

**Crafton Hills College
Minutes
Homeless Student Resources Advisory Committee**



Date: March 25, 2019
Time: 1:00 p.m.
Location: CCR-247

Participants

Breanna Andrews
Eva Marie Bell
TL Brink
Joe Cabrales
Campus Police/Representative
Rejoice Chavira
Heather Chittenden
Robert McAtee

Paige Dulay-Vega
Janine Ledoux
Veronica Lehman
Laura Van
Genderen
Michelle Riggs
Kirsten Colvey
Valerie Johnson

Rebecca Orta
Natividad Rodriguez
Hannah Sandy
Mike Strong
Reyna Uribe
Rebecca Warren-Marlatt
Sylvia Juarez
Richard Kearns

TOPIC	DISCUSSION	FURTHER ACTION
Meeting Notes, 2/25/19	The February 25, 2019 Notes were approved as written.	
Allocation Funding Update	<p>The committee made a recommendation to fund:</p> <ol style="list-style-type: none"> 1. \$2,000 worth of grocery vouchers for Spring 2019. 2. \$1,000 for Stater Brothers for the COACH Cupboard to last through summer. 3. \$10,000 meal vouchers (1,350 vouchers) from the Queen Bean for one semester. 	

<p>Grocery Vouchers</p>	<ul style="list-style-type: none"> • The committee discussed the criteria for students to qualify for grocery vouchers and about the possibility of passing out ten per week. Rejoice suggested using a referral process for receiving the grocery vouchers. • Discussion on how to initiate a referral process included: using emails, point of contact at the COACH Cupboard, EOPS, and Financial Aid. The committee discussed the possible hours to be available to students. • Joe asked about keeping records of students receiving the vouchers for the purpose of research and for the donors. Possibilities of how to accomplish the task without difficulty were discussed, including using SARS in EOPS. • Veronica reported about changes made to the grocery vouchers, and shared that she delivered the paperwork to the farm stand to enable them to be our vendor. A request has been made for the funding of the printing of the vouchers from Student Equity. 	
<p>Other Business</p>	<ul style="list-style-type: none"> • The committee discussed informing the campus of the vouchers and resources available for homeless students at In-Service Day and possibly through a media page on the campus televisions. • A goal is to have a COACH Resource Center to provide resources for the homeless students. 	
<p>Parking Lot (for future discussion) Ideas for National Hunger and Homeless Awareness Week</p> <p>Ideas for enhanced services</p> <ul style="list-style-type: none"> • Mailboxes for homeless students • Include on the college map locations where people can drop off food for COACH Cupboard • Food for Finals 	<p>The committee discussed the status of a student in need, and how to follow up.</p>	

Adjournment	The meeting adjourned at 2:03pm.	
<p>Mission Statement: To advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p> <p>Vision: Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p> <p>Values: Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>		

The Homeless Student Resources Advisory Committee

Charge: Advisory to the Vice President of Student Services, the committee ensures the college meets the needs and addresses the problems of homeless students, and develops policies and procedures to:

- Seek out, identify and support CHC’s homeless population
 - Promote college and community services and resources
 - Establish relationships with community and K-12 resources
 - Build awareness and advocacy within the college community
- Promote the development and maintenance of an effective, current resource list for homeless students

Membership:

- Single Point(s) of Contact for Homeless Students
- Financial Aid, Admissions and Records, and EOPS/CARE/CalWORKS/Guardian Scholars Liaisons
- Deans of Student Services
- Athletics Director
- Health and Wellness Coordinator
- Vice President of Student Services
- Three (3) Faculty, Including the leader of the COACH Cupboard
- Veterans Resources Coordinator
- District Police
- Students

Term: One year