

# CHC Foundation Board of Directors Quarterly Meeting

**Thurs., March 18, 2021  
4:00p.m. – 5:30p.m.  
ZOOM**

**Attendees:**

- William Nassar (Pres.)
- Sam Irwin (Vice Pres.)
- Kevin Horan (Sec.)
- Mike Strong (CFO)
- Denise Allen
- Anthony Abate
- Ray Casey
- Donna Ferracone

- Gloria Harrison
- Amy Minjares
- Tommi Ng
- Dr. Phong Nguyen
- Rosaura Parsons
- Col. David Raley
- Linda RobertsRoss
- Barbara Smith

- Mike Smith
- Mark Snowwhite
- Lillian Vasquez
- Robert Visconti
- June Yamamoto
- Brandi Bailes
- Alex Jaco
- Jake Fuller

**Crafton Staff:**

- Carrie Audet (Staff)
- Ericka Paddock (Staff)
- Michelle Riggs (Staff)
- Delmy Spencer (Staff)
- Keith Wurtz (Staff)
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TOPIC	DISCUSSION	FURTHER ACTION
<b>Date/Time</b>	Thursday, March 18, 2021 at 4:00 p.m.	
<b>Call to Order &amp; Opening Comments</b>	Meeting called to order by Bill Nassar at 4:00 p.m.	
<b>Consent Agenda</b>	<p>Consent Agenda:</p> <ul style="list-style-type: none"> <li>a. Approve minutes of the 12-17-20 meeting</li> <li>b. Approve Audit and 990s for Fiscal Year ending 6-30-20</li> <li>c. Approve contract with Ray Ashworth to prepare audit and tax returns for fiscal year ending 6-30-21</li> <li>d. Accept donations:               <ul style="list-style-type: none"> <li>• \$3,000 Diane Pfahler – scholarships 12-8-20</li> <li>• \$13, 216 IECF – scholarships 12-21-21</li> <li>• \$10,000 Elaine Rosen – unrestricted endowment 12-21-21</li> <li>• \$3,000 Sara Clopine – Scholarship and President’s Circle 1-20-21</li> <li>• \$11,494 Pepsi – unrestricted 1-20-21</li> <li>• \$2,516.57 Lockwood Engineering – scholarship 1-20-21</li> </ul> </li> </ul> <p>Motion to approve made by: Brandi Bailes            Motion seconded by: Mark Snowwhite            Motion was unanimously approved.</p>	
<b>Continuing Business</b>	<p><b>Development Committee:</b> Dr. Phong Nguyen</p> <ul style="list-style-type: none"> <li>• The Development Committee continues to work very hard</li> <li>• Money raised to date is \$80,296.85</li> <li>• Number of gifts received s 144</li> <li>• Total donors 124</li> <li>• Committee calls have brought in \$38,915.20 so far</li> <li>• Have obtained 46% of our goal of \$175,000</li> <li>• 81 members in President’s Circle</li> </ul> <p><b>Gala Committee:</b> Amy Minjares</p>	

	<ul style="list-style-type: none"> <li>• Fundraising goal for gala is \$100,000</li> <li>• Virtual event on 5-6-21, 4:00-5:00 p.m.</li> <li>• “Light the Way” is the theme</li> <li>• KVCR has let us use their studio. There will be two live hosts: Amy Minjares and Scott Ward. There will also be some pre-recorded segments</li> <li>• Free to attend</li> <li>• Sponsor Student Wall will be available prior to the event includes opportunity drawings</li> <li>• How you can help? Find sponsors Attend and pledge your President’s Circle membership Invite your network</li> <li>• Registration link on website next week and will be emailed out</li> </ul>	
<p><b>College Update</b></p>	<p>Dr. Horan gave a college update:</p> <ul style="list-style-type: none"> <li>• The district announced that we will continue remote format for both summer and fall semesters. We will open campus slowly.</li> <li>• The goal for fall is having limited lab activities on campus and explore in-person classes that comply with Covid restrictions.</li> <li>• Dr. Nguyen partnered with CHC and made vaccines available to all in the district.</li> </ul> <p>Dr. Horan provided the Facilities Master Plan Report:</p> <ul style="list-style-type: none"> <li>• In the process of updating our Facilities Master Plan. Last updated in 2017. Highlights of Measure CC projects underway:</li> <li>• New Performing Arts Center will be constructed on the old gym site.</li> <li>• The old gym is being demolished now.</li> <li>• We will build a new Instruction Building on the site of the old Performing Arts Center that will be demolished once the new PAC is completed. This will centralize instruction to the center of campus. It will include: Arts program New art gallery Move Tutoring Center here 10-15 additional classrooms</li> <li>• We will expand the existing soccer field to collegial size.</li> <li>• The new gym is not included in the Measure CC funds</li> <li>• Regional Public Safety Training Center will be built in Lot I</li> <li>• Modernizing Child Development Center</li> </ul>	

