







### Mission

The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.

### Vision

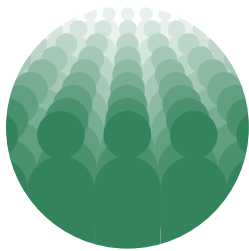
Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.

### Values

Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.



## Our Students in 2019-2020



**6694**

Students Enrolled



**33.7%**  
Full-Time  
Students

**66.3%**  
Part-Time  
Students



**54.5%**  
Female

**45.1%**  
Male



**19,092**

Credit Enrollments



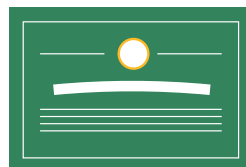
### ETHNICITY

**49.6%** Hispanic  
**32.6%** Caucasian  
**3.6%** African American  
**5.5%** Asian  
**0.3%** Native American



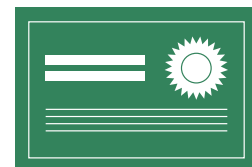
**335**

Associate Degrees  
for Transfer



**465**

Associate Degrees



**780**

Certificates



**335**

UC Transfers



**1,580**

Degrees and Certificates Awarded



**240**

CSU Transfers

## College Highlights



### T.L. Brink--Crafton is the Right Fit for Him

July 2019

T.L. Brink celebrates 30 years of teaching at Crafton Hills College this year.

The milestone is a long time in the making for the professor of psychology given what he was doing before stepping foot onto the campus in the late 1980s.

"I used to live in the San Francisco Bay Area and had a very hectic life," he ex-

plained. "I was doing research at Stanford, had a consulting company, and was working for a small university running two of their graduate programs. It was a lot of stress and didn't come with a lot of fulfillment, so one day I told my wife I wanted to teach."

Brink said he received a phone call from Crafton some time later inviting him to interview for a teaching position 453 miles from "home." And when he arrived to campus, Brink noticed the friendliness of his would-be co-workers brought something refreshing to the table. Mix that in with the natural elements surrounding the college, Brink knew he'd fit right in.

"And I've been extremely happy at Crafton ever since," he continued.

Psychology itself is a tough course to tackle, but Brink said he enjoys the subject because it is "at the center of everything" and opens a lot of doors to students thinking about entering the fields of social work, nursing or, perhaps, politics.

"I'm able to show my students something from psychology they can relate to," Brink said. "And it has changed so much since I started getting interested in the subject. So, I make it a point to go to conventions each year, and by going to all of these places and learning new things, I'm picking up new techniques and tools

along the way, which is very exciting."

Those techniques and tools are then implemented into the classroom whether directly in an on-campus classroom or through online courses offered through the college. The flexibility of teaching online allows Brink to attend as many conventions as he pleases and is backed by the college's administration, which adds to the excitement of the job, he said.

While this year marks Brink's 30th at Crafton, the 69-year-old local resident doesn't have any plans to slow down just yet – especially when it comes to watching his daughter follow in his footsteps teaching at a community college in Santa Clara and spending time with his wife of 44 years.

"I don't know where the time flies, but I've enjoyed my time here," Brink said. "When I first came down here, I could not find anyone who said, 'That's not my job.' They were a bunch of people who worked as a team and were committed to student success. And that's what has kept me here--along with the students who are really appreciative of the help you can give them."

Photo: T.L. Brink.

### RT Team Wins Sputum Bowl

July 2019

Crafton Hills College Respiratory Care team won the state-level Sputum Bowl competition at the California Society for Respiratory Care (CSRC) annual convention at Pechanga Resort on June 5th.

The Crafton team consisted of Jesus McDowell, Sarah MacDonald, Cody Miller and Laura Kinkey. The students are in their third semester of the program and are scheduled to graduate at the end of the fall semester. The team was led and coached by Michael Sheahan, program

director.

The Crafton team will be sponsored by CSRC to compete at the national level in New Orleans, November 9-12, 2019, during the AARC Congress.

Photo: RT Team Wins Sputum Bowl.







## Training Our Future First Responders

August 2019

Crafton Hills College is proud to be a founding partner along with the Red-

lands Unified School District, University of Redlands, and the city of Redlands

police and fire departments to support the annual Redlands Emergency Services Academy (RESA).

During the annual week-long police and fire training exercises, students learn leadership skills, teamwork and the value of making a meaningful contribution to their community.

This year marked the twenty-first academy providing 21 graduates from the RUSD with this life-changing opportunity. Attendees are selected to participate following a competitive application and interview process.

*Photo: CHC students.*

## Meet Our New Student Senate President

September 2019

Tyrone Ross wants to tell the world that community college is the right choice to make. And he's about to deliver that message on a huge platform, thanks to his role as Crafton Hills College's newest associated student president. The 21-year-old Redlands man was appointed to the position prior to the start of the new school year and already has his goals laid out.

"I want students to realize – especially younger students – that community college is a good thing and not a bad thing to pursue," said Ross. "I believe we live in a society where college can be a huge expense for many, but a community college helps you go through college without breaking the bank and helps elevate your status."

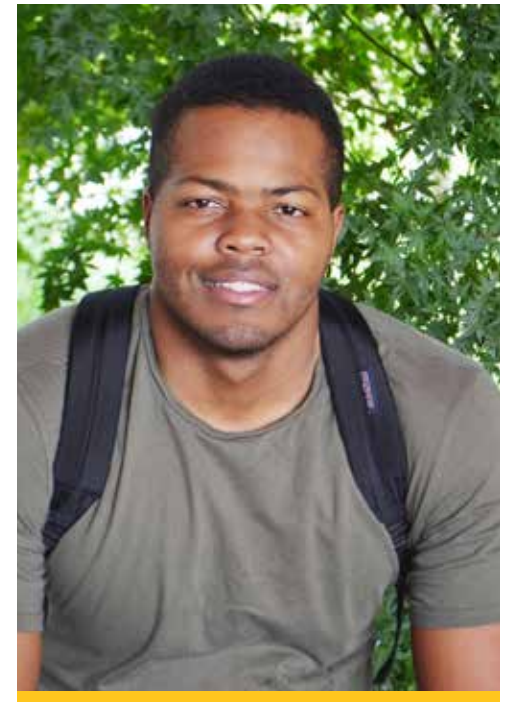
Ross' own story is relatable to many.

Originally from Pittsburgh, Penn., Ross wanted to attend college and play football after graduating from high school. But after he ran into some financial troubles due to out-of-state tuition costs, those goals were temporarily put on the backburner.

Ross started working at a local warehouse to save enough money to go back to school. In the Spring of 2020, he will graduate from Crafton with an associate degree in communications and plans to continue his studies at a four-year institution where he'll receive a bachelor's in communications with a minor in international business. The road to success may have been a bumpy one for Ross, but he wants to reach out to those with similar struggles and encourage them to pursue higher learning by looking at the "bigger picture."

"If I can find a way to afford college, you can, too," he said. "You have to think outside of the box sometimes because nothing comes easy. It takes a lot of thinking and determination to see it through, but it's worth it."

Not only does Ross want to bring attention to the work being done at CHC, but he also wants to develop a "Buddy System" that would help incoming students find their footing and excel in their studies. He also wants to be the voice for those "stuck in the middle," particularly students who do not qualify for the California Promise program.



"There are students that due to personal events and other reasons don't qualify for financial aid. Everyone looks at the top and bottom, but no one looks at the middle," Ross explains. "Anything that's worthwhile has a price. We're all going to have struggles at times, but you have to persevere through that. If you can persevere and make it through those struggles, there's light at the end of the tunnel."

*Photo: Tyrone Ross.*



## October 2019: Crafton Hills College Celebrates EOPS Program's 50th Anniversary

October 2019

Helping students unlock their “aha moments” is what Rejoice C. Chavira enjoys most about her job. For nearly 30 years, Chavira has worked with the Crafton Hills College EOPS program, which supports students where they need assistance - from providing one-on-one peer counseling services to financial

assistance. The program -known as the Extended Opportunity Program and Services - celebrated its Golden Anniversary on September 12, 2019. “To see a program like EOPS still standing is amazing because it was the first student equity program when it was established and is the longest-standing social justice equity

program in the State,” she explained.

