

CHC Foundation Executive Committee Meeting

Monday, April 6, 2026 8:00 a.m. Foundation Office

☐ Amy Minjares	☐ Leslie Wessels	☐ Carrie Audet
☐ Wynona Duvall	☐ June Yamamoto	☐ Cinthia Calderon-Cruz
☐ David Avila	☐ Kevin Horan	☐ Jenny Cunvong
☐ James Cortz	☐ Mike Strong	☐ Michelle Riggs
☐ Barbara Smith	☐ Phong Nguyen	☐

Agenda

Mission Statement: The Crafton Hills College Foundation is dedicated to cultivating meaningful relationships and raising funds that remove barriers, enhance opportunities, and empower students to strengthen our community.

TOPIC	DISCUSSION	FURTHER ACTION
Call to Order	Opening comments (Amy Minjares)	
New Business	A. Approval of Exec meeting notes 2/2/26 meeting. B. Review June Board Agenda – Strategic Planning Session – extend from 4 – 7?	
Continuing Business	A. IRS Determination Revisions Submitted 3/30/26. This will require changes to our Gift Acceptance Policy and Investment Policy Revisions	
Reports	A. Crafton Hills College – Kevin Horan B. Finance – Mike Strong C. Development – Michelle Riggs Alumni Roll Call Campaign April 1 – 30, 2026 Retiree Brunch May 28	
Upcoming Events	A. Next Executive Committee Meeting – May 4, 2026 – 8:00 a.m. B. Next Full Board Meeting – June 4, 2026 – 4:00 p.m. – 5:30 p.m.	
Adjourn	Closing Comments (Amy Minjares) May Executive Committee Agenda Items: A. Review Proposed Budget for FY 2026-2027	

Foundation Events/Meetings:

- 4/1/26 – 4/30/26 – Roadrunner Roll Call Campaign
- 4/8/26 – 2 p.m. – Instructional Building Beam Signing
- 4/25/26 – 7 a.m. Run for the Hills 5K – Athletics Fundraiser
- 4/30/26 – 4 p.m. – Finance Committee Meeting
- 5/4/26 – 8 a.m. – Exec Committee Meeting

5/28/26 – 9 a.m. – Retiree Brunch
6/2/26 – 5:30 p.m. – Multi Chamber Mixer
6/4/26 – 4:00 p.m. – Full Board Meeting
8/13/26 – 10 a.m. – Scholarship Reception
10/1/26 – Annual Fundraiser – Bright Nights, Brighter Futures!
11/6/26 – 2:30 p.m. – Legacy Wall Unveiling

Other Crafton Events:

5/13/26 6 p.m. – Fire Academy Graduation
5/15/26 – 3 p.m. – Commencement Celebration!