- Crafton Hall will have events center on the first floor and faculty offices on the second floor.
- Renovate SSB to modernize Health and Wellness on the first floor and the second floor will be 2-3 classrooms.
- Learning Resource Center will be renovated, and we will remove the tutoring center and art gallery (moved to IB) and use space to design 7 classrooms.
- West complex is not included. Possibly modernize in future.
- Demo East building and create an outdoor space. This is considered a future building site.
- Central Complex 2 will modernize, creating some additional science labs.
- North building now has Geology courses that will move to Central Complex, and we will make into classrooms.
- Solar Farm technology has changed dramatically, We can install newer panels in two arrays that can generate three times as current solar farm. This will get us closer to net energy zero and generate cost savings for our budget.
- Bottom line is fewer square feet with more efficient use of space. No additional maintenance staff requirements.
- The Regional Public Safety Training Center will include:
  - Two buildings
  - One building will be set up as a residential style building.
  - One building is simulating an apartment building and a retail multi story building.
  - We will be able to store our apparatus within the building.
  - Repelling tour
- The new performing arts theater will include:
  - 300 seat theater
  - Black box theater
  - Rehearsal classrooms
  - Recording studio
  - Scene shop
  - Costume shop
  - Green room
  - Dressing rooms

David Raley asked about the historical value of the existing PAC. Kevin indicated that the new building will be named

	<p>after the Finkelsteins to honor the donation of land to the college. It was determined that the cost to renovate the existing PAC was over the threshold the state would allow, so we are building a new PAC.</p> <p>There will be minimal disruption to parking while construction is happening. Approximately 60 spaces will be displaced but ultimately, we will add 20-25 spaces to current number of parking spaces.</p>	
<p><b>New Business</b></p>	<p>a. Consider approval of new Foundation Director Damian G. Garcia for three-year term expiring June 30, 2023.</p> <p>Motion to approve made by: Bill Nassar  Motion seconded by: Dr. Phong Nguyen  Motion was unanimously approved.</p>	
<p><b>Reports</b></p>	<p>a. <b>Budget /Investment Update</b> – Michelle Riggs</p> <p>Mike provided the account balances for the checking account, CalWest Money Market, Merrill Lynch Investment and the Community Foundation Endowment accounts.</p> <p>Last year at this time we had \$2.5 million in our investment account; this year we have \$3.1 million  We have raised \$568,000 of our \$1 million challenge  The income and expenses compared to same period last year:</p> <p>The income is lower as it does not include the San Manuel Band of Mission Indians grant. We are submitting our application in April.</p> <p>The overall expenses are lower due to lower student employment costs as we could not have student workers due to Covid. We were able to provide experience through the Career Services Department here at Crafton. We have given out lots of emergency funds to students which is included in the scholarship expenses.</p> <p>b. <b>Development Report</b> – Michelle  We are applying for a \$300,000 grant from San Manuel in April.</p> <p>We have received new scholarships from:  Bob and JudyTyson scholarship for paramedic students</p>	

	Scholarship in memory of Carla Thornton who worked at CHC as the Veteran’s Resource Coordinator. This scholarship will be specifically for veteran students. Nicholas Campos will again provide \$25,000 for paramedic and EMT students to help cover the extra expenses at the end of their programs.	
<b>Adjournment</b>	Adjourned at: 5:05 pm	
<b>Next Board Meeting</b>	June 17, 2021, 4:00 pm – 5:30 pm Crafton Hills College (possibly via zoom)	