Chavira, who currently serves as Crafton’s EOPS Director said the EOPS at Crafton is akin to an “extended family,” as the entire department works together to address every student’s needs. Often, the services provided through EOPS are the only support a Crafton student will receive as they pursue higher education. “We help students discover their passion, and sometimes asking a student what that is - where their heart is - takes a lot of digging. But when you persevere, it is those types of discoveries that help each student get their ‘aha moment,’ which then helps them realize what they can accomplish,” Chavira said.

The event served as an informal reunion for program alumni. The department invited current and past students served by EOPS to attend, and included meet-and-greets with Crafton officials and remarks by former Crafton EOPS participants who have gone on to be successful in their career fields of choice.

*Photo: Standing from left to right, Kashaunda Harris, Rejoice Chavira, Racquel Schoenfeld. Seated from left to right, Nati Rodriguez, Troy Hall.*



## Crafton Hills College Foundation Unveils Legacy Society Wall

November 2019

A ceremony honored individuals who have made substantial gifts to support

the programs and students at Crafton Hills College. The Legacy Wall in the

Crafton Center provides recognition of individuals who have given cumulative gifts, estate-planned gifts or irrevocable life-income gifts of \$10,000 or more to the Crafton Hills College Foundation.

Former CHC president, Gloria Harrison, shared her personal story of education and the reason that she and her husband Bill choose to support the CHC Foundation. She explained that their own higher education experiences were possible because of the opportunities available through community colleges. She believes it is essential to give back to our community and the institutions that helped her become the woman she is today.

*Photo: Legacy Wall Donors.*



## How a Crafton Alumnus Earned an Internship with the City of Eastvale

December 2019

Like all college students before graduation, Ibraheem Lawal was busy mapping out the next step. Looking to expand his resume, the Crafton Hills College alumnus stumbled upon what he thought would be a great opportunity: an internship for the city of Eastvale. So, he applied.

Six months went by before he got a call from a soon-to-be colleague offering him the job. The timing, Lawal said, couldn't have been more perfect. "I applied in January and they called me a week after I finished my master's program (at the University of Redlands) in August," he said.

Located in western Riverside County and surrounded by more populated areas such as Corona and Norco, Eastvale, one of California's newest cities, incorporated in October 2010 and continues to experience strong growth each year. Today, more than 73,000 residents – including Lawal – call Eastvale "home," in large part because of its small-town feel.

Lawal is becoming a jack-of-all-trades for Eastvale, where currently, he shoots and edits videos for the city's social media channels and conducts research for "different projects whenever they pop up,"

he said. Lawal's internship is through the city's management team, under the direction of the Eastvale City Manager, Bryan Jones.

Though the job may not directly fall under Lawal's master's degree coursework – he majored in information technology at the U of R – Lawal said the internship is exposing him to all aspects of city government, particularly "how a city works."

"I'll say the best thing about working in a small city is that you get to work in every department, and because the city is growing, there's always something to do. It doesn't get boring," he said.

Lawal knows his future is bright, but the path to get there isn't always going to be easy.

After graduating from Crafton with an associate degree in economics, Lawal transferred to Cal State University San Bernardino. In 2016, he earned his bachelor's degree in communication-media studies, before moving on to U of R.

Soon, the Eastvale resident plans to launch his own business along with a



personal goal to inspire others "to keep going no matter what's ahead."

"Be engaged and contribute. Don't be afraid to ask questions. Find yourself by putting yourself out there," Lawal said. "I feel the best way to do this is to build your self-improvement; that's the best way to go. Learn how to improve yourself every single day."

*Photo: Ibraheem Lawal at the podium in front of the City of Eastvale City Hall building.*



## Friends Luncheon

December 2019

The Crafton Hills College Foundation hosted their annual Luncheon to provide

an update on the nonprofit's year-round efforts. Over 90 community members

attended the event which incorporated success stories of CHC students and programs with campus updates.

Each year, the college president provides an overview and highlights an area funded by the Foundation that supports our students. This year, Judy Cannon presented information about the Honor's Program, which she oversees. Derrick Rose, a recent UCLA and CHC Alum and Honors student, shared how he was helped by Crafton and gave thanks for the support he received.

*Photo: Friends Luncheon Attendees.*



## A Local Family's Legacy of Public Service Continues with Crafton Hills Fire Academy Graduate

February 2020

"Don't shut a door on yourself before you start," is one lesson Fire Academy 101 graduate and U.S. military veteran Daniel O'Connell learned while attending Crafton Hills College. He wasn't sure how the Fire Academy worked and thought it might be too difficult to even pursue. He credits Andrew Gebara, the program's secretary, with helping him navigate the application process and complete the requirements to be accepted into the Fire Academy, and much sooner than he imagined. O'Connell, age 23, is one of the eight military veterans who graduated with the 101st CHC Fire Academy in December.

O'Connell began his service in the U.S. Marine Corps one month after graduating from Yucaipa High School in 2014. After completing bootcamp and infantry school, O'Connell became a machine gunner in the infantry. Quickly moving up the ranks to corporal, O'Connell served

as a squad leader to a machine gun section, leading over 21 Marines. He served in Japan, Australia, Guam, and South Korea.

O'Connell's family includes a long line of relatives answering the call to serve and protect, and O'Connell chose to follow the same path. After his four years of service with the Marine Corps, O'Connell applied and received an "intent to hire" with the San Bernardino County Sheriff's Department, but was scheduled to attend the SBCSD Academy at a much later date. O'Connell could not wait as financial circumstances dictated the need for a faster path to earning a living. Like many veterans before him who needed to do something to secure employment, O'Connell signed up for the GI Bill, applied, and was accepted at Crafton Hills College.

Serving the community is also a family

tradition. O'Connell's grandfather was a firefighter in Big Bear, his father, Tim, is a firefighter in Calimesa, and his sister also served in the Marine Corps. O'Connell made fire station visits and participated in a ride-along with a local fire department. He appreciated the firefighter culture and saw the similarities to the Marine Corps. O'Connell had finally found his path. He registered for a full-time schedule at Crafton Hills College, including EMT and Fire Tech classes, pursuing his goal of becoming a firefighter.

O'Connell applied to the CHC Fire Academy and was accepted. During his first week at the academy, O'Connell's Marine experience in leadership contributed to his being elected squad leader by his instructors and fellow cadets. "I like knowing which way we are moving and being able to move the ship in that direction. Being able to look at a problem, a dynamic situation, and to be able to assess it and move forward from there. Having a cohesive and solid team behind you -- there is nothing better than that! If it gets tough, we have to bite down and have some grit," said O'Connell.

O'Connell's father has been his biggest training inspiration through this fire career process. O'Connell's father, Tim, served as a Marine in a Special Operations force recon platoon during the first Persian Gulf campaign. After the Marines, O'Connell's father became a firefighter and then a sheriff deputy for 24 years with the San Bernardino County Sheriff's Department, spending 17 of those years in SWAT. After his career with SBCSD, O'Connell's father returned to firefighting and now serves with the Calimesa Fire Department. Tim O'Connell earned his Master's degree in business while managing his public service career and duty to family. Daniel O'Connell is continuing his education and currently is enrolled in the paramedic program at Crafton. The family legacy continues.

*Photo: Daniel O'Connell.*





## Crafton Theatre Art Students Bring Hilarious Broadway Hit to Inland Empire Audiences

March 2020

Crafton Hills College Theatre Program students will present the Broadway hit, *The 25th Annual Putnam County Spelling Bee* March 6th, 7th, and 8th on the college campus. This musical comedy, with music and lyrics written by the Tony Award winning William Finn and directed by the new Professor of Theatre Arts at Crafton, Paul Jacques, is guaranteed to have you in stitches. The show has been widely performed after its initial barnstorming success on Broadway—and Jacques who is also a resident director for the California Theatre—has added his own twist to certain numbers promising new fun “not seen in other productions before.”

