

CHC Foundation Executive Committee Meeting Notes

Tuesday, Feb. 12, 2019
7:30 a.m.
Law Office of William Nassar

Attendees:

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| <input checked="" type="checkbox"/> Bill Nassar – Pres. | <input checked="" type="checkbox"/> David Raley |
| <input checked="" type="checkbox"/> Sam Irwin – VP | <input checked="" type="checkbox"/> Michelle Riggs |
| <input checked="" type="checkbox"/> Kevin Horan – Sec. | <input checked="" type="checkbox"/> Carrie Audet - Note Taker |
| <input checked="" type="checkbox"/> Michael Strong – CFO | |

TOPIC	DISCUSSION	FURTHER ACTION
Call to Order	<ul style="list-style-type: none"> Opening Comments, Bill Nassar 	
Old Business	<ul style="list-style-type: none"> Meeting called to order at 7:34am by Bill Nassar Approval of Minutes from 1/8/19 – Motioned by David, 2nd by Sam, unanimously approved. 	
Continuing Business	<p>MOU with the District –</p> <ul style="list-style-type: none"> Due to various job titles changing at any given time, Dr. Horan recommended using “Designee” in place of “Director of Resource Development/District Director” At least 50% of time spent on Foundation duties to be counted toward “in-kind” reimbursement. <p>Presidential Investiture Wrap Up</p> <ul style="list-style-type: none"> All but 2 Foundation Directors attended \$1400 total spent from Foundation budget Elijah (student MC) did a great job <p>New Foundation Directors Recruitment Update</p> <ul style="list-style-type: none"> Toni Momberger is interested, Redlands City Councilmember Jeff Danes (Borton Petrini) recommended by Bill Nassar Luke Wooley (attorney, now with County Council) recommended by Bill Nassar David Lopez, Allied Health @ Loma Linda University Paul Paulsa – assoc. with Arrowhead Regional, Fire & Burn, may know Gloria <p>American Assn. of University Women</p> <ul style="list-style-type: none"> Agreement with Crafton Hills College was not signed, so we do not have a chapter on campus – or a partnership. <p>Gala Planning Update</p> <ul style="list-style-type: none"> Invites are out Sponsorships going out Directors to help fill tables Planning for 25 tables, approx. 250 guests @ \$100 each. Expenses to include A/V, table/chair rentals, canopy rentals, food, drinks, etc. Cherry Valley Nursery providing trees, shrubs, flowers and will allow us to auction off centerpieces. Will continue discussing how/if to auction off the trees and shrubs. He will pick up on Sunday. 	<p>Bill to look at definition on MOU of who reimbursement (or equivalent) is due for. Director = 50%?</p> <p>MR to find out if the Valley Foundation is on board with the updated MOU.</p> <p>MR to follow up</p> <p>Talk to RWM @ AAUW partnership</p> <p>Bill to send out email to encourage Directors to help buy/fill tables.</p>

	<ul style="list-style-type: none"> • Sam, Rosaura and Gloria unable to attend <p>Gala Sponsorships Update - @ 10 tables sold so far</p> <ul style="list-style-type: none"> • Bergman, Dacey, Goldsmith (\$2500), • PMSM and Barich (\$1000) each, • CalWest (\$500) – will also help with processing credit cards, to learn for next year so Cal West can possibly take over. • Col. David Raley, Sam Irwin, Bill Nassar, Admin. Services, Kevin Horan (\$1000 tables) • San Manuel and Cherry Valley Nursery (comp'd tables) <p>Gala Live Auction Items</p> <ul style="list-style-type: none"> • Kauai condo • 2 Estate Plans • Disneyland – 4 parkhopper tickets • Rochford donation? • Sailing adventure again? • Putting Green? <p>Other local events on 3/30/19</p> <ul style="list-style-type: none"> • Yucaipa Rotary – reverse drawing, need not be present to win • Calimesa Chamber • Redlands School District event 	<p>Sam to ask Rochford for a donation again</p> <p>Sam to ask for sailing adventure again</p> <p>Mike to talk to Woody @ putting green</p>
Reports	<p>Budget Update</p> <ul style="list-style-type: none"> • Revenue at 61% - we are on target for meeting the projected budget. • Balance Sheet - Art values are reflected at the bottom of the balance sheet. • Merrill Lynch investment – total gain of \$309k this year; checking/savings account balance is \$228k (checking is \$157k); Community bank balance is \$10,553.17 and will remain open until after the credit card processing at the gala. <p>College Update</p> <ul style="list-style-type: none"> • Promise Program – *still in development stages. For 1st time college students, will help with transportation expenses, transfer application fees, a tablet or chromebook, and summer bridge program. • Promise Program Issues/Obstacles – Textbook costs will vary between majors, so discussion on covering all required textbooks; as it is currently written, it does not address summer sessions; childcare/transportation expenses will vary, so considering adding \$300 to Financial Aid VISA card to cover these misc. expenses; Peer mentoring/tutoring to be a type of student worker opportunity; chromebooks may be better to rent out, as not useful to all majors and no support for repairs as needed. • Promise Program Goal – 1000 students, 300 from Crafton; with a Fall launch of the program, will focus on enrollment from first-time students who have completed a FAFSA. • Bond Projects – currently prioritizing and reassessing costs of projects; believe some of the projects are over-estimated, can save money by tightening budgets; current Crafton priorities 	<p>MR to move \$10k from the Community Bank account to Merrill Lynch investment.</p>

	<p>are renovation of PAC, West, and Crafton Hall; New Construction for Regional Fire Training Center (9 fire agencies have already expressed support of this project); the gym is also being looked at and discussed to tear down and possibly rebuild in the future. Gym and soccer field may help push Crafton athletic program.</p> <ul style="list-style-type: none"> • Sam suggested contacting the “Benchwarmers” in Redland to help support the gym project. Rochford is also a supporter of the Benchwarmers. <p>Resource Development Update</p> <ul style="list-style-type: none"> • Alumni Data – almost done merging data to check for accuracy. Once completed, we will be ready to move forward with applying for a grant for capacity building from the Community Foundation. Will need \$10k for an alumni outreach vendor. • Scholarship applications close on 2/28/19. • Ryan Gallagher (Redlands Fire) does great concrete plaques. 	<p>Bill to put in a good word with the Community Foundation for the need for this grant.</p> <p>MR to keep Ryan’s name for possible future needs.</p>
Adjourn	Meeting adjourned at 8:42am	
Next Meeting	Tuesday, March 12 th , 2018, 7:30am, Bill Nassar’s office in Redlands.	