

**CHC Foundation
Board of Directors Meeting**

**Thursday September 17, 2021
Crafton Hills College - Zoom**

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|--|--|--|--|
| <input type="checkbox"/> Phong Nguyen (Pres) | <input type="checkbox"/> Damian Garcia | <input type="checkbox"/> Barbara Smith | <input type="checkbox"/> Brandi Bailes – AS Pres |
| <input type="checkbox"/> Amy Minjares (VP) | <input type="checkbox"/> Gloria Harrison | <input type="checkbox"/> Mike Smith | <input type="checkbox"/> Vacant – CS Pres |
| <input type="checkbox"/> Kevin Horan (Sec) | <input type="checkbox"/> Sam Irwin | <input type="checkbox"/> Mark Snowwhite | <input type="checkbox"/> Madeleine Boone - SS Pres |
| <input type="checkbox"/> Mike Strong (CFO) | <input type="checkbox"/> William Nassar | <input type="checkbox"/> Lillian Vasquez | <input type="checkbox"/> Carrie Audet |
| <input type="checkbox"/> Denise Allen | <input type="checkbox"/> Tommi Ng | <input type="checkbox"/> Robert Visconti | <input type="checkbox"/> Ericka Paddock |
| <input type="checkbox"/> Anthony Abate | <input type="checkbox"/> Rosaura Solis-Parsons | <input type="checkbox"/> June Yamamoto | <input type="checkbox"/> Michelle Riggs |
| <input type="checkbox"/> Ray Casey | <input type="checkbox"/> Col. David E. Raley | <input type="checkbox"/> | <input type="checkbox"/> Delmy Spencer |
| <input type="checkbox"/> Donna Ferracone | <input type="checkbox"/> Linda Roberts-Ross | <input type="checkbox"/> | <input type="checkbox"/> Keith Wurtz |