Chosen for its engaging musical numbers and small scale cast, *Putnam* takes place entirely within the setting of a school gymnasium, where this innovative and hilarious musical follows the trials and tribulations of a group of six all-American pre-pubescent oddballs as they compete for first place in a middle-school spelling bee. “Everyone has that shared experience” of the spelling bee, director Jacques observed, confiding that “this is my first year here so we wanted to have something that was fun.” But the show also has a serious side to it. The show

teaches “that individualism is important” and is ultimately about finding your own path in life, Jacques shared. Each character has “a self-discovery moment in the show,” he added, suggesting that this is an appropriate theme for the student actors who are themselves on a journey of self-discovery.

“It’s not the easiest musical to do,” Jocelyn Perez—who plays the overachieving Marcy Parks—admitted.

And “the way the music is written” is particularly challenging, she added. But if that is the case, then it is clear that this educational journey, like the journey of the spellers themselves, has been one of growth. “It’s all about the educational journey” for the students, director Jacques asserted, clearly proud of the achievement they have accomplished in preparing this sophisticated contemporary musical. “We have a couple of students who are completely new to the department,” but Jacques was impressed with the calibre of their auditions and is excited about opening night. “I think you’re going to come and laugh and have a good time,” said Jacques, adding that the audience is going “to learn some-

thing, but that the learning is going to be couched in a lot of humor.”

There is one unusual aspect to the show. As Kobe Darby, who plays the character Leaf Conebear, shared, there “is an improv element to the show.” And apparently, “at the beginning of the show four audience members are pulled up and they’re part of the spelling bee.” But don’t worry, if you’re one of those “four lucky people,” Jacques joked, “you get given the softballs.” I guess there’s only one way to find out if that’s true.

Tickets for *The 25th Annual Putnam County Spelling Bee* are on sale now at [www.craftonhills.edu/tickets](http://www.craftonhills.edu/tickets). General admission tickets are \$10. Discounted tickets are available for seniors and students for \$5. There will be three performances of this show; two in the evening and one in the afternoon. You can catch the 8 p.m. evening performances on the 6th and 7th of March or, if you prefer to see it while the sun’s still up, head over to campus at 2:00 p.m. on the 8th.

*Photo: Crafton Theatre Students Jocelyn Perez, Caitlyn Tiszai, Isabella Spelman, Kevin Evans, Kobe Darby.*



## Crafton Invests in African American Student Leadership

April 2020

Crafton Hills College recently sent six students to the A2MEND African American Male Education Network and Development summit. The organization is dedicated to fostering “institutional change within the community college system” and is made up of African American male administrators from schools who are committed to investing in student leadership. Crafton provided the funding for the students Robbie Brown, Richard Kearns, Tyrone Ross, Michael Taylor, Jonathan Taylor, and Solange Morris to attend the conference in Los Angeles earlier this month. Students got the chance to network with other students and staff and engage with several featured speakers. CHC Director of Student Life, Ericka Paddock commented that these students “are representative of the best we have to offer on our campus” adding that “we’re thrilled that we can continue to support their development as scholars and leaders.”

The six men attended a large college fair at the conference. Tyrone Ross, Student President and Communications Major who is set to transfer this year, was impressed with the caliber of the fair. It “was absolutely amazing” Ross said, go-

ing on to state “every UC, all the Cal States in SoCal, as well as the Historically Black Colleges of Howard, Hampton, and Morehouse were there.” Ross joked that he spoke to everyone and even helped other students examine their options. “It gave me a reassurance that I’m doing the right thing,” Ross said.

Fellow student, Richard Kearns, who plans to earn a doctorate in Psychology, agreed and commented that he realized “this is how it’s going to start” and attending this event “was like a shot in the arm” for his career as a scholar. Michael Taylor agreed with Kearns when he said that it was a motivating experience to be around “800 positive black men,” and it reminded Taylor that students like him need to “explore their options” and continue to “be open-minded.”

Students engaged with the ideas and inspirational leadership of several featured speakers during the conference. Jonathan Taylor, a student of Computer Science student at Crafton who has set his sights on transferring to Cal State LA to study Cyber Security, said that this aspect of the conference was “life-changing.” Part of Taylor’s excitement with rubbing shoul-

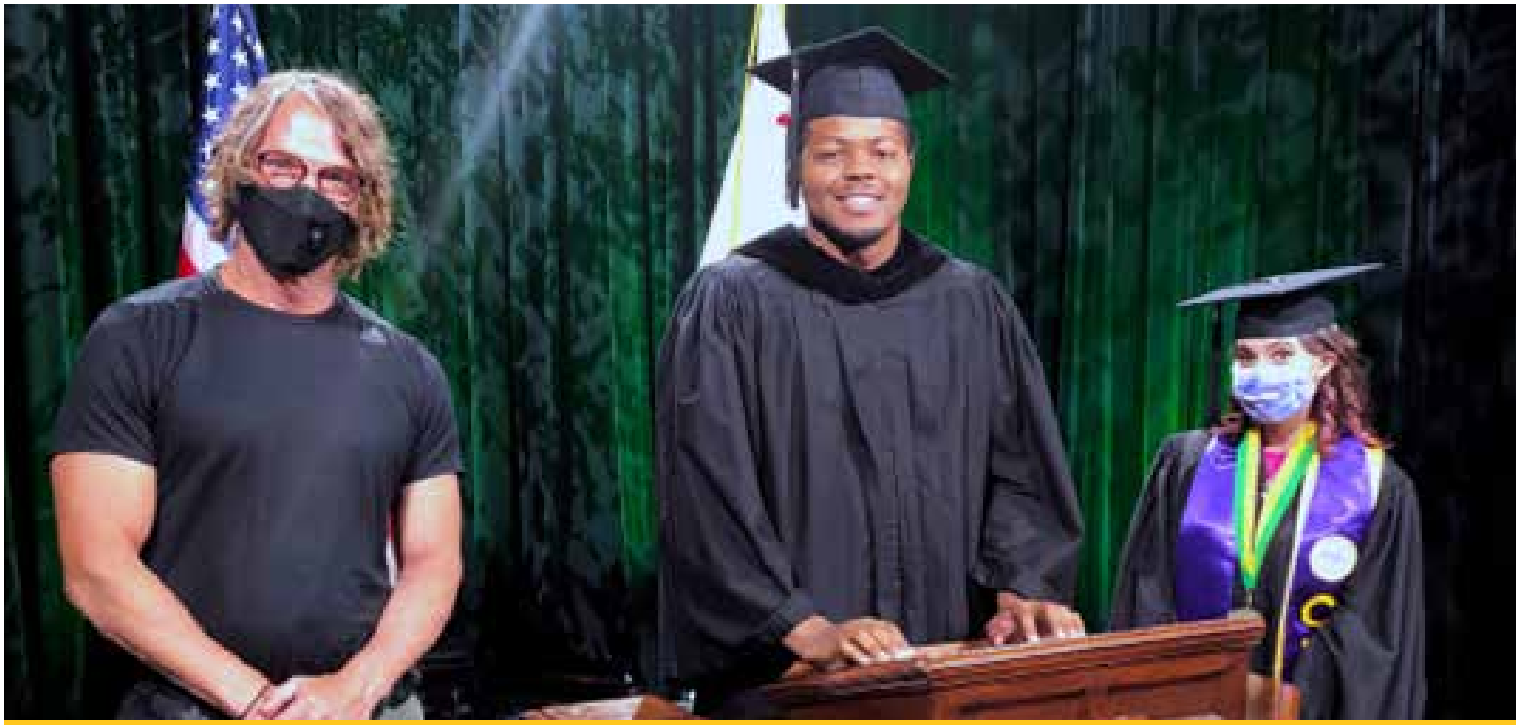
ders with New York Times best-selling author Ibram X. Kendi, whose new book *How to Be an Antiracist*, served as the basis for the entire conference. Kearns was also inspired by Kendi’s example, said that the “eye-opening” message he took from it was, “You’re gonna have people try and block you,” but that ultimately you can overcome those obstacles if you’re determined enough. “I think we sell ourselves short,” Kearns said, but “we can do whatever we want to do.”

