

## CHC Foundation Executive Committee Meeting

Monday, February 2, 2026 8:00 a.m. Foundation Office

<input type="checkbox"/> Amy Minjares	<input type="checkbox"/> Leslie Wessels	<input type="checkbox"/> Carrie Audet
<input type="checkbox"/> Wynona Duvall	<input type="checkbox"/> June Yamamoto	<input type="checkbox"/> Cinthia Calderon-Cruz
<input type="checkbox"/> David Avila	<input type="checkbox"/> Kevin Horan	<input type="checkbox"/> Jenny Cunvong
<input type="checkbox"/> James Cortz	<input type="checkbox"/> Mike Strong	<input type="checkbox"/> Michelle Riggs
<input type="checkbox"/> Barbara Smith	<input type="checkbox"/> Phong Nguyen	<input type="checkbox"/>

### Agenda

**Mission Statement:** The Crafton Hills College Foundation is dedicated to cultivating meaningful relationships and raising funds that remove barriers, enhance opportunities, and empower students to strengthen our community.

TOPIC	DISCUSSION	FURTHER ACTION																																																																																																
Call to Order	Opening comments (Amy Minjares)																																																																																																	
New Business	A. Approval of Exec meeting notes 1/12/26 meeting. B. Review Updated Financial Policies and Procedures and motion to add to March Board Agenda. C. Review Revised Budget and motion to add to March Board Agenda. D. Review Contract with DEP and motion to add to consent agenda for March Board meeting. E. Review Calendar for 26-27																																																																																																	
Continuing Business	A. Review March Board Agenda. B. Sponsor-A-Seat Update <table border="1" style="margin-top: 10px; width: 100%;"> <thead> <tr> <th></th> <th style="text-align: center;">\$ per seat</th> <th style="text-align: center;">reserved</th> <th style="text-align: center;">total pledged</th> <th style="text-align: center;"># to sell</th> <th style="text-align: center;">\$ to sell</th> </tr> </thead> <tbody> <tr> <td><b>Row A</b></td> <td style="text-align: center;">\$ 1,000.00</td> <td style="text-align: center;">13</td> <td style="text-align: center;">\$14,000</td> <td style="text-align: center;">4</td> <td style="text-align: center;">\$4,000</td> </tr> <tr> <td><b>Row B</b></td> <td style="text-align: center;">\$ 1,000.00</td> <td style="text-align: center;">18</td> <td style="text-align: center;">\$18,000</td> <td style="text-align: center;">0</td> <td style="text-align: center;">\$0</td> </tr> <tr> <td><b>Row C</b></td> <td style="text-align: center;">\$ 1,000.00</td> <td style="text-align: center;">18</td> <td style="text-align: center;">\$18,000</td> <td style="text-align: center;">0</td> <td style="text-align: center;">\$0</td> </tr> <tr> <td><b>Row D</b></td> <td style="text-align: center;">\$ 750.00</td> <td style="text-align: center;">10</td> <td style="text-align: center;">\$7,500</td> <td style="text-align: center;">8</td> <td style="text-align: center;">\$6,000</td> </tr> <tr> <td><b>Row E</b></td> <td style="text-align: center;">\$ 750.00</td> <td style="text-align: center;">10</td> <td style="text-align: center;">\$7,500</td> <td style="text-align: center;">8</td> <td style="text-align: center;">\$6,000</td> </tr> <tr> <td><b>Row F</b></td> <td style="text-align: center;">\$ 750.00</td> <td style="text-align: center;">3</td> <td style="text-align: center;">\$2,250</td> <td style="text-align: center;">15</td> <td style="text-align: center;">\$11,250</td> </tr> <tr> <td><b>Row G</b></td> <td style="text-align: center;">\$ 750.00</td> <td style="text-align: center;">3</td> <td style="text-align: center;">\$2,250</td> <td style="text-align: center;">16</td> <td