

CHC Foundation

Board of Directors Quarterly Meeting

Thu. June 2, 2016
4:00 p.m.
CCR 155

Attendees:

- | | | | |
|---|--|--|--|
| <input checked="" type="checkbox"/> Sam Irwin (President) | <input type="checkbox"/> Jan Leja (Dir.) | <input checked="" type="checkbox"/> Robert Visconti (Dir.) | <input checked="" type="checkbox"/> Rebecca Warren-Marlatt (Staff) |
| <input checked="" type="checkbox"/> William Nassar (Vice Pres.) | <input checked="" type="checkbox"/> William Lindsey (Dir.) | <input checked="" type="checkbox"/> Betty Jo Wood (Dir.) | <input checked="" type="checkbox"/> Michelle Riggs (Staff) |
| <input type="checkbox"/> Cheryl Marshall (Secretary) | <input type="checkbox"/> Amy Minjares (Dir.) | <input checked="" type="checkbox"/> Denise Hoyt (Dir.) | <input checked="" type="checkbox"/> Carrie Audet (Staff) |
| <input checked="" type="checkbox"/> Mike Strong (CFO) | <input type="checkbox"/> Rashid Mosavin | <input checked="" type="checkbox"/> Ben Gamboa (Dir.) | <input checked="" type="checkbox"/> Brent Hunter (presenter) |
| <input type="checkbox"/> Donna Ferracone (Dir.) | <input type="checkbox"/> Tommi Ng (Dir.) | <input checked="" type="checkbox"/> Amber Snow (Dir.) | |
| <input checked="" type="checkbox"/> Olga Forester (Dir.) | <input type="checkbox"/> David Raley (Dir.) | <input checked="" type="checkbox"/> Bryan Reece (Staff) | |
| <input type="checkbox"/> Gloria Macias Harrison (Dir.) | <input checked="" type="checkbox"/> Mike Smith (Dir.) | <input checked="" type="checkbox"/> Ericka Paddock (Staff) | |
| <input type="checkbox"/> Peter King (Dir.) | <input checked="" type="checkbox"/> Lillian Vasquez (Dir.) | <input type="checkbox"/> Donna Hoffmann (Staff) | |

TOPIC	DISCUSSION	FURTHER ACTION
Date/Time	<ul style="list-style-type: none"> Thursday, June 2nd, 4:00pm 	
Call to Order & Opening Comments	Sam Irwin called meeting to order at 4:05pm.	
Consent Agenda	Consent agenda motioned for approval by Bill Nassar and it was seconded by Mike Smith. Vote passed by majority.	
Reports		
College Update, Rebecca Warren-Marlatt	<p>Cheryl Marshall's last day on campus was yesterday.</p> <ul style="list-style-type: none"> Lots of goodbyes were shared. <p>Fall, 2016 – New and Expanded Services</p> <ul style="list-style-type: none"> Veterans Resource Center has recently hired a Counselor/Coordinator. Expanding services to foster youth through the EOPS Program. Focus on increasing mental health services to identify students in distress and help them to succeed. Crafton is participating in a pilot program for international students this summer with 10 Chinese students participating in Summer Bridge program. Counselor to start “Dreamers” Program, to assist undocumented students with determining financial aid other sources of support they are eligible for. New counselor to focus on our re-entry students and develop better support services for their needs. New technology – Crafton is participating in a pilot program that would allow students to share their transfer education goal plan from institution to institution. This will also help with instructional planning from semester to semester. Equity funds are being used to develop a Technology Center which would bring new technology to the students and teach them how to use them in their studies, available to all students with various needs. <p>Denise Hoyt – Athletics Program Update</p> <ul style="list-style-type: none"> A head coach has been hired for the swim team – CHC is moving forward with the Athletics Program. 	
College Update, Bryan Reece	<p>Student Success Report: If we stay on these trends for next 3-5 years, Crafton could be the best community college in the state.</p> <p>How Crafton Ranks for Courses: 11 from Inland Empire and 113 from the state of CA</p>	