When asked what changes they’d like to see on the Crafton campus, the students were unanimous in their recognition of the need for something significant. “If we could bring something back,” Kearns said, “I think it’s got to be more than a club; it’s got to be something that can move mountains.” The students brought up the idea of starting a Umoja Program on campus.

The Umoja Program is a statewide program dedicated to fostering the success of African American students. Crafton’s sister school, Valley College, has such a program, but Crafton does not. Crafton Hills President Kevin Horan supported the students’ idea, saying that “these are the kind of spaces we want to create on campus” and that “we can absolutely support” a program like that. Ross agreed, stating, “we’re moving in the right direction”.

*Photo: Crafton students and faculty at A2MEND conference.*





## Congratulations Class of 2020!

June 2020

The 48th Annual Commencement Ceremony at Crafton Hills College was held virtually on Friday, May 22nd. The ceremony was prerecorded, but the link didn't go live until 6 p.m. Viewers had a choice to stream the event through YouTube or Facebook through the homepage of the Crafton Hills College website.

The event incorporated all traditional elements of the in-person ceremony including individual recognition of the 237 graduates who participated. The ceremony began with the song "Pomp and Circumstance" while a montage of videos featuring faculty and staff waving and cheering for the graduates set a celebratory tone.

Crafton Hills College President Dr. Kevin Horan was first to congratulate the class of 2020, which happens to be the largest graduating class in the history of the College. In total, the institution had 794 graduates who earned 650 degrees and 631 certificates during the 2019-2020 academic year.

Student senate president and 2020 graduate Tyrone Ross began the ceremony leading the virtual audience in the pledge

of allegiance. Ross received an associate degree in Communications and is transferring to UCR majoring in global studies. Ross hopes to learn more about different cultures, policies and economic growth around the world, and his career goal is to become an officer in the military.

Graduate Vanessa Terry provided a beautiful performance of the National Anthem. Terry, a theater arts major, received two theater arts degrees -- one with a concentration in performance, the other in technical theater and a fine arts degree. She served as president for the Theater Arts Association Club on campus this semester, and earlier this year performed in the Black History Month opening and closing ceremonies.

A communication studies AA-T degree earner, Karina Lewis, served as the student speaker. Lewis, who graduated with a 4.0 GPA from Crafton this year, is transferring to CSUSB and will be dual majoring in English and communication studies. Lewis worked at the Crafton Hills Tutoring Center, tutoring in English and communications studies. She was also a member of the Crafton Hills College Honors Institute and the vice-president

of the Communications club.

This year's keynote address was given by Dr. Judith Valles. Valles, former mayor for the city of San Bernardino and published author, expressed to the graduates that they should be proud of themselves and take this opportunity to renew. Valles communicated that the secret to life is to "keep discovering, keep learning, and remembering your purpose."

The ceremony concluded with an inspirational message from the Crafton Hills College Academic Senate President and sociology professor, Julie McKee. McKee encouraged this year's graduates to never give up. She shared the story of Walt Disney as an example of overcoming obstacles and facing challenges while inspiring the graduates to do the same.

*Photo: Jimmy Urbanovich, Professor of Communications with Tyrone Ross, Student Senate President and Student Speaker, Karina Lewis filming for virtual commencement.*



## Guided Pathways Planning

June 2020

Faculty and staff have been working throughout the semester on a plan to implement the Guided Pathways Project at Crafton Hills College. The team meets regularly with the goal of developing guided pathways that will provide students with clear direction, including specific course sequences, aimed at increasing college completion rates and closing equity gaps.

The California Guided Pathways Project is an integrated, institution-wide approach to student success by creating structured educational experiences that support each student from point of entry to attainment of high-quality postsec-

ondary credentials and careers.

This collaborative project has included college-wide discussions and feedback to make sure that students, faculty, and staff perspectives are all considered prior to implementation. The Guided Pathways team is currently working to map out the pathways and anticipates finishing the drafts in the Fall 2020 semester.

Faculty lead Sabrina Jimenez outlined the progress stating, “our students voted, and approved pathways titled “CAPS,” for Career and Academic Pathways.” These pathways will help students successfully map out their educational journey. “Once

the program is fully developed,” Jimenez continued, “we will connect students with tools such as Career Coach to assist them in navigating in-demand job opportunities.”

The six pathways in the development phase are Creative Arts, Communication and Design; Business and Industry; Public Safety and Health Services; Society, Behavior and Culture; Science, Technology, Engineering and Mathematics; and Exploratory.

*Photo: Joshua Robles, math instructor and faculty co-lead at team meeting.*



## Crafton Hills College Foundation Awards Scholarships

December 2019

The CHC Foundation awarded \$161,950 in scholarships to 170 students. Due to the campus closure, the awarding of scholarships took place via email to each of the student recipients. This change didn’t seem to affect their excitement as many of the students were very quick to reply with a “thank you”.

Forty-nine volunteers read, reviewed, and scored the scholarship 370 applica-

tions. Scholarships are funded through the CHC Foundation and made possible by more than 15 organizations and 100 individual donors who contribute annually.

*Photo: Scholarship recipient Frank Sclafani.*







# Board of Trustees



## 2019 - 2020 Board of Trustees

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## 2019 - 2020 Chancellor

Jose F. Torres .....	Interim Chancellor
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# Foundation Board of Directors

## 2019 - 2020 Foundation Board of Directors

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*The Crafton Hills College Foundation is a tax-exempt organization established to receive gifts of both real and personal property as a basis for extending educational opportunities to students via scholarships, grants, loans, and other types of assistance.*

## President's Circle



### CRAFTON HILLS COLLEGE PRESIDENT'S CIRCLE

Support Crafton *through* Annual Leadership Giving

The President's Circle is comprised of an exceptional group of individuals & business leaders who are committed to the mission of Crafton Hills College and the Foundation. These funds play a vital role in supporting the college, giving the President the flexibility to embrace new ideas and emerging opportunities while meeting the evolving needs of the College.

#### **Members who designate \$1,000 or more toward President's Circle make it possible for the College to:**

- ★ Strengthen and enhance student learning opportunities
- ★ Support innovative and promising projects with college faculty
- ★ Fund and support the President's vision for the future of the college

For more information, please contact Michelle Riggs at 909.389.3391 or [mriggs@craftonhills.edu](mailto:mriggs@craftonhills.edu)

#### *All President's Circle members receive:*

- ★ **Invitations** to exclusive President's Circle events
- ★ **VIP invitations** to campus events
- ★ **Monthly email** with President's Report to the Board
- ★ **Name recognition** on Wall of Distinction in Learning Resource Center
- ★ **Name prominently listed** on all relevant Foundation materials and displayed at Foundation Events

*Donations are tax deductible to the extent allowed by the law.*





## *President's Circle Members*

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*2019 - 2020*

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I 9six Architects  
Anthony Abate  
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Denise Allen  
Jim & Linda Andersen  
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Thomas Hancock  
Walker & Kristina Hannon  
HMC Architects  
Kevin & Erica Horan  
Larry & Stephanie Houston  
Sam Irwin  
Shirley Juan  
Dick & Theresa Larsen  
Steve McGill & Chris Marin  
Danielle McCoy  
Brandon & Julie McKee  
Marty Milligan  
Rick & Amy Minjares  
Van Muse  
John Muskavitch  
William & Linda Nassar  
Dr. Phong Nguyen  
Roman McInerney & Melissa  
Oshman  
P2S Engineering, Inc.  
Dasa & Ericka Paddock

