

# CHC Foundation Executive Committee Meeting Notes

Monday, April 7, 2025 8:00 a.m. CCR-233

■ Phong Nguyen	□ Leslie Wessels	□ Carrie Audet
■ Amy Minjares	■ June Yamamoto	■ Michelle Riggs
■ David Avila	■ Kevin Horan	□
■ Wynona Duvall	■ Mike Strong	□
■ Barbara Smith	□ Bill Nassar	□

## Agenda

**Mission Statement:** The Crafton Hills College Foundation is dedicated to cultivating meaningful relationships and raising funds that remove barriers, enhance opportunities, and empower students to strengthen our community.

TOPIC	DISCUSSION	FURTHER ACTION																																																						
Call to Order	Opening comments Phong Nguyen																																																							
New Business	<p>A. Approval of Exec meeting notes 2-3-25. Motion Kevin, second June. Motion carried.</p> <p>B. Reviewed Full Board Agenda / Retreat for June – Strategic Plan Activity. The committee would like to start with a student highlight. Also allow each of the subcommittees to report out on year’s accomplishments. Kevin to provide an overview of the district level down to the Foundation. Highlight what does the Foundation do and what is the role of the board members.</p> <p>C. Reviewed Calendar of Events for 25/26 and agreed to adopt.</p>	<p>Michelle to develop presentation and activities</p> <p>Michelle to work with Directors to determine committees for next year.</p>																																																						
Continuing Business	<p>A. Sponsor-A-Seat Update</p> <table><tr><th></th><th>\$ per seat</th><th>reserved</th><th>total pledged</th><th># to sell</th><th>\$ to sell</th></tr><tr><td>Row A</td><td>\$ 1,000.00</td><td>10</td><td>\$ 10,000.00</td><td>8</td><td>\$8,000</td></tr><tr><td>Row B</td><td>\$ 1,000.00</td><td>8</td><td>\$ 8,000.00</td><td>10</td><td>\$10,000</td></tr><tr><td>Row C</td><td>\$ 1,000.00</td><td>12</td><td>\$ 12,000.00</td><td>6</td><td>\$6,000</td></tr><tr><td>Row D</td><td>\$ 750.00</td><td>5</td><td>\$ 3,750.00</td><td>13</td><td>\$9,750</td></tr><tr><td>Row E</td><td>\$ 750.00</td><td>5</td><td>\$ 3,750.00</td><td>13</td><td>\$9,750</td></tr><tr><td>Row F</td><td>\$ 750.00</td><td>0</td><td>\$ -</td><td>18</td><td>\$13,500</td></tr><tr><td>Row G</td><td>\$ 750.00</td><td>0</td><td>\$ -</td><td>18</td><td>\$13,500</td></tr><tr><td>Row H</td><td>\$ 750.00</td><td>0</td><td>\$ -</td><td>18</td><td>\$13,500</td></tr></table>		\$ per seat	reserved	total pledged	# to sell	\$ to sell	Row A	\$ 1,000.00	10	\$ 10,000.00	8	\$8,000	Row B	\$ 1,000.00	8	\$ 8,000.00	10	\$10,000	Row C	\$ 1,000.00	12	\$ 12,000.00	6	\$6,000	Row D	\$ 750.00	5	\$ 3,750.00	13	\$9,750	Row E	\$ 750.00	5	\$ 3,750.00	13	\$9,750	Row F	\$ 750.00	0	\$ -	18	\$13,500	Row G	\$ 750.00	0	\$ -	18	\$13,500	Row H	\$ 750.00	0	\$ -	18	\$13,500	Focus on selling remaining 24 \$1,000 seats in first three rows.
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Reports	<p>A. Kevin Horan provided update on college. With the changing federal directives, the college is getting requests for additional resources for undocumented students, veterans and LGBTQ+. The goal is to be “Switzerland” while providing a welcoming and inclusive environment. One faculty member was denied tenure and has made public comments. The District BOT meeting is being held on the CHC campus in April and we expect additional comments. In the college’s 52-year history, there have only been 3 people denied tenure previously. Tenure is a 4-year peer-oriented process. The Associate Dean of Health and Wellness recruitment is complete. The services will expand mental health resources. About 45% of our course offerings are now online. The new accreditation standards call for regular and substantial interaction and CHC is about 85% compliant with this standard. Students from across the state can take online classes at CHC. CHC is hosting the Redlands Bicycle Classic on Friday, April 26. June Yamamoto volunteered to help with the 5K.</p> <p>B. Finance update provided by Mike Strong. Audit proposals will be reviewed next month. The committee will meet again on April 17 to review the RFP and firms to invite for investment management. We have an overall \$119K positive gain this fiscal year and net income is \$251K YTD.</p> <p>C. Development update from Michelle Riggs reviewed upcoming events.</p>	Michelle to connect June with 5K volunteer opportunities.																																				
Upcoming Events	<p>A. <b>Next Full Board Meeting</b>– June 5, 2025 – 4:00 – 7:00 p.m. p.m.</p> <p>B. <b>Next Executive Committee Meeting</b>- May 12, 2025 – 8:00 a.m. CCR-233.</p>																																					
Adjourn	Closing Comments – Dr. Nguyen																																					

**Other Dates:****Other Foundation Events/Meetings:**

- 4/17/25 – 4 p.m. – Finance Committee Meeting
- 4/22/25 – 4 p.m. – Alumni Committee Meeting
- 4/26/25 – 8 a.m. – Run for the Hills 5K
- 10/16/25 – 5:30 p.m. – Field of Dreams Fundraiser

**Other Campus Events:**

- 4/17/25 – 10 a.m. – CSUSB MOU Signing
- 4/25 8 p.m., 4/26 8 p.m., 4/27 8 p.m. – The Lightning Thief
- 4/30/25 – 1 p.m. – Art Gallery Reception
- 5/1/25 – 5 p.m. – Honors Reception
- 5/8/25 – 6 p.m. – EOPS Graduation
- 5/14/25 – 2 p.m. – Veteran's Coin Presentation
- 5/14/25 – 5 p.m. – Transfer Student Celebration
- 5/21/25 – 5 p.m. – CNA Graduation
- 5/22/25 – 5 p.m. – Fire Academy Graduation
- 5/23/25 – 10 a.m. Rehearsal 5 p.m. Commencement – 1<sup>st</sup> bachelor's degree awards
- 5/27/25 – 4 p.m. and 6 p.m. – EMT Graduation (Last Event in PAC!)
- 6/5/25 – 6 p.m. – Rad Tech Graduation (ARMC)