

CHC Foundation Executive Committee Notes

Monday, August 4, 2025 8:00 a.m. – CCR-233

<input checked="" type="checkbox"/> Amy Minjares	<input checked="" type="checkbox"/> Leslie Wessels	<input checked="" type="checkbox"/> Carrie Audet
<input checked="" type="checkbox"/> Wynona Duvall	<input checked="" type="checkbox"/> June Yamamoto	<input checked="" type="checkbox"/> Michelle Riggs
<input type="checkbox"/> David Avila	<input checked="" type="checkbox"/> Kevin Horan	<input checked="" type="checkbox"/> Angel Rodriguez
<input checked="" type="checkbox"/> Jamie Cortz	<input checked="" type="checkbox"/> Mike Strong	<input checked="" type="checkbox"/> Ynez Canela
<input checked="" type="checkbox"/> Barbara Smith	<input checked="" type="checkbox"/> Phong Nguyen	<input type="checkbox"/>

Notes

Mission Statement: The Crafton Hills College Foundation is dedicated to cultivating meaningful relationships and raising funds that remove barriers, enhance opportunities, and empower students to strengthen our community.

TOPIC	DISCUSSION	FURTHER ACTION																							
Call to Order	<p>8:03am - Opening comments – Amy Minjares</p> <p>During discussion, June requested editable pdfs for gala sponsorship/auction letters.</p>	<p>Celine to send out to Directors</p>																							
Presentation	<p>A. Angel Rodriguez - Associate Vice Chancellor, Government Relations & Strategic Communications</p>																								
New Business	<p>A. Approval of Exec meeting notes 5-12-25 and 6-23-25 <i>*Motion to approve minutes by June Yamamoto, seconded by Phong Nguyen, motion passed unanimously.</i></p> <p>B. Accept resignation from Celeste Reid - Review terms spreadsheet and discuss strategies for bringing on additional Foundation Board members. <i>*Mission to recruit new Board members – look in community organizations, look at people already engaged, possibly Scholarship Committee Reviewers?</i></p> <p>C. Review Full Board Agenda for September</p> <p><u>Other:</u> Sydney to attend and introduce her story to the Full Board; Josh to provide input from the Strategic Planning Session; Gerard to present to the full board.</p> <p><u>Gala Update:</u> review of auction items</p>	<p>Directors and staff to provide Director prospect list.</p> <p>Carrie to confirm Sydney at Full Bd.</p>																							
Continuing Business	<p>A. Sponsor-A-Seat Update</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;"><i>\$ per seat</i></th> <th style="text-align: center;"><i>reserved</i></th> <th style="text-align: center;"><i>total pledged</i></th> <th style="text-align: center;"><i># to sell</i></th> <th style="text-align: center;"><i>\$ to sell</i></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><i>Row A</i></td><td style="text-align: center;"><i>\$ 1,000.00</i></td><td style="text-align: center;"><i>10</i></td><td style="text-align: center;"><i>\$ 10,000.00</i></td><td style="text-align: center;"><i>8</i></td><td style="text-align: center;"><i>\$8,000</i></td></tr> <tr> <td style="text-align: center;"><i>Row B</i></td><td style="text-align: center;"><i>\$ 1,000.00</i></td><td style="text-align: center;"><i>10</i></td><td style="text-align: center;"><i>\$ 10,000.00</i></td><td style="text-align: center;"><i>8</i></td><td style="text-align: center;"><i>\$10,000</i></td></tr> <tr> <td style="text-align: center;"><i>Row C</i></td><td style="text-align: center;"><i>\$ 1,000.00</i></td><td style="text-align: center;"><i>13</i></td><td style="text-align: center;"><i>\$ 13,000.00</i></td><td style="text-align: center;"><i>5</i></td><td style="text-align: center;"><i>\$6,000</i></td></tr> </tbody> </table>	<i>\$ per seat</i>	<i>reserved</i>	<i>total pledged</i>	<i># to sell</i>	<i>\$ to sell</i>	<i>Row A</i>	<i>\$ 1,000.00</i>	<i>10</i>	<i>\$ 10,000.00</i>	<i>8</i>	<i>\$8,000</i>	<i>Row B</i>	<i>\$ 1,000.00</i>	<i>10</i>	<i>\$ 10,000.00</i>	<i>8</i>	<i>\$10,000</i>	<i>Row C</i>	<i>\$ 1,000.00</i>	<i>13</i>	<i>\$ 13,000.00</i>	<i>5</i>	<i>\$6,000</i>	
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	Row D	\$ 750.00	7	\$ 5,250.00	11	\$9,750	
	Row E	\$ 750.00	5	\$ 3,750.00	13	\$9,750	
	Row F	\$ 750.00	0	\$ -	18	\$13,500	
	Row G	\$ 750.00	0	\$ -	18	\$13,500	
	Row H	\$ 750.00	0	\$ -	18	\$13,500	
	Row J	\$ 750.00	0	\$ -	18	\$13,500	
	Row L	\$ 750.00	2	\$ 1,500.00	0	\$0	
	Row M	\$ 500.00	11	\$ 5,500.00	8	\$4,000	
	Row N	\$ 500.00	2	\$ 1,000.00	17	\$8,500	
	Row P	\$ 500.00	1	\$ 500.00	18	\$9,000	
	Totals:		61	\$ 50,500.00	160	\$119,000	

	<p><u>Crafton Hills College – Kevin Horan</u></p> <ul style="list-style-type: none"> • Crafton is sponsoring the Bee Gees cover band at the Redlands Bowl – please join us! • Thank you to Barbi for working with the scheduling changes for the unveiling event. • The SBCCD Board of Trustees is considering another bond that would support student housing, a permanent allied health building and an athletic complex for Crafton. <p><u>Finance – Mike Strong</u></p> <ul style="list-style-type: none"> • Budget highlights – endowed scholarships budgeted for \$128k, but now already at \$297k, thanks to the generous donation from the Greeks. • Investment update – in the process of moving funds from Merrill Lynch to Composition Wealth • In the process of closing out Fiscal Year and preparing for our next audit. Field work to start in two weeks. <p><u>Development – Michelle Riggs:</u></p> <p>Review other upcoming events:</p> <ul style="list-style-type: none"> • 8/19 – EMT Graduation in the PAC • 9/18 – Multicultural Center Grand Opening 	
Reports		
Upcoming Events	<p>A. Next Full Board Meeting– Septmber 4, 2025 – 4:00 p.m.</p> <p>B. Next Executive Committee Meeting- October 6, 2025 – 8:00 a.m. CCR-233.</p> <p>C. SPECIAL Executive Committee Meeting – October 20, 2025 – 8:00 a.m. ZOOM – One agenda item -- Review audit.</p>	
Adjourn	Closing Comments – Amy Minjares; adjourn at 8:50am	