Doug & Rosaura Parsons  
Fred & Kim Perez  
Col. David & Diane Raley  
Harvey Ricketts & Betty Jo Wood  
Sam & Michelle Riggs  
Elaine Rosen  
Robert & Susan Sharp  
Erik Simmons  
Barbara L. Smith  
Michael & Cassandra Smith  
Mark & Bonnie Snowwhite  
Giovanni Sosa  
Rodney & Delmy Spencer  
Chris & Cyndie St. Jean  
Michael & Amy Strong  
Robert Visconti  
Deborah S. Wasbotten  
Richard & Kathryn Weiss  
Sherri Wilson  
Daniel & Celia Word  
Keith & Sheri Wurtz  
Guillermo Garcia & Soutsakhone  
Xayaphanthong  
June C. Yamamoto

# Donor Roll

## \$300,000+

San Manuel Band of Mission Indians

## \$50,000+

Southern California Edison

## \$20,000 - \$49,999

Nicolas Campos

Raymond Pryke Foundation

Elaine Rosen

Wells Fargo Bank

## \$10,000 - \$19,999

Edward Jones

Wendy Michnowicz

Inland Empire Community Foundation

Growing Inland Achievement

## \$5,000 - \$9,999

Foundation for California Community

Colleges

Bill and Gloria Harrison

Sandra Legler

Dr. Phong Nguyen

Michael Orland

Pepsi Beverages Group

Diane Pfahler

San Bernardino Community College District

SoCal Gas

## \$2,500 - \$4,999

William and Paula Ahlborn

Sara Clopine

Beaver Medical Clinic Foundation

HMC Architects

Cynthia Jones

Dr. Cheryl and Patrick Marshall

Robert McAtee

Modern Woodmen of America

Small Business Development Corp.

P2S Engineering, Inc.

Omnitrans

## \$1,000 - \$2,499

Barbara Louise Smith

Kevin and Erica Horan

Sam Irwin

Charlie and Tommi Ng

Brandon and Julie McKee

Robert and Betsey Clopine

Susan Kean

Col. David and Diane Raley

I9six Architects

Pain Free Kids

Donna Ferracone

Dr. Donald and Carol Averill

Michelle and Sam Riggs

Compass Group

Network For Good

Kirsten and Stephen Colvey

Deborah and Michael Wasbotten

Amy and Rick Minjares

Robert and Susan Sharp

Kevin Palkki

June C. Yamamoto

Douglas and Rosaura Parsons

Michael and Carla Alder

Ericka and Dasa Paddock

Betty Jo Wood and Harvey Ricketts

Ray and Margie Casey

Kelly Boebinger

Robert Visconti

Larry and Monique Aycok

Sherri Wilson

Rejoice and Louis Chavira

Anthony Abate

Larry and Stephanie Houston

Thomas Hancock

Michael and Amy Strong

Larry and Linda Cook

Soutsakhone Xayaphanthong and Guillermo

Garcia

Kathryn A Crow

Dr. William and Lillian Clopine

Jerry and Judith Horne

Ryan Harold

Paul and Joann Barich

James and Veronica Roberts

Mark and Bonnie Snowwhite

Redlands Sunrise Rotary

Daniel and Celia Word

Catherine M. Hendrickson

Josie Konzem

## \$500 - \$999

Denise Allen

Alpha Delta Kappa

Audet Construction

David Avila and Ellen Benefiel

Bank of Southern California

Bruce and Elizabeth Baron

Danielle Bell

Heather and Ryan Chittenden

Jeremy Crooks



Chloe de los Reyes	Carol Gonzales	Jason Hendrickson
Cheryl DiBartolo	Cyndi and Jason Gundersen	Jake Hoffman
Richard Hughes III	Kristina and Walker Hannon	Richard K. Hogrefe Jr.
Shirley Juan	Ashley Hayes	Krista Ivy
Marina Kozanova	Renate A. Huddleston	Thomas and Lori Ann Kuntz
Scott Lacy	Alex Jaco and Michelle Cazares	Elizabeth Langenfeld
Chris Marin and Steve McGill	Judy Cannon	David Lanthripp
MERET	Mariana Macamay	Colleen Maloney-Hinds
Marty Milligan	Susan Martinez	Gabriel Martin
William Muse	Dr. Robert Percy	Karissa McAlonan
Melissa Oshman and Roman McInerney	Pete and Bonnie Race	Daniel Newell
Regioncy Inc.	San Bernardino County Superintendent of	Daniel O'Connell
SchoolsFirst FCU	Schools	Regina and Douglas Porter
Michael and Casandra Smith	Sempra Energy	Douglas Rakow
Giovanni Sosa	Dr. Donald and Joanne Singer	Tyler Reynolds
Delmy and Rodney Spencer	Christina Sweeting	John Riggs
Cyndie and Chris St. Jean	Keith and Sheri Wurtz	Scott Rippy
Daniel and Amy Sullivan	<b>\$100 - \$249</b>	Steven J. Rush
Valley Hills FCU	Rebecca and Michael Abeyta	Timothy Sanchez
Amanda and Daniel Ward	Matthew Alexander	Hannah Sandy
Kathryn and Richard Weiss	Jonathan Anderson	Thomas Spencer
Kathryn Wilson	Lynn Bogh Baldi	Dennis R. Stevens
<b>\$250 - \$499</b>	Mark Bartel	Sunshine Photography
Carrie and Eric Audet	David and Edwina Bednarz	Ryan Svean
Brandi Bailes and Michael Casadonte	Michael Bedoya	Sam Truong
Mike and Jennifer Barnette	Eva Marie Bell	United Way California Capital Region
Ryan Bartlett	Justice Blum	Lillian Vasquez and Keith Wisegarver
Jose and Anne Marie Cabrales	Debra and Wayne Bogh	Patrick Villa
Russell and Bobbie Clopine	Robert D. Brown	Scott and Adrian Ward
Edison International	Robert D. Cismowski	Karla Zaragoza
Erica Fessia	Gwendolyn DiPonio	Isidro Zepeda
Leland and Edna Finkelstein	Kathy Fellenz	<b>Up to \$99</b>
David Gerhartz	Alias Gallardo	ACIMA Wellness2U
Tina Marie Gimple	Louis and Patricia Gomez	Matthew C. Adams

# Donor Roll

Jesse Beem  
Breanna Brighton  
Blake Bryson  
Kimberly L. Clements  
Grant Dahler  
Frances De Almeida  
Caleb DeJong  
Paige Dulay-Vega  
Linda Eisenhart  
Steven Fortier  
Conor Frasher  
Adrian Garcia  
Andrew Gebara  
Blake Golden  
Rick and Patricia Groff  
Darren Hall  
The Home Depot  
Michael Horton  
Trent Houser  
Inland Empire United Way  
Dr. Richard and Mary Jones  
Denice Lopez  
Jeremiah Lucas  
Mark McConnell  
Meridyth McLaren  
Brandice D Mello  
Austin O'Neill  
Shaun Papp  
Paul Pasulka

John Quintero  
Nathan Rennie  
Kevin Sahawneh  
Giovanni Salazar  
Keoni Sitar  
Shenita Stevenson  
Matthew Vega  
Tristan Wallin

*We make every effort to recognize all our generous contributions in an accurate and timely manner. However, it is possible that some names have been inadvertently omitted or incorrectly published. If you noticed a mistake, please accept our apology and feel free to bring it to our attention by calling 909-389-3391 so we can correct our records. Thank you!*







# Audit Report



As a mark of responsibility, good stewardship, good governance, and a message to donors and supporters, Crafton Hills College Foundation has its financial records audited every fiscal year. This review provides the best assurance that gifts are consistently administered in accordance with the donors' instructions, sets habits of fiscal responsibility, and continuity in accountability.

The audit is prepared by an independent and licensed certified public accountant, conducted in accordance with auditing standards generally accepted in the United States of America, and must include the independent auditor's report; statement of financial position; statement of activities; statement of cash flows; and notes to the financial statements.

The 2019-2020 audit report is currently underway and will be available online at: <https://www.craftonhills.edu/visitors-and-alumni/giving-to-chc/about-the-foundation/audit2020.pdf>.