| TOPIC | DISCUSSION | | | | FURTHER ACTION | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Call to Order | Phong Nguyen, Foundation President – Welcome and opening remarks | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Consent Agenda | <p>The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or guest in attendance may request that any item be removed from this section and considered individually to allow discussion.</p> <p>a. Approve Minutes of the 6-17-21 meeting.</p> <p>b. Appoint Brandice Mello as Classified Senate President as voting member to serve as Appointed Foundation Director to replace Herberth “Alex” Jaco</p> <p>c. Accept recent donations above \$2,500:</p> <table border="1" data-bbox="284 976 1393 1730"> <tr> <td data-bbox="284 976 430 1092">7/27/21</td> <td data-bbox="430 976 706 1092">Foundation for Community Colleges</td> <td data-bbox="706 976 1201 1092">500 - General 804 - Emergency Assistance Fund 730 - Finish Line Scholarship</td> <td data-bbox="1201 976 1393 1092">\$125,000</td> </tr> <tr> <td data-bbox="284 1092 430 1249">8/16/21</td> <td data-bbox="430 1092 706 1249">Nelda Rankin</td> <td data-bbox="706 1092 1201 1249">707 - Leon H. Berger Schol 738 - Marie Lena Wallis Olson Schol 711 - Harry C. Berger Schol 744 - William Rankin Schol</td> <td data-bbox="1201 1092 1393 1249">\$ 60,000</td> </tr> <tr> <td data-bbox="284 1249 430 1333">4/30/21</td> <td data-bbox="430 1249 706 1333">Edison International</td> <td data-bbox="706 1249 1201 1333">786 -Fire Academy Scholarship 500 -Foundation General</td> <td data-bbox="1201 1249 1393 1333">\$ 25,000</td> </tr> <tr> <td data-bbox="284 1333 430 1375">8/11/21</td> <td data-bbox="430 1333 706 1375">David Avila</td> <td data-bbox="706 1333 1201 1375">754 - Avila Scholarship</td> <td data-bbox="1201 1333 1393 1375">\$ 10,000</td> </tr> <tr> <td data-bbox="284 1375 430 1417">8/26/21</td> <td data-bbox="430 1375 706 1417">DLR Group</td> <td data-bbox="706 1375 1201 1417">400 - Endowment Fund</td> <td data-bbox="1201 1375 1393 1417">\$ 5,000</td> </tr> <tr> <td data-bbox="284 1417 430 1533">8/11/21</td> <td data-bbox="430 1417 706 1533">Community College League of California</td> <td data-bbox="706 1417 1201 1533">707 - Leon H. Berger Schol 738 - Marie Lena Wallis Olson Schol</td> <td data-bbox="1201 1417 1393 1533">\$ 4,450</td> </tr> <tr> <td data-bbox="284 1533 430 1648">1/21/21</td> <td data-bbox="430 1533 706 1648">Foundation for Community Colleges</td> <td data-bbox="706 1533 1201 1648">736- Osher Scholarship</td> <td data-bbox="1201 1533 1393 1648">\$ 4,200</td> </tr> <tr> <td data-bbox="284 1648 430 1730">6/9/21</td> <td data-bbox="430 1648 706 1730">OmniTrans</td> <td data-bbox="706 1648 1201 1730">845- Gala Sponsorship 857.05- Roadrunner Rally</td> <td data-bbox="1201 1648 1393 1730">\$ 2,750</td> </tr> </table> | | | | 7/27/21 | Foundation for Community Colleges | 500 - General 804 - Emergency Assistance Fund 730 - Finish Line Scholarship | \$125,000 | 8/16/21 | Nelda Rankin | 707 - Leon H. Berger Schol 738 - Marie Lena Wallis Olson Schol 711 - Harry C. Berger Schol 744 - William Rankin Schol | \$ 60,000 | 4/30/21 | Edison International | 786 -Fire Academy Scholarship 500 -Foundation General | \$ 25,000 | 8/11/21 | David Avila | 754 - Avila Scholarship | \$ 10,000 | 8/26/21 | DLR Group | 400 - Endowment Fund | \$ 5,000 | 8/11/21 | Community College League of California | 707 - Leon H. Berger Schol 738 - Marie Lena Wallis Olson Schol | \$ 4,450 | 1/21/21 | Foundation for Community Colleges | 736- Osher Scholarship | \$ 4,200 | 6/9/21 | OmniTrans | 845- Gala Sponsorship 857.05- Roadrunner Rally | \$ 2,750 | |
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| 8/11/21 | David Avila | 754 - Avila Scholarship | \$ 10,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Updates | <p>a. Crafton Hills College- Kevin Horan</p> <p>b. 50th Anniversary Publication Update – Mark Snowwhite</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Continuing Business | <p>a. Investment Committee – Mike Strong</p> <p>b. Gala Committee – Amy Minjares</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| | <p>c. Development Committee – Mark Snowwhite</p> | |
| <p>New Business – Each item requires motion of approval individually.</p> | <p>a. Approve contract with Brent Hunter Brent worked with us from Nov 2015-June 2019. He organized endowed gifts to name the Henry Stone STEM Success Center, Dr. Daniel Bahner Center for Innovative Teaching & Learning, and Betty Byron Memorial Atrium.</p> <p>Total we paid him: \$145,512 Total gifts cultivated during his time here: \$303,461</p> <p>In addition, he started the Fire Academy Alumni Association and oversaw a Planned Giving Advisory Committee which connected us with estate planning attorneys, CPAs, financial planners, etc. to refer their philanthropic clients to us.</p> <p>He will help us with naming rights to spaces in our new PAC including theatre seats and focus on planned gifts including Charitable Gift Annuities with our retirees and other donors.</p> <p>b. Approve Greg Wessels to term expiring 6/30/2023. Greg spent his career working with foster youth before retiring in 2015 as CEO of Rosemary Children’s Services. He served in Kiwanis clubs for 20 years including roles as President of the Pasadena and Yucaipa clubs. Greg is a member of President’s Circle at CHC. He holds a BS in Pol Sci & Admin from CSULA and MA in Human Services from Columbia Pacific University and often takes classes at Crafton with his new wife Leslie.</p> <p>c. Approve Leslie Wessels to term expiring 6/30/2023. Leslie is a member of Yucaipa Rotary club (for the past 3 years) where she has served as Treasurer and Secretary, and Healing Touch for 6 years also serving as Treasurer. Leslie’s career in education ranged from middle school teacher, college professor of computer science, librarian, and new teacher advisor. She holds a BA and MA in Psych and a Master of Library and Information Science from San Jose State University. Leslie also joined President’s Circle.</p> <p>d. Approve Wynona Duvall as Foundation Director to term expiring 6/30/2023. Wynona is a Yucaipa City Council member, serves as a director and past president of the Calimesa chamber of commerce, board member and volunteer coordinator for Habitat for Humanity of San Gorgonio Pass, and a member of the Yucaipa Calimesa Lions Club.</p> <p>e. Financial update (Budget/Investment) – Mike Strong</p> | |
| <p>Reports</p> | <p>a. Development Report – Michelle Riggs Events planned for this year:</p> <ul style="list-style-type: none"> • #TeamCrafton Appreciation Event. Thursday, 9/30/21, 5:00p.m. – 7 p.m. Escape Brewery - Barrelhouse location • Theatre Performance “Meet the Cast” event Sunday 10/3/21 at 1 p.m. • President’s Circle Event. November. Date, time. location TBD • Theatre Performance “Meet the Cast” event Friday 11/5/21 at 7 p.m. | |

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| | <ul style="list-style-type: none"> • Friends of CHC Foundation Luncheon. Friday, 12/3/21, 11:30 a.m. – 1 p.m. • Foundation Gala & Auction- 50th Anniversary Kick off. 4/21/22 –5:30 p.m. – 9:30 p.m. | |
| Adjournment | | |
| Upcoming Dates | Next Full Board Meeting: December 16, 2021, 4 p.m. | |