Crafton Hills College Student Services Council Minutes Rebecca Abeyta-P Krysten Audibert-P Larry Aycock-A Trinette Barrie-P Willie Blackmon-A	James Grabow/Ernesto Rivera-P LaTesha Hagler-P Veronica Lehman-P Mariana Macamay-P Ericka Paddock- P	Date: April 14, 2025 Time: 10:00am12:00pm. Location: CCR 233 Ivan Peña-P Delmy Spencer-P Lily Medina-Note taker
Guests: Gio Sosa	Discussion	
Approval of 03-10-25 Minutes	 DISCUSSION Student Services Council 03-10-25 Minutes Members approved minutes 	FUTURE ACTION
Senior Day Overview & Feedback Delmy	 Over 500 students attended event. Great feedback from parents, counselors, community members. Delmy asked if anyone wanted to provide feedback for how the event went. Feedback: 1. Beaumont High school would like to be invited. Delmy shared the service area schools needed to be prioritized. If nonservice area schools showed up, they were allowed to attend, they were not turned away, like Banning and Beaumont. 2. It was hard with having 30 minutes for the breakout session, once the session started, students would show up late. This caused a problem because the hands-on activities had already started and when students showed up late, they were not able to participate. Many students wandered around and chaperones did not really make them attend breakout sessions. Maybe next year, require students to attend a workshop and not allow them to walk around. 3. Picking a date for Senior Day that doesn't 	

	-
	fall on the same weekend as Coachella or
	Prom. Keeping the day of the week on a
	Friday, this allows the departments to
	participate more. 4. Having a theme each year,
	all students and staff enjoy this! 5. Plastic bags
	with folders and items for students to carry is
	a great idea for students to place their items in.
	6. Not having the clubs/departments setup and
	ready for arrival makes the resource fair look
	empty or not ready. Suggestion was made to
	do a cheer line as the schools are walking in
	and have DJ announce the schools to take
	focus away from the tables since they start
	later.
Catalog Updates	Due to Geoff on May 22 nd
	Geoff has sent emails to those who need to
	update the catalog. Please make sure you send
	your updates to him by the due date, the
	sooner the better. Many things are out of date, and we need to update them, counseling area
	please look at placement.
	Webpages, if you need any updates on your
	department websites, please work with your
	area managers Kristi will be out of the office for a few weeks and will not be available. If
	you can update your own website, please go
	ahead, and do that. If you can't update the
	website and need assistance, please contact
Delmy	Michelle Riggs so she can get you assistance with this.
Equity Plan Activities	• 25-28 Equity Plan Activities (Due April 4).xlsx -
Update	Google Sheets
	Persistence (please work on this
	area)Completion (please work on this
	area)
	Thank you to all the departments for working
	on this. Still have work to do on this and it
	was due April 4 ^{th.} • For example: Delmy suggested Ericka to add
	the Cultural events and Financial Aid to add
	targeted emails in persistence and completion
Delmy & Ivan	areas.

Delmy also suggested that MESA and EOPS aligned to these areas as well. She would like to see their areas add activities to the plan as well. Keith is working with the instruction area collecting feedback as well that will be used in the Equity Plan. The primary areas are English and Math. Ivan shared that on Friday April 4th, at his all departments meeting he completed the World Café activity with his staff and faculty. The activity allowed everyone to rotate and provide feedback on the different objectives. Delmy shared that Gio, and his team are working on Focus Groups where students who fall under these different categories in the Equity Plan, the research team is calling them and asking to meet with them. They are then asking then asking what are they saying we need to do? We want to hear the student's voice. Gift cards will be provided to students who participate in these focus groups and lunch will be given as well during the sessions. The sessions are being led by the student research team. Vision Alignment Report Next step/hurdle is a state system to implement a process whereby our data is submitted to the chancellor's office is part of regular MIS reporting efforts. One piece related to this, is the technology that we use for this. Delmy shared that one of the things we have been working on behind the scenes is making sure that we streamline the technology experience for the students. One example is SARS. Having all areas transition to SARS so all students are using this program. This will then allow TESS to transfer data from SARS to MIS. The goal is for all departments to be transitioned to SARS by the summer. Financial aid currently uses Cranium but will work with Delmy on ways to transition to SARS completely. Delmy also shared that CHC is also part of the SAS project through the state chancellor's office. It is a pilot program where they are having conversations about what software Gio programs are being used at each college, from

