ESRI</li> <li>• Help students learn how to be successfully self-employed</li> <li>• Program to help first generation students/returning adults</li> <li>• Look at 4 year degree programs at CHC programs for fire and police for our students completing 2 year degrees.</li> <li>• Adopt a method campus wide moving out where we are and get to where the students are: more welcome booths, more signage, more financial aid in the middle of campus, more involvement in the community</li> <li>• Still seeing gaps in educational attainment for Hispanic students, native American student and African American students.</li> <li>• Supply Chain management program</li> </ul>	
<p><b>Reports</b></p>	<p>College Update- Dr. Kevin Horan</p> <ul style="list-style-type: none"> <li>• Continuing to evaluate ongoing changes regarding COVID-19 requirement.. Governor Newsome made changes to the mask mandate and the District is in process on how we will implement the new guidelines.</li> <li>• Spring registration is around the corner. We are in the process of implementing Student vaccine mandate now. We have already implemented employee vaccine mandate.</li> </ul> <p>New Projects – Mike Strong</p> <ul style="list-style-type: none"> <li>• Public safety We have completed 50% construction documents Should break ground on the Public Safety Training Center in December 2022 Mike will share renderings at the next meeting</li> <li>• Performing Arts Center PAC is designed and in the approval process Should start construction around the end of the year Will share renderings at the next meeting</li> <li>• Student Lounge In process of designing soft seating areas in our roadrunner café for students. Penninton Designs is working on graphic designs for wallpaper to spruce up student center</li> </ul> <p>Budget Report – Mike Strong</p> <ul style="list-style-type: none"> <li>• \$744,628.60 in checking account</li> <li>• \$61,427.28 in Money Market account</li> <li>• \$3,313,467 in Merrill Lynch Investment</li> <li>• \$151,344 in Community Foundation Endowment</li> <li>• We have just shy of 7% annualized rate of return on Merrill Lynch</li> </ul> <p>Investment Report – Mike Strong</p> <ul style="list-style-type: none"> <li>• Investment Committee met beginning of January and recommended \$420,000 from the checking account be moved to the Merrill Lynch Investment account. The Executive Committee approved this in February and we have begun feathering the funds to Merrill Lynch.</li> <li>• Investment committee will meet again in April to decide if they want to take an additional \$100,000 from the checking account.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Working to improve procedures and accounting and are working with Good Steward Accounting Services, Valerie Vega. We will be transitioning to an improved chart of accounts.</li> </ul> <p>Development – Michelle</p> <ul style="list-style-type: none"> <li>• Working on the 50<sup>th</sup> Anniversary Gala which is on April 21<sup>st</sup>.. Still need more people to register and attend.</li> <li>• Need to get some fun “experience” things to auction off. Sam got Angel tickets. We are especially looking for behind the scenes things that you can’t buy.</li> <li>• April 9, 2022 at 10:30 a.m we will be dedicating the Ahlborn Canyon Hall courtyard, Please come to help us thank them.</li> <li>• Need scholarship readers.</li> </ul>	
<b>Adjournment</b>	Adjourned at: 5:30 p.m.	
<b>Next Board Meeting</b>	June 16, 2022, 4:00 p.m. – in person	