# **CRAFTON HILLS COLLEGE FOUNDATION**

For the Year Ended

June 30, 2020

Independent Auditor's Report

L. Ray Ashworth

- Certified Public Accountant -

# L. Ray Ashworth

CERTIFIED PUBLIC ACCOUNTANT

## INDEPENDENT AUDITOR'S REPORT

Board of Directors  
Crafton Hills College Foundation  
Yucaipa, CA

I have audited the accompanying financial statements of Crafton Hills College Foundation, which comprise the statement of financial position as of June 30, 2020, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion

on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by Management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Opinion

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Crafton Hills College Foundation, as of June 30, 2020, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

A handwritten signature in blue ink, appearing to be "J. M. [unclear]", is written over a horizontal line.

Redlands, California  
February 26, 2021



**CRAFTON HILLS COLLEGE FOUNDATION**  
**STATEMENT OF FINANCIAL POSITION**  
June 30, 2020

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ASSETS

CURRENT ASSETS

Cash and cash equivalents	\$ 522,078
Pledges receivable, net	53,952
Investments	<u>2,519,719</u>
Total Current Assets	<u>3,095,749</u>

NON-CURRENT ASSETS

Charitable gift annuities	10,927
Pledges receivable, long-term, net	52,596
Community Foundation	116,792
California Community Colleges	
Scholarship Endowment Fund	36,626
Artwork	<u>161,800</u>
Total Non-Current Assets	<u>378,741</u>

TOTAL ASSETS	<u><u>\$ 3,474,490</u></u>
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LIABILITIES AND NET ASSETS

NET ASSETS

Without Donor Restrictions	\$ 330,546
With Donor Restrictions	<u>3,143,944</u>
Total Net Assets	<u>3,474,490</u>

LIABILITIES AND NET ASSETS	<u><u>\$ 3,474,490</u></u>
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See accompanying notes to financial statements and Independent Auditor's Report

**CRAFTON HILLS COLLEGE FOUNDATION**  
**STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED JUNE 30, 2020**

	WITHOUT DONOR RESTRICTIONS	WITH DONOR RESTRICTIONS	TOTAL
<b>SUPPORT AND REVENUE</b>			
Contributions	\$ 126,205	\$ 578,718	\$ 704,923
Grants	-	200,000	200,000
Fundraising	-	-	-
Interest and dividends	-	744	744
Investment Income	160,019	-	160,019
Donated services revenue	283,800	-	283,800
Net assets released from restrictions	459,344	(459,344)	-
Total Support and Revenue	1,029,368	320,118	1,349,486
<b>OPERATING EXPENSES</b>			
Programs			
Scholarships	153,355	-	153,355
Academic support and other	638,896	-	638,896
Total Program Expenses	792,251	-	792,251
Support Services			
General and administrative	40,278	-	40,278
Fundraising	26,971	-	26,971
Total Support Services	67,249	-	67,249
Total Operating Expenses	859,500	-	859,500
Change in Net Assets	169,868	320,118	489,986
Transfer of Net Assets	(192,809)	192,809	-
Net Assets - Beginning	353,487	2,631,017	2,984,504
Net Assets - Ending	\$ 330,546	\$ 3,143,944	\$ 3,474,490

See accompanying notes to financial statements and Independent Auditor's Report

**CRAFTON HILLS COLLEGE FOUNDATION**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED JUNE 30, 2020**

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**CASH FLOWS FROM OPERATING ACTIVITIES**

Change in net assets	
Adjustments to reconcile change in net assets to	
net cash provided by (used in) operating activities:	\$ 489,986
Depreciation	-
Permanently restricted contributions	43,483
Other	-
Effects of changes in operating assets and liabilities:	
Pledges receivable, net	10,286
Net cash provided by (used in) operating activities	<u>543,755</u>

**CASH FLOWS FROM INVESTING ACTIVITIES**

Increase in Investments	(200,271)
Decrease in Investment in Community Foundation	4,002
Decrease in Investment in California Colleges	
Scholarship Endowment Fund	1,290
Increase in Charitable Gift Annuities	(9,760)
Disposal of Artwork	38,000
Net cash used by investing activities	<u>(166,739)</u>

**CASH FLOWS FROM FINANCING ACTIVITIES**

Permanently restricted contributions	(43,483)
Net cash used by financing activities	<u>(43,483)</u>

NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	333,533
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CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	<u>188,545</u>
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CASH AND CASH EQUIVALENTS, END OF YEAR	<u><u>\$ 522,078</u></u>
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Cash paid for interest was \$ 0 and In-kind donations and expenses were \$ 283,800

See accompanying notes to financial statements and Independent Auditor's Report



**CRAFTON HILLS COLLEGE FOUNDATION**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
**FOR THE YEAR ENDED JUNE 30, 2020**

	PROGRAMS			SUPPORT SERVICES		
	ACADEMIC			GENERAL AND		
	SCHOLARSHIPS	SUPPORT AND OTHER	TOTAL	ADMINISTRATIVE	FUNDRAISING	TOTAL
Scholarship awards	\$ 127,813	\$ -	\$ 127,813	\$ -	\$ -	\$ 127,813
Direct Student Support	-	32,762	32,762	-	-	32,762
Materials and Supplies	-	8,433	8,433	-	-	8,433
Program Support Expenses	-	22,791	22,791	-	-	22,791
Employment	-	211,620	211,620	-	-	211,620
Food	-	25,275	25,275	-	2,390	27,665
Grants	-	-	-	-	-	-
Conferences and meetings	-	715	715	-	-	715
Marketing and promotion	-	2,202	2,202	-	800	3,002
Financial Services	-	2,593	2,593	-	-	2,593
Donated services	25,542	229,878	255,420	17,028	11,352	283,800
Professional fees	-	-	-	23,250	9,454	32,704
Philanthropic service fee	-	-	-	-	-	-
Investment fees	-	33,544	33,544	-	-	33,544
Cultivation expenses	-	620	620	-	-	620
Travel	-	8,473	8,473	-	-	8,473
Equipment and computers	-	1,765	1,765	-	-	1,765
Loss due to impairment	-	38,000	38,000	-	-	38,000
Split Interest Agreement	-	(10,109)	(10,109)	-	-	(10,109)
Classes	-	20,361	20,361	-	-	20,361
Other	-	9,973	9,973	-	2,975	12,948
Total Program Costs	\$ 153,355	\$ 638,896	\$ 792,251	\$ 40,278	\$ 26,971	\$ 859,500

See accompanying notes to financial statements and Independent Auditor's Report

**CRAFTON HILLS COLLEGE FOUNDATION  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED**

**JUNE 30, 2020**

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**GENERAL**

Crafton Hills College Foundation (the Organization) is an independent nonprofit corporation whose mission is to promote gifts for the support and enhancement of quality education at Crafton Hills College. The Organization's programs include scholarships and other student awards, academic support, and the acquisition of instructional equipment and improvements to facilities for both vocational and academic enrichment.

**SOURCES OF FUNDING**

The Organization receives support from contributions and revenues generated by investments, grants, and campus activities.

**BASIS OF ACCOUNTING**

The Organization maintains its accounting records on the accrual basis of accounting whereby revenues are recorded when earned and expenses are recorded when the obligation is incurred.

**Basis of Presentation** - The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with U.S. generally accepted accounting principles (GAAP). Net assets, support and revenues, and expenses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

**Without Donor Restrictions:** Net assets available for use in general operations and not subject to donor restrictions. Grants and contributions gifted for recurring programs are generally not considered "restricted" under GAAP, though for internal reporting, the Organization monitors grants and contributions to verify that disbursements match the intent. Assets restricted solely through actions of the Board are reported as net assets without donor restrictions, board designated.

**With Donor Restrictions:** Net assets subject to donor-imposed stipulations that are more restrictive than the Organization's mission and purpose. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Donor-imposed restrictions are released when the restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for the resource was restricted has been fulfilled, or both. Other donor-imposed restrictions are perpetual in nature, when the donor stipulates that resources be maintained in perpetuity.

