



	<p>fall on the same weekend as Coachella or Prom. Keeping the day of the week on a Friday, this allows the departments to participate more. 4. Having a theme each year, all students and staff enjoy this! 5. Plastic bags with folders and items for students to carry is a great idea for students to place their items in. 6. Not having the clubs/departments setup and ready for arrival makes the resource fair look empty or not ready. Suggestion was made to do a cheer line as the schools are walking in and have DJ announce the schools to take focus away from the tables since they start later.</p>	
<p>Catalog Updates</p> <p>Delmy</p>	<ul style="list-style-type: none"> <li>• Due to Geoff on May 22<sup>nd</sup></li> <li>• Geoff has sent emails to those who need to update the catalog. Please make sure you send your updates to him by the due date, the sooner the better. Many things are out of date, and we need to update them, counseling area please look at placement.</li> <li>• Webpages, if you need any updates on your department websites, please work with your area managers Kristi will be out of the office for a few weeks and will not be available. If you can update your own website, please go ahead, and do that. If you can't update the website and need assistance, please contact Michelle Riggs so she can get you assistance with this.</li> </ul>	
<p>Equity Plan Activities Update</p> <p>Delmy &amp; Ivan</p>	<ul style="list-style-type: none"> <li>• <a href="#">25-28 Equity Plan Activities (Due April 4).xlsx - Google Sheets</a> <ul style="list-style-type: none"> <li>• Persistence (please work on this area)</li> <li>• Completion (please work on this area)</li> </ul> </li> <li>• Thank you to all the departments for working on this. Still have work to do on this and it was due April 4<sup>th</sup>.</li> <li>• For example: Delmy suggested Ericka to add the Cultural events and Financial Aid to add targeted emails in persistence and completion areas.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Delmy also suggested that MESA and EOPS aligned to these areas as well. She would like to see their areas add activities to the plan as well.</li> <li>• Keith is working with the instruction area collecting feedback as well that will be used in the Equity Plan. The primary areas are English and Math.</li> <li>• Ivan shared that on Friday April 4<sup>th</sup>, at his all departments meeting he completed the World Café activity with his staff and faculty. The activity allowed everyone to rotate and provide feedback on the different objectives.</li> <li>• Delmy shared that Gio, and his team are working on Focus Groups where students who fall under these different categories in the Equity Plan, the research team is calling them and asking to meet with them. They are then asking then asking what are they saying we need to do? We want to hear the student's voice. Gift cards will be provided to students who participate in these focus groups and lunch will be given as well during the sessions. The sessions are being led by the student research team.</li> </ul>	
<p>Vision Alignment Report</p> <p>Gio</p>	<ul style="list-style-type: none"> <li>• Next step/hurdle is a state system to implement a process whereby our data is submitted to the chancellor's office is part of regular MIS reporting efforts. One piece related to this, is the technology that we use for this.</li> <li>• Delmy shared that one of the things we have been working on behind the scenes is making sure that we streamline the technology experience for the students. One example is SARS. Having all areas transition to SARS so all students are using this program. This will then allow TESS to transfer data from SARS to MIS. The goal is for all departments to be transitioned to SARS by the summer.</li> <li>• Financial aid currently uses Cranium but will work with Delmy on ways to transition to SARS completely.</li> <li>• Delmy also shared that CHC is also part of the SAS project through the state chancellor's office. It is a pilot program where they are having conversations about what software programs are being used at each college, from</li> </ul>	



an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

**Vision:** To empower the people who study here, the people who work here, and the people who live in our community through education, engagement, and innovation.

**Values:**

- Respect: To champion active listening and open dialogue within our community.
- Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.
- Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.
- Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.
- Leadership: To develop and inspire current and future leaders through professional development, mentorship, education, and experience.
- Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.

**Student Support (Re)defined**

**Directed:** helping students clarify their aspirations, develop an educational focus they perceive as meaningful and develop a plan that moves them from enrollment to achievement of their goals

**Focused:** fostering students' motivation and helping them develop the skills needed to achieve their goals

**Nurtured:** conveying a sense of caring where students' success is important and expected

**Engaged:** actively involving students in meaningful and authentic educational experiences and activities inside and outside the classroom

**Connected:** creating connections between students and the institution and cultivating relationships that underscore how students' involvement with the college community can contribute to their academic and personal success

**Valued:** providing students with opportunities to contribute to and enrich the college culture and community

**Student Services Council**

**Charge:** The Student Services Council provides a forum for effective communication among representatives of the various departments within Student Services. It meets to discuss and coordinate the different services provided by each department. Relying on quantitative and qualitative evidence and the results of student learning assessments, the council discusses activities, problems and resolutions involving these departments, budget items and facilities, and all related accreditation standards. The Student Services Council meets monthly (first Monday of the month).

**Membership:** Vice President, Student Services (chair); Dean, Counseling; Dean, Student Services; Director, Financial Aid; Associate Dean, Student Life; Coordinator, Health and Wellness Center; Director Student Accessibility Services; Title V Activities Director; Director, EOPS/CARE; representative of Student Services Classified Staff; Student Senate representative.

**Term:** One year (for appointees)

**Student Services Strategic Directions**

- Integrated and Mandatory Key Intake Programs, Placement in appropriate Programs of Study, Careful Monitoring of Student Success, and Creation of Student Success Pathways
- Promoting Equity, Access, and Inclusion, Valuing Diversity, and Supporting Student Connection
- Promotion of Deep Learning through Experiences and Courses
- Inclusion, Development, and Empowerment of Staff
- Continuous Quality Improvement and Effective Resource Utilization

**Norms:**

- We will start and end meetings on time.

- We will follow the agenda.
- We will read materials, minutes, etc. and be prepared to discuss at meetings.
- We will listen to our colleagues without interruption and will show mutual respect.
- We will operate on consensus and seek agreements all can “live with.” All points of view will be considered before reaching consensus.
- We will make decisions based on clear information.
- We will bring closure to decisions.
- We will support the committee’s recommendations.
- We will accept the fact that there will be differing opinions and encourage open dialogue and courageous conversations.
- We will use the best interests of our stakeholders (especially students) as the basis for our decision making.
- We will honor brainstorming without being attached to our viewpoint.
- We will give the opportunity for all members to contribute.
- We will be free to speak our minds without fear of reprisal.
- We will be transparent with our colleagues and our positions on issues.
- We will identify pending issues, agreements, and action steps at the end of the meetings.
- We will stay focused on topics under the charge of the committee.
- We will report back to and seek input from constituents.