style="text-align: center;">\$11,250</td> </tr> <tr> <td><b>Row H</b></td> <td style="text-align: center;">\$ 750.00</td> <td style="text-align: center;">1</td> <td style="text-align: center;">\$750</td> <td style="text-align: center;">17</td> <td style="text-align: center;">\$12,750</td> </tr> <tr> <td><b>Row J</b></td> <td style="text-align: center;">\$ 750.00</td> <td style="text-align: center;">1</td> <td style="text-align: center;">\$750</td> <td style="text-align: center;">17</td> <td style="text-align: center;">\$12,750</td> </tr> <tr> <td><b>Row K</b></td> <td style="text-align: center;">\$ 750.00</td> <td style="text-align: center;">5</td> <td style="text-align: center;">\$3,750</td> <td style="text-align: center;">13</td> <td style="text-align: center;">\$9,750</td> </tr> <tr> <td><b>Row L</b></td> <td style="text-align: center;">\$ 750.00</td> <td style="text-align: center;">2</td> <td style="text-align: center;">\$1,500</td> <td style="text-align: center;">16</td> <td style="text-align: center;">\$12,000</td> </tr> <tr> <td><b>Row M</b></td> <td style="text-align: center;">\$ 500.00</td> <td style="text-align: center;">13</td> <td style="text-align: center;">\$6,500</td> <td style="text-align: center;">6</td> <td style="text-align: center;">\$3,000</td> </tr> <tr> <td><b>Row N</b></td> <td style="text-align: center;">\$ 500.00</td> <td style="text-align: center;">8</td> <td style="text-align: center;">\$ 4,000</td> <td style="text-align: center;">11</td> <td style="text-align: center;">\$5,500</td> </tr> <tr> <td><b>Row P</b></td> <td style="text-align: center;">\$ 500.00</td> <td style="text-align: center;">1</td> <td style="text-align: center;">\$500</td> <td style="text-align: center;">18</td> <td style="text-align: center;">\$9,000</td> </tr> <tr> <td><b>Totals:</b></td><td style="text-align: center;"><b>107</b></td><td style="text-align: center;"><b>\$87,250</b></td><td style="text-align: center;"><b>132</b></td><td style="text-align: center;"><b>\$91,250</b></td><td></td></tr> </tbody> </table>		\$ per seat	reserved	total pledged	# to sell	\$ to sell	<b>Row A</b>	\$ 1,000.00	13	\$14,000	4	\$4,000	<b>Row B</b>	\$ 1,000.00	18	\$18,000	0	\$0	<b>Row C</b>	\$ 1,000.00	18	\$18,000	0	\$0	<b>Row D</b>	\$ 750.00	10	\$7,500	8	\$6,000	<b>Row E</b>	\$ 750.00	10	\$7,500	8	\$6,000	<b>Row F</b>	\$ 750.00	3	\$2,250	15	\$11,250	<b>Row G</b>	\$ 750.00	3	\$2,250	16	\$11,250	<b>Row H</b>	\$ 750.00	1	\$750	17	\$12,750	<b>Row J</b>	\$ 750.00	1	\$750	17	\$12,750	<b>Row K</b>	\$ 750.00	5	\$3,750	13	\$9,750	<b>Row L</b>	\$ 750.00	2	\$1,500	16	\$12,000	<b>Row M</b>	\$ 500.00	13	\$6,500	6	\$3,000	<b>Row N</b>	\$ 500.00	8	\$ 4,000	11	\$5,500	<b>Row P</b>	\$ 500.00	1	\$500	18	\$9,000	<b>Totals:</b>	<b>107</b>	<b>\$87,250</b>	<b>132</b>	<b>\$91,250</b>		
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Reports	<ul style="list-style-type: none"> <li>A. Crafton Hills College – Kevin Horan</li> <li>B. Finance – Mike Strong</li> <li>C. Development – Michelle Riggs</li> </ul> <p>Orland Naming Ceremony Retiree Brunch May 28 Alumni Roll Call Campaign April 1 – 30, 2026</p>	
Upcoming Events	<ul style="list-style-type: none"> <li>A. <b>Next Full Board Meeting and Social</b> – March 5, 2026 – 4:00 p.m. – 5:30 p.m.</li> <li>B. <b>Next Executive Committee Meeting</b> – April 6, 2026 – 8:00 a.m.</li> </ul>	
Adjourn	Closing Comments (Amy Minjares)	

**Foundation Events/Meetings:**

- 2/12/26 9 a.m. – Gala Committee Meeting
- 3/5/26 4 p.m. – Full Board Meeting
- 4/2/26 5:30 p.m. President's Circle Magic Night and Dinner
- 4/6/26 8 a.m. – Executive Committee Meeting
- 4/25/26 – Run for the Hills 5K – Athletics Fundraiser
- 10/1/26 – Annual Fundraiser – Bright Nights, Brighter Futures!