**CRAFTON HILLS COLLEGE FOUNDATION  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED**

**JUNE 30, 2020**

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**PROPERTY AND EQUIPMENT**

Property and equipment are recorded at cost if purchased, or at fair value at the date of donation. Donor restricted property and equipment whose restrictions are met in the same period are labeled as unrestricted donations. Property and equipment are capitalized if the cost of an asset is greater than or equal to \$2,500 and the useful life is greater than one year. Depreciation is calculated using the straight-line method over five to fifteen years.

**USE OF ESTIMATES**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**CONTRIBUTIONS**

Contributions received are recorded as increases in unrestricted, temporarily restricted, or permanently restricted net assets depending on the existence and/or nature of any donor restrictions. Donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets, depending on the nature of the restrictions. When restrictions expire (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

**PLEDGES RECEIVABLE**

The Organization uses the allowance method to determine uncollectable promises receivable. The allowance is based upon Management's analysis of past promises made and collected. Management has determined that all of the pledge's receivables are collectable and therefore no allowance for uncollectable promises to give is necessary.

**INCOME TAX STATUS**

The Organization is exempt from income tax status under Internal Revenue Code Section 501 (c) (3) and California Revenue Code Section 23701d. The Organization is not considered a private foundation under Section 509 (a) of the Internal Revenue Code.

In accordance with accounting standards, which provides accounting and disclosure guidance about uncertain tax positions taken by a foundation, Management believes that all of the positions taken by the Organization in its federal and state income tax returns are more likely than not to be sustained upon examination. The Organization files returns in the U.S. Federal jurisdiction and the State of California. The Organization's federal income tax returns for the tax years 2014 and beyond remains subject to examination by the Internal Revenue Service. The Organization's California income tax returns for 2013, and beyond, remain subject to examination by the Franchise Tax Board.

**CASH AND CASH EQUIVALENTS**

For purposes of the statements of cash flows, the Organization considers all highly liquid investments with an original maturity date of less than 90 days to be cash.



**CRAFTON HILLS COLLEGE FOUNDATION  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED**

**JUNE 30, 2020**

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**CONCENTRATION OF CREDIT RISK**

The Organization has cash in financial institutions which are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000 at each institution for the interest-bearing accounts, or the Securities Investor Protection Corporation (SIPC) up to \$500,000 at each institution. At various times throughout the year, the Organization may have cash balances at financial institutions on a periodic basis and does not believe this concentration of cash results in a high level of risk for the Organization. At year end, the Organization had investment funds in excess of the SIPC limit of \$2,019,719, private insurance is provided by the investment brokerage for amounts exceeding the SIPC limit.

**CONTRIBUTED GOODS AND SERVICES**

Contributions of donated non-cash assets are recorded at fair value in the period received. Contributions of donated services that create or enhance non-financial assets, or services that require specialized skills, are provided by individuals possessing those skills, and would typically be purchased if not provided through donation, are recorded at fair value in the period received.

**DISCLOSURES ABOUT FAIR VALUE OF ASSETS AND LIABILITIES**

The Organization adopted the standard for Fair Value Measurements. The Accounting principle for fair value measurements defines fair value, establishes a framework for measuring fair value, and expands disclosure about fair value measurements.

The following provides a summary of the hierarchical levels used to measure fair value:

Level 1: Quoted prices in active markets for identical assets or liabilities that the reporting entity has the ability to access at the measurement date. Level 1 assets and liabilities may include debt and equity securities that are traded in an active exchange market and that are highly liquid and are actively traded in over-the-counter markets.

Level 2: Observable inputs other than Level 1 prices such as quoted prices for similar assets or liabilities; quoted prices in markets that are not active; or other inputs that are observable or can be corroborated by observable market data for substantially the full term of the assets or liabilities.

Level 3: Unobservable inputs that are supported by little or no market activity, and that are significant to the fair value of the assets or liabilities. Level 3 assets and liabilities include financial instruments whose value is determined using pricing models, discounted cash flow methodologies, or similar techniques, as well as instruments for which the determination of fair value requires significant Management judgment or estimation.

The general rule for acceptable investments for the aggregated endowment funds (federal and non-federal) are savings accounts or in low-risk securities in which a regulated insurance company may invest under the law of the State in which the institution is located. This typically includes savings accounts such as a federally insured bank savings account, a comparable

**CRAFTON HILLS COLLEGE FOUNDATION  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED**

**JUNE 30, 2020**

---

interest-bearing account offered by a bank, or a money market fund. "Low-risk securities" includes certificates of deposit, mutual funds, stocks, or bonds.

**INVESTMENTS**

Investments are recorded at fair market value. Both unrealized gains and losses from the fluctuation of market value and realized gains and losses from the sale of investments are reflected in the statement of activities.

**FUNCTIONAL ALLOCATION OF EXPENSES**

Costs of providing the Organization's programs and activities are presented in the statement of functional expenses. The Organization classifies portions to general and administrative and fundraising based on the costs associated with the respective categories.

**2. COMMUNITY FOUNDATION**

The Organization has transferred assets to the Community Foundation (the Foundation) which is holding them as an agency fund (Fund) for the benefit of the Organization. The Organization has granted the Foundation variance power which gives the Foundation's Board of Trustees the power to use the Fund for other purposes in certain circumstances. The Fund is subject to the Foundation's investment and spending policies which currently result in a distribution to the Organization of 4 percent of the fund balance per year. The Organization reports the fair value of the Fund the Beneficial Interest in Assets Held at the Foundation in the statement of financial position as Community Foundation and reports distributions received as investment income. Changes in the value of the Fund are reported as gains or losses in the statement of activities.

**3. FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES (CCCSE)**

CCCSE was established as a foundation to benefit, support, and enhance the California Community Colleges and was established on May 6, 2008 with an upfront matching gift of \$ 25 million dollars from The Bernard Osher Foundation California. The Organization along with all California Community Colleges raised the matching funds. Each California Community College maintains a percentage ownership in CCCSE. The funds are invested under the direction of a Board of Directors and the earnings are distributed in the form of student scholarships. See Foot Note 8 for additional information.

**4. RELATED PARTY TRANSACTIONS**

The Organization provides various levels of support and services to Crafton Hills College. The transactions are recorded within the financial statements as distributions, student programs, and scholarship expenses. The District provides office space and other support to the Organization. The value of this support has been calculated and is reflected within these financial statements.

**CRAFTON HILLS COLLEGE FOUNDATION  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED**

**JUNE 30, 2020**

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**5. TITLE V FUNDS RESTRICTED FUNDS**

The Organization has elected to restrict Title V funds as a temporary endowment for a period of 20 years. The restriction was placed on the amount of \$58,000 which will be released on August 18, 2029.

**6. CHARITABLE GIFT ANNUITIES**

The Organization is the beneficiary of four irrevocable split-interest agreements. All of the agreements are charitable gift annuities whereby the Community College League of California is the third-party trustee. Per the agreements, the donors are also the annuitant, and upon termination the Organization is entitled to the residual value of the annuity. In the case where the annuity payments exceed the fair value of the principal, and since the Organization has no liability for future payments the annuity is reported as zero value for reporting purposes, the Organization's source for measuring the fair value of these annuities is statements received from the Community College League of California's trust company, whereby the value of donated assets are reduced by the present value of expected future cash payments to the annuitants. Accordingly, this is considered a Level II fair value measurement.

**7. DONATED SERVICES**

The activities carried on by the Organization are conducted by employees of the San Bernardino Community College District (District) using the physical resources of Crafton Hills College. Costs incurred by the District on behalf of the Organization include wages and occupancy expenses. The estimated amount of donated services rendered to the Organization for the year ended June 30, 2020 was \$ 283,800.

**8. RESTRICTED NET ASSETS ACCOUNTING AND INVESTING**

Crafton Hills College Foundation Board of Directors has interpreted the Uniform Prudent Management of Institutional Funds Act (UPMIFA), in accordance with California state law, as requiring the preservation of the fair value of the original gift as of the date of the donor-restricted endowment funds, unless there are explicit donor stipulations to the contrary. Accordingly, the Organization classifies the original value of the gifts made to such endowment as permanently restricted.

