



Date: February 25, 2019  
 Time: 1:00 p.m.  
 Location: CCR-247

**Crafton Hills College**  
**Minutes**  
**Homeless Student Resources Advisory Committee**

**Participants**

Breanna Andrews  
 Eva Marie Bell  
**TL Brink**  
**Joe Cabrales**  
 Campus Police/Representative  
**Rejoice Chavira**  
 Heather Chittenden  
 Robert McAtee

Paige Dulay-Vega  
**Janine Ledoux**  
**Veronica Lehman**  
**Laura Van Genderen**  
**Michelle Riggs**  
 Kirsten Colvey  
 Valerie Johnson

Rebecca Orta  
 Natividad Rodriguez  
 Hannah Sandy  
 Mike Strong  
 Reyna Uribe  
 Rebecca Warren-Marlatt  
 Sylvia Juarez  
 Richard Kearns

TOPIC	DISCUSSION	FURTHER ACTION
Meeting Notes, 1/28/19	The January 28 <sup>th</sup> Notes were approved as written.	
Finalize and Approve Funding	The work group will budget	
Update on food bank	<ul style="list-style-type: none"> <li>The work group discussed the need for a system for distributing the food and items donated to the food bank, including a process for receiving the donations. A chain of communication will be needed when donations arrive in order to have assistance unloading and distributing.</li> <li>The Community Action Partnership would like to receive name and city of recipients, and the group discussed what information to provide. The partnership would like numbers to show how many students the donations assist.</li> </ul>	<a href="#">Reach out to Valley to determine how they are dealing with the paperwork for the donations.</a>

Meal Vouchers	<ul style="list-style-type: none"> <li>The work group discussed the grocery vouchers. Veronica has coordinated with Yucaipa Farm Fresh Market and created Food Vouchers which she showed the work group. The group discussed possibilities for implementing the process. SARS might be used to assist in the process, and students will be asked to show their valid ID when they redeem the vouchers. The group decided to put an expiration date, and to use 3 carbon copies. They could use an open \$10,000 PO from the state grant.</li> <li>The Queen Bean meal vouchers will come out of the state grant, giving 15 vouchers a day for a total of \$7,500.</li> </ul>	
Other Business		
Parking Lot (for future discussion) Ideas for National Hunger and Homeless Awareness Week  Ideas for enhanced services <ul style="list-style-type: none"> <li>Mailboxes for homeless students</li> <li>Include on the college map locations where people can drop off food for COACH Cupboard</li> <li>Food for Finals</li> </ul>		
Adjournment	Adjournment at 2:12pm.	
<p><b>Mission Statement:</b> To advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p> <p><b>Vision:</b> Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p> <p><b>Values:</b> Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>		

*The Homeless Student Resources Advisory Committee*

**Charge:** Advisory to the Vice President of Student Services, the committee ensures the college meets the needs and addresses the problems of homeless students, and develops policies and procedures to:

- Seek out, identify and support CHC's homeless population

- Promote college and community services and resources
  - Establish relationships with community and K-12 resources
  - Build awareness and advocacy within the college community
- Promote the development and maintenance of an effective, current resource list for homeless students

**Membership:**

- Single Point(s) of Contact for Homeless Students
- Financial Aid, Admissions and Records, and EOPS/CARE/CalWORKS/Guardian Scholars Liaisons
- Deans of Student Services
- Athletics Director
- Health and Wellness Coordinator
- Vice President of Student Services
- Three (3) Faculty, Including the leader of the COACH Cupboard
- Veterans Resources Coordinator
- District Police
- Students

**Term:** One year