

CHC Foundation Executive Committee Meeting Notes

Tuesday, March 12, 2019
7:30 a.m.
Law Office of William Nassar

Attendees:

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| <input checked="" type="checkbox"/> Bill Nassar – Pres. | <input type="checkbox"/> David Raley |
| <input checked="" type="checkbox"/> Sam Irwin – VP | <input checked="" type="checkbox"/> Michelle Riggs |
| <input type="checkbox"/> Kevin Horan – Sec. | <input checked="" type="checkbox"/> Carrie Audet - Note Taker |
| <input checked="" type="checkbox"/> Michael Strong – CFO | |

TOPIC	DISCUSSION	FURTHER ACTION
Call to Order	<ul style="list-style-type: none"> Opening Comments, Bill Nassar Sam Irwin confirmed that he was able to donate a few of the art pieces to the Redlands Art Walk. We are now able to write off the 2 L.Ron Hubbard lithographs and the DeGrazia bullfighter painting. 	
Old Business	<ul style="list-style-type: none"> Meeting called to order at 7:35am by Bill Nassar Approval of Minutes from 2/12/19 – Motioned by Sam, 2nd by Mike, unanimously approved. 	
Continuing Business	<p>MOU with the District</p> <ul style="list-style-type: none"> Bill is playing phone tag with Beverly Powell with the Valley Foundation to discuss the MOU. Karen Childers has resigned from the Valley Foundation and accepted a position outside of the District. The interim Director is expected to start soon. Karen's concerns with the MOU is that it addresses a specific title and "50% of staff", but is not specific as to who that staff is. The Facilities Use with the District Foundation on curent draft is \$1/year. We should see if we can negotiate the same. <p>New Foundation Directors Recruitment Update</p> <ul style="list-style-type: none"> Toni Momberger – is interested in joining in June, after spring events Jeff Daines – Bill says he is interested. Luke Wooley – Bill says he is interested. David Lopez – Mike Milian – now using CalWest and will help out in that way. Paul Palsa – no follow up. <p>Gala Update</p> <ul style="list-style-type: none"> Follett to sponsor at the \$2500 level Follet \$5000 scholarship donations (in contract to be split between Valley and Crafton) will go to the District Foundation (not CHC). Director Table Commitment – Nassar, Irwin, Horan, Strong Pending Director Participation – Ferracone, Nguyen, Lillian, Angels Tickets – pending Rochford request. 	<p>Michelle to follow up with Toni Momberger.</p> <p>Michelle to talk with Jeff Daines and Luke Wooley about joining as a Director.</p> <p>Mike to talk to Jose and get more information about the Follett funds going to</p>

	<ul style="list-style-type: none"> • Sponsorships – Mike asked are all sponsors sending guests and filling tables or do we need to fill those seats? Michelle said she is following up with them to know how many individual seats we can sell or use for volunteers. • Josh Conroy offered drink tokens. He is only sponsoring the Montessori gala this year. • Cherry Valley Nursery will be bringing in trees and plants and donating 30 centerpieces. • Campfire with Kevin – we are still building the package to be auctioned. • Octopus Farm excursion in Hawaii • Paint & Wine Night – student to lead class, details and location still being worked out. • Putting Green – need details • Helicopter Ride Along – with Sherriff's Dept., request has been submitted. • Olga dinner from Nguyen – she never received and has requested a refund. • NASCAR Experience – Ericka is working on it. <p>Scholarships</p> <ul style="list-style-type: none"> • Sunrise Rotary Scholarship 	<p>the new Foundation.</p> <p>Sam to follow up with Rochford</p> <p>MR to follow up on Octopus farm tour in Hawaii to see what Island</p> <p>Mike to follow up with Woody for putting green details. 951/830-1835</p> <p>MR to work with Olga and offer 2 seats at Sam's table.</p> <p>Sam to follow up on Sunrise Rotary scholarship.</p>
New Business	<p>Review Full Board Agenda for March</p> <ul style="list-style-type: none"> • District Board meeting has changed, so committee decided to move Foundation Board meeting date to Tuesday, June 18th from 4:00pm – 5:30pm. • Barbi willing to host the meeting at her home. • Will need to do the budget for the June meeting. • For March, keep the agenda short and focus on loose ends for the gala, @ 45 minutes. • Mike suggested ending early and offering a short hike in the Crafton Hills for those who would like to stay a little longer. <p>Executive Committee for 2019-2020</p> <ul style="list-style-type: none"> • Discussion on any Executive Committee changes. Current board open to changes, but also willing to continue in same capacity as held this year. <p>STEM Field Trip</p> <ul style="list-style-type: none"> • Elaine has sponsored a field trip for up to 84 STEM students to the Wild Animal Park in San Diego. • Patricia works for the union on Thursdays and Fridays and it would cost an additional \$624.00 for her to attend. <p>**Gala ads in the SB Sun</p>	<p>Carrie to send updated calendar invite to Directors, 4:00-5:30pm.</p> <p>Mike to lead a hike in the Crafton hills.</p> <p>Michelle to talk to Kevin, Mike and Keith about the STEM field trip and</p>

	<ul style="list-style-type: none"> Sun has offered to partner on ads in exchange for tickets. Committee would like to discuss in more detail, but not enough information/time to make a decision for this year. 	<p>requested additional fees.</p> <p>Michelle to follow up for next year's gala.</p>
Reports	<p>Budget Update (Mike)</p> <ul style="list-style-type: none"> Balance Sheet - \$157,000 in checking and \$58,000 in savings account. Some of the balance from last month has been moved to the investment account with Merrill Lynch. \$2.3 million in current investments, which has gone down a little. P&Ls – down almost \$27,000.00 Total YTD income – approx. \$344,000.00 Total YTD expenses – approx. \$170,000.00 <p>College Update</p> <ul style="list-style-type: none"> <u>Promise Program</u> – to benefit 1000 students (300-CHC, 700-Valley); must be 1st time students who graduated high school June 2019; expected to increase enrollment, FTEs and student success measures; will hire a counselor dedicated to the students and will increase help in Financial Aid. To provide for 1000 students, will cost the District approx. \$2.6 million per year; working on sustainability of program and increasing the funds; \$100,000.00 donation was made by Kitchell; looking for more donors and matching funds, including discussions with San Manuel; AB19 state funds (for CA Promise) may allow District to receive additional funds that were not previously eligible to receive. <u>Measure CC</u> – currently reviewing proposals for program management of bond starting in April; anticipate selling first of the bonds in early Fall; construction may start around January of 2021, with PAC slated at Crafton's first project. <p>Resource Development Update</p> <ul style="list-style-type: none"> <u>Scholarships</u> – Review period has begun, reviewing has been assigned; Scholars Convocation will be on Friday, 5/17/19. <u>Grants</u> – Bank of America grant has been submitted. <u>Planned Giving Series</u> – Raleigh to speak on 3/19/19 at the last scheduled meeting of the series. 	<p>Bill to let Michelle know if he is available to help on 5/17/19.</p>
Adjourn	Meeting adjourned at 8:29am	
Next Meeting	Tuesday, April 9 th , 2019, 7:30am, Bill Nassar's office in Redlands.	