Crafton Hills College Foundation's investment policy stipulates that a prudent portion of monies are to be placed in interest-bearing accounts, to maximize the potential earnings on the gifts. The unappropriated investment earnings on permanently and temporarily restricted net assets are classified as temporarily restricted net assets until the funds are released from their temporarily restricted purpose.



**CRAFTON HILLS COLLEGE FOUNDATION  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED**

**JUNE 30, 2020**

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The general rule for acceptable investments for the aggregated endowment funds (federal and non-federal) are savings accounts or in low-risk securities in which a regulated insurance company may invest under the law of the State in which the institution is located. This typically includes savings accounts such as a federally insured bank savings account, a comparable interest-bearing account offered by a bank, or a money market fund. "Low-risk securities" includes certificates of deposit, mutual funds, stocks, or bonds.

Income from the endowment may be spent for costs necessary to operate the Organization, including general operating and maintenance costs, costs to administer and manage the endowment fund, and costs associated with buying and selling securities, such as stockbroker commissions and fees to "load" mutual funds. Income from the endowment cannot be spent for a school or department of divinity or any religious worship or sectarian activity, an activity that is inconsistent with a State plan for desegregation application to the grantee, or an activity that is inconsistent with a State plan applicable to the grantee.

**9. SUBSEQUENT EVENTS**

Management has evaluated subsequent events through February 26, 2021, the date on which the financial statements were available to be issued and concluded that no subsequent events have occurred that would require recognition in the financial statements or disclosure in the notes to the financial statements.

Subsequently to year-end the Organization has been negatively impacted by the effects of the world-wide COVID-19 pandemic. The Organization is closely monitoring its operations, liquidity, and capital resources and is actively working to minimize the current and future impact to this situation. The full impact of the pandemic on the financial position on the Organization is not known.

**10. LIQUIDITY AND AVAILABILITY**

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the balance sheet date, comprise the following:

Cash and Cash Equivalents	\$ 522,078
Investment Cash	141,992
Pledge's Receivable, net	53,952
Other	<u>9,377</u>
Total	<u>\$ 727,399</u>

**CRAFTON HILLS COLLEGE FOUNDATION**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED**

June 30, 2020

**11 INVESTMENTS**

	Level 1	Level 2	Level 3	Total
Merrill Lynch				
Investment cash	\$ 141,992	\$ -	\$ -	\$ 141,992
Equities	1,339,013	-	-	1,339,013
Mutual Funds	616,779	-	-	616,779
Government Securities	419,083	-	-	419,083
Estimated accrued interest	2,852	-	-	2,852
U.S. Savings Bonds	-	-	-	-
Community Foundation	-	116,792	-	116,792
California Community Colleges	-			
Scholarship Endowment Fund	-	36,626	-	36,626
Total Investments	<u>\$ 2,519,719</u>	<u>\$ 153,418</u>	<u>\$ -</u>	<u>\$ 2,673,137</u>

See Note 1 for a description of the three levels of inputs that may be used to measure fair value.

The following table presents further detail for investments at year end:

	Adjusted Cost	Fair value	Unrealized Gain
Merrill Lynch	\$ 1,343,427	\$ 2,519,719	\$ 1,176,292
Community Foundation	100,000	116,792	16,792
CCCSE	\$ 25,000	\$ 36,626	11,626
Total Investments	<u>\$ 1,468,427</u>	<u>\$ 2,673,137</u>	<u>\$ 1,204,710</u>

**Community Foundation**

Balance at July 1, 2019

Investments

Income and gains

Losses and fees

Balance at June 30, 2020

120,794

5,495

(9,497)

\$ 116,792

**California Community Colleges Scholarship Endowment Fund**

Balance at July 1, 2019

Income and gains

Losses and fees

Balance at June 30, 2020

\$ 37,916

1,236

(2,526)

\$ 36,626

**CRAFTON HILLS COLLEGE FOUNDATION**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED**

**June 30, 2020**

The details of Net Assets With Donor Restrictions as of June 30, 2020 are as follows:

	<u>Total</u>
Endowment net assets beginning of year	\$ 2,631,017
Contributions and gains	579,462
Grants	200,000
Appropriation of endowment assets	(459,344)
Fund Transfers	192,809
Total	<u>\$ 3,143,944</u>

Restrictions on Net Asset Balances

Time and Purpose Restrictions	\$ 1,525,829
Perpetual Restrictions	1,943,525
Total Net Assets With Donor Restrictions	<u>\$ 3,469,354</u>

**12 ARTWORK**

The Organization's artwork is comprised of:

	<u>Fair Value</u>
Gach	<u>\$ 161,800</u>
Total	<u>\$ 161,800</u>

The Organization received both the Gach and Peele artwork as contributions. The contributors required that the Organization maintain custody of the contributed artwork for three years from the date of donation. On November 28, 2015 and December 14, 2015 the Gach and Peele artwork, respectively, were released from all holding requirements made by the contributors. The Organization now holds legal title to the artwork and any proceeds are unrestricted as to its use.

- 13** The beginning net asset balances have been adjusted between net asset designations, to correctly restate net asset balances that were not properly reported at June 30, 2019. The Organization is exempt from income taxes; therefore, the beginning balance adjustment has no income tax implications.



**CRAFTON HILLS COLLEGE FOUNDATION  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED**

June 30, 2020

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**13 LIQUIDITY AND AVAILABILITY**

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the balance sheet date, comprise the following:

Cash and Cash Equivalents	\$ 522,078
Investment cash	141,992
Pledges receivable, net	53,952
Other	9,377
Total	<u>\$ 727,399</u>

## 2019 - 2020 Crafton Hills College Administration

Dr. Kevin Horan .....	President
Dr. Keith Wurtz .....	Interim Vice President, Instruction
Dr. Delmy Montenegro-Spencer .....	Vice President, Student Services
Mike Strong .....	Vice President, Administrative Services
William Muse .....	Dean, Social, Information, and Natural Sciences
Dan Word .....	Dean, Career Education & Human Development
Kay Weiss .....	Dean, Letters, Arts and Mathematics
Dr. Gio Sosa .....	Dean Institutional Effectiveness, Research & Planning
Kirsten Colvey .....	Dean, Counseling and Student Success
Joe Cabrales .....	Dean, Student Services & Development
Michelle Riggs .....	Director, Institutional Advancement
Melissa Oshman .....	Director, Technology Services
Larry Cook .....	Director, Facilities, Operations & Maintenance
Dr. Rejoice Chavira .....	Director, EOPS/CARE/CalWORKs/Guardian/Scholars
Marty Milligan .....	Director, Disabled Student Programs & Services
Larry Aycock .....	Director, Admissions & Records
John Muskavitch .....	Director, Financial Aid
Dr. Ericka Paddock .....	Director, Student Life
Souts Xayaphanthong .....	Interim Director, Outreach & Educational Partnerships/Testing
Deborah Wasbotten .....	Child Care Center
Heather Chittenden .....	Director, Aquatics
Rene Sampay .....	Supervisor, Custodial Services

## 2019 - 2020 SBCCD Board of Trustees

Dr. Anne L. Viricel .....	Chair
Dr. Stephanie Houston .....	Vice Chair
Gloria Macias Harrison .....	Clerk
John Longville .....	Trustee
Frank Reyes .....	Trustee
Dr. Donald L. Singer .....	Trustee
Joseph Williams .....	Trustee
Alex Ramos Huaman .....	CHC Student Trustee
Adrian Rios .....	SBVC Student Trustee
Jose F. Torres .....	Interim Chancellor
Dr. Kevin Horan .....	CHC President
Diana Z. Rodriguez .....	SBVC President

## 2019 - 2020 Annual Report

Michelle Riggs, Christina Perez .....	Editors
Hawie Mekbib, Various .....	Photographers
Michelle Riggs, Various .....	Writers
Julie McClain .....	Graphic Designer
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