

CHC Foundation Executive Committee Meeting Notes

Tuesday, Nov. 16, 2021
8:00 a.m.
Zoom Conference Meeting

Attendees:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Dr. Phong Nguyen – Pres. | <input checked="" type="checkbox"/> Michelle Riggs |
| <input checked="" type="checkbox"/> Amy Minjares – VP | <input checked="" type="checkbox"/> Carrie Audet - Note Taker |
| <input checked="" type="checkbox"/> Kevin Horan – Sec. | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Michael Strong – CFO | <input type="checkbox"/> |

TOPIC	DISCUSSION	FURTHER ACTION
Call to Order / Welcome	Meeting called to order at 8:01am by Dr. Nguyen <ul style="list-style-type: none"> Last two events were great! Both the Theater pre-show mixer for “Helen, Goddess of Arson” and “An Evening with Brett Waterman” 	
Old Business	<ul style="list-style-type: none"> Approval of Minutes from 9-14-21 – *Motioned by Kevin, seconded by Amy, unanimously approved. 	
New Business	<p>Foundation Directors Update</p> <ul style="list-style-type: none"> Remove Anthony and place on December Full Board Agenda <p>Planning for Dec. Full Board Meeting</p> <ul style="list-style-type: none"> Move Strategic Planning Session to March Board meeting. December meeting to be in person, more social, in LRC. Will serve appetizers/h’ordeurvers and coffee and cocoa Plan for a power point presentation Review Committee Assignments for all Directors <p>Friendly Hills Bank Update</p> <ul style="list-style-type: none"> Review pricing structure Recent fraudulent activity 	<p>MR – add removal of Anthony to Dec. Full Board.</p> <p>Carrie to provide info on pricing structure and service with recent fraudulent activity.</p>
Budget Report, Mike Strong	<p>Balance Sheet Review</p> <ul style="list-style-type: none"> Currently have balance of approx. \$711k in the checking account. Student Senate funds still in the process of being transferred to the CHC Foundation accounts. They are currently in the process of making a budget adjustment. <p>Merrill Lynch Investment Review</p> <ul style="list-style-type: none"> We have recovered from the losses earlier this year and have a current value of \$3,450,481.59. <p>Profit & Loss Highlights</p> <ul style="list-style-type: none"> Total income has increased due to scholarship and grant funding/donations. Total expenses have gone down, due to less need for emergency funds and textbook loans. 	<p>Carrie to schedule review of moving funds at Jan Exec meeting.</p> <p>Mike Strong to work with Ericka Paddock regarding the transfer of the Student funds</p>

College Report, Kevin Horan	Campus Update <ul style="list-style-type: none"> Vaccine Mandate update – Employers with 100+ are implementing vaccine mandates, HR is in the process of researching vendors to coordinate for District. Exemptions will include medical, religious and strongly held beliefs. Unions for faculty and classified are in negotiations with the District regarding implementation. Students will not be allowed any exemptions and online courses will be available for unvaccinated students with anticipated start date of summer or fall 2022. 	
Resource Development Report, Michelle Riggs/Carrie Audet	Development Committee <ul style="list-style-type: none"> Donor call sheets are being distributed to committee members. Events <ul style="list-style-type: none"> 12/3 – Annual Friends of CHC Luncheon – invitations going out via email and hard copy; All Directors are encouraged to bring their friends. Scholarship Updates <ul style="list-style-type: none"> <u>JoAnn Jesson</u> – established first scholarship for Respiratory Therapy students with a \$15k endowment. <u>Penny Atherton</u> – has endowed the Adam Diaz Memorial Scholarship fund. She would like to continue awarding at the \$1000 level, but needs an additional \$5000 to add to her \$20,000 donation. Michelle and Carrie are making calls to find more donors to bring the fund to \$1000 award level. <u>Forrest Greek</u> - plans to provide \$20k this year (2021), with \$15k to be awarded in the spring (3 awards at \$5000 each for students in Fire Academy, Respiratory Therapy, and Child Development. Finish Line Scholarship Grant <ul style="list-style-type: none"> We have been awarded \$150k for the 2022-2023 academic year. Other <ul style="list-style-type: none"> Bill and Paula Ahlborn are in discussions with Brent regarding a large donation and naming opportunities on campus. Margie Orland is helping to raise funds for the Orland Endowed Scholarship and will talk to Mike Smith regarding the funds left for Crafton's students in the will. Lundeen and Giordano – recently interested families who would like to establish endowments for the paramedic students. 	
Adjourn	8:54am meeting adjourned	
Next Meeting	Tuesday, Dec. 14 th , 2022, 8:00am, Zoom Conference Meeting	