	<ul style="list-style-type: none"> • Course retention and success: #1 in Inland Empire (I.E.) and #9 in the state. • Hispanic students success in courses: #2 in I.E. and #13 in the state. • African American student success: #1 in I.E. and #13 in the state. <p>Programs:</p> <ul style="list-style-type: none"> • Transfer rates are up. • Finishing degrees: #1 in I.E. and #18 in the state <p>*Robert Visconti asked about the status of the accreditation warning and what that means for Crafton. Rebecca replied, stating that we are in “good shape now” and all of the sanctions have been addressed. Crafton is waiting for the commission to make a formal announcement, but the recommendation is to remove the warning.</p>	
<p>Budget/Financial Update, Mike Strong</p>	<p>Administration Update:</p> <ul style="list-style-type: none"> • Still a lot of construction on campus, finishing with the Measure M bond, so need to start looking for other sources of funding. • Wish list for other buildings are covered in the Facilities Master Plan which are prioritized by the Educational Master Plan. Will have an update on the plans at the September meeting. <p>*Bryan Reece added that growth is anticipated. FTESs have grown 25% in the last 3 years. While many colleges are flat, Crafton is still growing. Need to get to 5500-6000 FTESs ASAP to offset imbalance of college expenses.</p> <p>Growth Strategies:</p> <ul style="list-style-type: none"> • Partner with local unified school districts to offer dual enrollment. • Partner with 5 major Adult Ed. Schools in the district. • Partner with large employers such as ESRI and Stater Bros. and smaller employers via the Chambers. • Partner with all Fire and First Responder agencies. • Need to connect with more Veterans. <p>Investment Committee Report:</p> <ul style="list-style-type: none"> • As of 4/30/16, Community Foundation investment balance is \$100,357.00. Jose Marquez, of The Community Foundation is committed to help matching new donors to the campus. • Merrill Lynch investment started 3 years ago and it was determined that we need to set investment goals and strategies on milestones we would like to hit. • Investment Committee to meet again in August to discuss how to market the Foundation in the community, create a self-sustaining Foundation and meet the goal of \$4.5 million in investments in 10 years. • Strategies discussed included increasing number of donors, increasing Crafton visibility in the community, marketing the Foundation in the community, offering investment/retirement/technology seminars/workshops on 	

	<p>campus. More brainstorming to continue at August meeting on 8/10/16. Board members are welcome to attend.</p> <p>*Bill Nassar suggested the The Community Foundation can help the Foundation with marketing at their 75th birthday celebration/gala in Riverside in October and offered to share space at the Nassar Law table at the event in Riverside. This could be a good connection to meet with new donors and develop partnerships with other organizations.</p> <p>Reporting – We have made “leaps and bounds” on our progress in the reporting capabilities. The 2015-2016 budget was reviewed and the 2016-2017 budget was proposed and voted on: motion for approval by Robert Visconti, it was seconded by Denise Hoyt and passed unanimously. Budget was approved unanimously with clarification of the Athletic Program under Program Support and the ISEEK grant explained by Michelle Riggs.</p>	
<p>Community Relations & Resource Development Report, Michelle Riggs</p>	<p>2016 Scholarships awarded: \$122,350.00, which has doubled in the last 3 years.</p> <p>Recent events: Gala, Naming Ceremonies, Donor Reception, Presidential Open Forums, Farewell celebration for Cheryl.</p> <p>Upcoming Events:</p> <ul style="list-style-type: none"> • Retiree Brunch, tomorrow • President Circle Champagne Toast – Date TBA, location to be at Robert Visconti’s home. • 8/25/16 – Donor/Scholar Recipient Reception – Directors are encouraged to attend. <p>Student Speaker – Jennifer Zuniga (CHC recent graduate) spoke about her experiece at Crafton and how the Transfer Center application waiver program helped her to transfer to Sacramento State in the fall.</p>	
<p>Old Business</p>	<p>N/A</p>	
<p>Unfinished Business</p>	<p>N/A</p>	
<p>New Business</p>	<p>Considerations:</p> <p>Re-election of Directors to 3-year terms: Gloria Macías-Harrison, William Nassar, Billy Lindsey, Sam Irwin, Tommi Ng, Lillian Vasquez.</p> <ul style="list-style-type: none"> • Motion moved by Mike Smith and seconded by Robert Visconti, approved unanimously. <p>Election of 2016-2017 officers: Sam Irwin (President), William Nassar (Vice President), TBA (Secretary), Mike Strong (CFO)</p> <ul style="list-style-type: none"> • Motion to include whole slate to include the position of the college president as Secretary (TBA). Motion moved by Denise Hoyt and seconded by Olga Forester. Motion was approved unanimously to slate the Secretary position with the new Crafton president, TBA. <p>Consideration of signers for Foundation checks:</p>	

	<ul style="list-style-type: none"> Sam Irwin and Mike Strong as signers – moved by Robert Visconti and seconded by Mike Smith. <p>Consideration of automatic appointment of Amber Snow, Student Senate President and Ben Gamboa, Classified Senate President</p> <ul style="list-style-type: none"> New appointed positions acknowledged and welcomed by the Board. <p>Consideration of Committee membership appointment.</p> <ul style="list-style-type: none"> Motioned by Sam Irwin and seconded by Mike Smith. Vote passed unanimously. 	
Other	Board materials (parking passes, 2016-2017 calendar and updated roster) were distributed during the meeting.	
Adjournment	5:20pm	
Upcoming Dates	Next Board Meeting: September 15 th , 2016, 4:00pm – 5:30pm	
Update to minutes	*Effective 7/1/16, the new Crafton Hills College President, Dr. Wei Zhou who will serve as the new Secretary of the Crafton Hills College Foundation.	