Accreditation	the application process to the ed plan process. The state is looking into creating one software/platform that all colleges would use from the beginning to the end of completion, this is a 3-year participation program. • ISER that we submit to ACCJC, part of that process we look at different standards and brainstorm different pieces of evidence that support these standards. We are at that now that we have gathered a good amount of evidence for these standards.	
Gio	 Gio wanted to focus on standard #2 Student Success. He shared copies with the members notes from the different committees that have shared feedback from this standard. He asked members to offer additional feedback after reviewing what other committees have already given. Members split up into 2 groups and reviewed standard 2 to further give feedback. Notes were taken by each group. Gio collected all notes to take back to Sharon. 	
Department Updates	 A & R Career Center Counseling SAS EOPS/CARE, CalWORKs, DREAMERS, NEXT-UP Financial Aid and Scholarships Health & Wellness Outreach and Educational Partnership Student Life and Basic Needs University Transfer Center Veterans Resource Center MESA 	No updates given by departments
Other	VAR Streamlining SAO/SLO submission platform	
Adjournment	12:00 pm	
Important Dates:		

Important Dates:

Mission Statement: The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has

an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision: To empower the people who study here, the people who work here, and the people who live in our community through education, engagement, and innovation.

Values:

- Respect: To champion active listening and open dialogue within our community.
- Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.
- Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work
- Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.
- Leadership: To develop and inspire current and future leaders through professional development, mentorship, education, and experience.
- Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.

Student Support (Re)defined

Directed: helping students clarify their aspirations, develop an educational focus they perceive as meaningful and develop a plan that moves them from enrollment to achievement of their goals **Focused**: fostering students' motivation and helping them develop the skills needed to achieve their goals

Nurtured: conveying a sense of caring where students' success is important and expected **Engaged**: actively involving students in meaningful and authentic educational experiences and activities inside and outside the classroom

Connected: creating connections between students and the institution and cultivating relationships that underscore how students' involvement with the college community can contribute to their academic and personal success

Valued: providing students providing students with opportunities to contribute to and enrich the college culture and community

Student Services Council

Charge: The Student Services Council provides a forum for effective communication among representatives of the various departments within Student Services. It meets to discuss and coordinate the different services provided by each department. Relying on quantitative and qualitative evidence and the results of student learning assessments, the council discusses activities, problems and resolutions involving these departments, budget items and facilities, and all related accreditation standards. The Student Services Council meets monthly (first Monday of the month).

Membership: Vice President, Student Services (chair); Dean, Counseling; Dean, Student Services; Director, Financial Aid; Associate Dean, Student Life; Coordinator, Health and Wellness Center; Director Student Accessibility Services; Title V Activities Director; Director, EOPS/CARE; representative of Student Services Classified Staff; Student Senate representative.

Term: One year (for appointees)

Student Services Strategic Directions

- Integrated and Mandatory Key Intake Programs, Placement in appropriate Programs of Study, Careful Monitoring of Student Success, and Creation of Student Success Pathways
- Promoting Equity, Access, and Inclusion, Valuing Diversity, and Supporting Student Connection
- Promotion of Deep Learning through Experiences and Courses
- Inclusion, Development, and Empowerment of Staff
- Continuous Quality Improvement and Effective Resource Utilization

Norms:

We will start and end meetings on time.

- We will follow the agenda.
- We will read materials, minutes, etc. and be prepared to discuss at meetings.
- We will listen to our colleagues without interruption and will show mutual respect.
- We will operate on consensus and seek agreements all can "live with." All points of view will be considered before reaching consensus.
- We will make decisions based on clear information.
- We will bring closure to decisions.
- We will support the committee's recommendations.
- We will accept the fact that there will be differing opinions and encourage open dialogue and courageous conversations.
- We will use the best interests of our stakeholders (especially students) as the basis for our decision making.
- We will honor brainstorming without being attached to our viewpoint.
- We will give the opportunity for all members to contribute.
- We will be free to speak our minds without fear of reprisal.
- We will be transparent with our colleagues and our positions on issues.
- We will identify pending issues, agreements, and action steps at the end of the meetings.
- We will stay focused on topics under the charge of the committee.
- We will report back to and seek input from constituents.