

## CHC Foundation Executive Committee Meeting Notes

Monday, February 3, 2025 8:00 a.m. CCR-233

<input type="checkbox"/> Phong Nguyen	<input type="checkbox"/> Leslie Wessels	<input checked="" type="checkbox"/> Carrie Audet
<input checked="" type="checkbox"/> Amy Minjares	<input checked="" type="checkbox"/> June Yamamoto	<input checked="" type="checkbox"/> Michelle Riggs
<input checked="" type="checkbox"/> David Avila	<input checked="" type="checkbox"/> Kevin Horan	<input checked="" type="checkbox"/> Brent Hunter
<input checked="" type="checkbox"/> Wynona Duvall	<input checked="" type="checkbox"/> Mike Strong	<input type="checkbox"/>
<input checked="" type="checkbox"/> Barbara Smith	<input type="checkbox"/> Bill Nassar	<input type="checkbox"/>

TOPIC	DISCUSSION	FURTHER ACTION
Call to Order	Amy called meeting to order at 8:07am.	
Discussion: Brent Hunter	<b>Prospecting Dinners with Directors</b> Purpose: To Develop/Enhance our prospect base <ul style="list-style-type: none"> <li>Meet with Directors in 2 groups (community/college) to discuss potential prospects, their connections to the college and how best to approach them to start engaging.</li> <li>2/18/25 – First meeting at Barbi’s house for community connections</li> <li>TBD – Second meeting for internal connections</li> </ul>	Carrie to pull list of names previously gathered from Development Committee mtg in 2019.
New Business	<p>A. Approval of Exec meeting notes 11-4-24  <i>*David Avila motioned to approve, Wynona Duvall seconded. Notes approved with one abstention (Minjares).</i></p> <p>B. Review Full Board Agenda for March (reviewed what is in place so far)</p> <p>C. <b>Recommendation from the Scholarship Committee to increase Foundation Scholarship budget from \$7,000 to \$12,500 for FY 25/26.</b>            Current Foundation Funded Scholarship = \$7,000  <u>Re-entry</u> 6 X \$500 = \$3,000 – Proposed increase to 6 X \$750 = \$4,500  <u>Highschool</u> Scholarships 8 X \$500 = \$4,000 (2 each at - RHS, REV, CVHS, YHS)            Proposed increase to 16 X \$500 = \$8,000 (16 = 2 Green Valley, 2 Orangewood, 3 RHS, 3 REV, 3 CVHS, 3 YHS)</p> <p><i>*Motion to recommend increasing funds for high school scholarships from \$7000 to \$12,500 made by Barbi Smith and seconded by June Yamamoto. Passed unanimously.</i></p>	Carrie to find a student to share their story at March Board meeting.

	<p>D. Staffing Update provided – Added an Asst. Director position (Audet) and will fill the Development Coordinator position (recruiting)</p> <p>E. <b>Bloomerang – Database Health Check \$1,400</b></p> <p>F. June Board Meeting Elections – will need to vote on a new President, new 1<sup>st</sup> Vice President and a new Vice President/Exec member.</p> <p>G. Dates/Times of Executive Committee Meetings: Exec Committee discussed and decided to leave at Mondays at 8am – no changes to be made.</p>	<p>What was decided with Bloomerang health check request? I don't have notes for a vote.</p>
Continuing Business	<p>Sponsor a Seat Update: Committee requested to see updates by price level and # sold vs #available.</p> <p>June requested hosting a multi-chamber event at the new PAC.</p>	<p>Next report to be made by level.</p> <p>Michelle to get potential dates in fall for June's event.</p>
Reports	<p><b>Crafton Hills College</b> –Kevin Horan</p> <p>A. Current issue of fraudulent enrollments. Campus is working to determine which were not actual students to drop them for more accurate numbers.</p> <p>B. In May we will have our first Bachelor Degree graduates from the Respiratory Program.</p> <p>C. PAC should be completed at end of June.</p> <p>D. Crafton Hall – in conversations with San Manuel to consider renaming the event space to incorporate indigenous history of the space the campus occupies.</p> <p><b>Finance</b> –Mike Strong</p> <p>A. <u>Budget Review</u> –Highlights: auditor was over by \$600; Labor Expense and Taxes/Licensing will be reconciled at end of year for increases;</p> <p>B. <u>Investments</u> are looking good. Total portfolio is at \$6,084,000 – earnings averaging 6.7% over the lifetime of the investment.</p> <p>C. <u>Balance Sheet</u>: \$127,000 currently in the checking account with total assets valued at \$8,141,000.</p>	<p>Mike to add actual expenses in Description to provide clarity for Directors. Ex: 5310.02 to include RR Rally, In-Service, etc.</p>
Upcoming Events	<p>Other Foundation Events/Meetings:</p> <ul style="list-style-type: none"> <li>2/5/25 – 9 a.m. – Gala Planning Meeting</li> </ul>	

	<ul style="list-style-type: none"> <li>• 2/20/25 – 4 p.m. – Finance Committee Meeting</li> <li>• March &amp; April – Scholarship Application Reviews</li> <li>• 3/6/25 – 4 p.m. – Full Board Meeting</li> <li>• 3/18/25 – 4 p.m. – Patti Cotton Discovering Purpose Beyond Career Achievements</li> <li>• 4/7/25 – 8 a.m. – Foundation Exec Meeting</li> <li>• 4/22/25 – 4 p.m. – Alumni Committee Meeting</li> <li>• 4/26/25 – 8 a.m. – Run for the Hills 5K</li> <li>• 10/16/25 – 5:30 p.m. – Field of Dreams Fundraiser</li> </ul> <p>Other Campus Events:</p> <ul style="list-style-type: none"> <li>• 2/21 8 p.m., 2/22 8 p.m., 2/23/25 – 2 p.m. - Marian, or The True Tale of Robin Hood</li> <li>• 3/14/25 – 6 p.m. – Paramedic Graduation</li> <li>• 4/25 8 p.m., 4/26 8 p.m., 4/27 8 p.m. – The Lightning Thief</li> </ul>	
Adjourn		
Next Executive Meeting	Monday, April, 8:00am, CCR-233	
Adjourn	Dr. Phong Nguyen adjourned meeting at 9:02am	