

## CHC Foundation Executive Committee Meeting

Monday, May 5, 2025 8:00 a.m. CCR-233

|  |   |   |
|--|---|---|
| <input type="checkbox"/> Phong Nguyen  | <input type="checkbox"/> Leslie Wessels | <input type="checkbox"/> Carrie Audet   |
| <input type="checkbox"/> Amy Minjares  | <input type="checkbox"/> June Yamamoto  | <input type="checkbox"/> Michelle Riggs |
| <input type="checkbox"/> David Avila   | <input type="checkbox"/> Kevin Horan    | <input type="checkbox"/>                |
| <input type="checkbox"/> Wynona Duvall | <input type="checkbox"/> Mike Strong    | <input type="checkbox"/>                |
| <input type="checkbox"/> Barbara Smith | <input type="checkbox"/> Bill Nassar    | <input type="checkbox"/>                |

| Agenda  |   |             |           |               |           |                |
|---|---|-------------|-----------|---------------|-----------|----------------|
| Mission Statement: The Crafton Hills College Foundation is dedicated to cultivating meaningful relationships and raising funds that remove barriers, enhance opportunities, and empower students to strengthen our community. |   |             |           |               |           |                |
| TOPIC   | DISCUSSION  |             |           |               |           | FURTHER ACTION |
| Call to Order   | Opening comments (Dr. Nguyen)   |             |           |               |           |                |
| New Business  | A. Approval of Exec meeting notes 4-7-25<br>B. Recommendation from Finance Committee for Audit/990 FYE June 30, 2025.<br>C. Recommendation from Finance Committee for Budget Adoption of FY 25/26<br>D. Review Brent Hunter contract continuation for July 1, 2025 – June 30, 2026. |             |           |               |           |                |
| Continuing Business   | A. Review Full Board Agenda / Retreat for June and Strategic Plan Activity  |             |           |               |           |                |
|   | B.  |             |           |               |           |                |
|   | C. Sponsor-A-Seat Update  |             |           |               |           |                |
|   |   | \$ per seat | reserved  | total pledged | # to sell | \$ to sell     |
|   | Row A   | \$ 1,000.00 | 10        | \$ 10,000.00  | 8         | \$8,000        |
|   | Row B   | \$ 1,000.00 | 8         | \$ 8,000.00   | 10        | \$10,000       |
|   | Row C   | \$ 1,000.00 | 12        | \$ 12,000.00  | 6         | \$6,000        |
|   | Row D   | \$ 750.00   | 5         | \$ 3,750.00   | 13        | \$9,750        |
|   | Row E   | \$ 750.00   | 5         | \$ 3,750.00   | 13        | \$9,750        |
|   | Row F   | \$ 750.00   | 0         | \$ -          | 18        | \$13,500       |
|   | Row G   | \$ 750.00   | 0         | \$ -          | 18        | \$13,500       |
|   | Row H   | \$ 750.00   | 0         | \$ -          | 18        | \$13,500       |
|   | Row J   | \$ 750.00   | 0         | \$ -          | 18        | \$13,500       |
|   | Row L   | \$ 750.00   | 2         | \$ 1,500.00   | 0         | \$0            |
|   | Row M   | \$ 500.00   | 10        | \$ 5,000.00   | 10        | \$5,000        |
| Row N   | \$ 500.00   | 1           | \$ 500.00 | 18            | \$9,000   |                |

|                 |  |           |           |                     |            |                  |  |
|-----------------|--|-----------|-----------|---------------------|------------|------------------|--|
|                 | <b>Row P</b>   | \$ 500.00 | 1         | \$ 500.00           | 18         | \$9,000          |  |
|                 | <b>Totals:</b>   |           | <b>54</b> | <b>\$ 45,000.00</b> | <b>168</b> | <b>\$120,500</b> |  |
| Reports         | A. Crafton Hills College – Kevin Horan<br>B. Finance – Mike Strong<br>C. Development – Michelle Riggs  |           |           |                     |            |                  |  |
| Upcoming Events | A. <b>Next Full Board Meeting</b> – June 5, 2025 – 4:00 p.m.<br>B. <b>Next Executive Committee Meeting</b> - August 4, 2025 – 8:00 a.m. CCR-233. |           |           |                     |            |                  |  |
| Adjourn         | Closing Comments – Dr. Nguyen  |           |           |                     |            |                  |  |

### Other Dates:

#### Other Foundation Events/Meetings:

10/16/25 – 5:30 p.m. – Field of Dreams Fundraiser

#### Other Campus Events:

5/8/25 – 6 p.m. – EOPS Graduation

5/14/25 – 2 p.m. – Veteran’s Coin Presentation

5/14/25 – 5 p.m. – Transfer Student Celebration

5/21/25 – 5 p.m. – CNA Graduation

5/22/25 – 5 p.m. – Fire Academy Graduation

5/23/25 – 10 a.m. Rehearsal 5 p.m. Commencement – 1<sup>st</sup> bachelor’s degree awards

5/27/25 – 4 p.m. and 6 p.m. – EMT Graduation (Last Event in PAC!)

6/5/25 – 6 p.m. – Rad Tech Graduation (ARMC)