


<b>Crafton Hills College Student Services Council</b>			Date: March 10, 2025 Time: 10:00am.-12:00pm. Location: CCR 233
<b>MINUTES</b>			
Rebecca Abeyta-P Krysten Audibert-P Larry Aycock-A Trinetta Barrie-P Willie Blackmon-P	James Grabow/Ernesto Rivera-P LaTasha Hagler-P Veronica Lehman-P Mariana Macamay-P Ericka Paddock-P	Ivan Peña-P Vannesa Ramirez-N/A Delmy Spencer-P  Lily Medina-Note taker	
Guests: Gio Sosa Diana Vaichis			
<b>TOPIC</b>	<b>DISCUSSION</b>	<b>FUTURE ACTION</b>	
Approval of 02-03-25 Minutes	<ul style="list-style-type: none"> <li>• <a href="#">Student Services Council 02-03-25 Minutes</a></li> <li>• Minutes reviewed and approved by members</li> </ul>		
MOU  Ivan	<ul style="list-style-type: none"> <li>• Coyotes on the Horizon MOU with CSUSB</li> <li>• Thursday April 17<sup>th</sup> from 10:00-11:00 am and will be held in the Roadrunner Café.</li> <li>• Both Kevin and the CSUSB president will be present in the event.</li> <li>• Both mascots will be present for the event as well.</li> <li>• Ivan provided update: Looking to streamline the process for students getting admitted to CSUSB.</li> <li>• The partnership includes a few components: a data sharing agreement-they will give us a list of all students who applied and did not get in as a freshman. The student will then receive an email from them guiding them to reach out to CHC for admissions here with priority. This program will also have a rep from CSUSB here weekly for students to meet with the rep and help with the partnership.</li> <li>• The partnership has already started, we have already done two on site admissions event.</li> </ul>		

	<ul style="list-style-type: none"> <li>Ivan added that this partnership is only for the non-impacted majors.</li> <li>Mariana did share that she has seen a shift in many schools dropping their impactions. 18 out of the 23 Cal States are no longer impacted, she has seen a shift.</li> <li>Ivan also mentioned there is no specific number of students that are allowed to participate.</li> </ul>	
Peak Times  Ivan	<ul style="list-style-type: none"> <li>Per our CTA contract, we need to have discussion with non-instructional faculty about peak times.</li> <li>Last Friday we had discussion with faculty, and it was agreed to have peak times to remain the same for the next semesters, Fall 2025 &amp; Spring 2026.</li> <li>The week before the start of the semester and the first week of the semester for both Fall &amp; Spring.</li> <li>8-6 Monday &amp; Thursday, 8-7 Tuesday &amp; Wednesday, &amp; 8-4:30 Friday</li> <li>Delmy asked, if members wanted to consider if the peak times should be implemented as well for open registered in April and October. Members discussed and said no it was not necessary.</li> <li>Veronica stated sometimes it can become a little tricky with the extended hours and staffing. Delmy suggested that this should be addressed in the next SS Managers meeting because it should be based off each departments staffing needs. It could be different for each department and flexibility needs to be made.</li> </ul>	
2025-2028 Equity Plan  Delmy	<ul style="list-style-type: none"> <li><a href="#">25-28 CHC Equity Planning Tool</a></li> <li>Most, if not all, departments have a role in the Equity plan and Delmy would like for everyone to be strategic to make sure that it aligns with the Vision Alignment Report as well.</li> <li>Delmy reviewed the attached PPT and data to come up with the next steps in the Equity Plan and the activities that are planned.</li> <li>She shared the goals are staying the same, but they do have additions made by the Chancellor's office.</li> </ul>	<ul style="list-style-type: none"> <li>Delmy will email Ivan, Gio, and the chairs new proposed language for Ed Plan for Title V that just came out Friday. In that email, it will give you information on how you can give feedback to the State before they change the law.</li> <li>Delmy will share the Excel Spreadsheet of Equity Plan Activities and complete by March 28<sup>th</sup>.</li> </ul>

	<ul style="list-style-type: none"> <li>• Members discussed PPT and data.</li> <li>• Delmy shared that you would see the VAR really show up in the Equity Plan now.</li> <li>• The Equity Committee decided to add African American/Black students as a focus group to the goal of persistence-first primary term to secondary term. They felt they needed to continue to work on closing the gap beyond the 3 years and the Chancellor's office allowed CHC to do this.</li> <li>• The Equity Committee has also decided to continue to work the following groups in the upcoming Equity plan: Completion with African American/Black students and Transferred to a Four-Year University with Hispanic students.</li> <li>• For every department, Delmy needs you to look at the Excel spreadsheet and look at what activities you can do in your departments withing the next 3 years that will help close these equity gaps with the DI groups. Delmy would like for you to have these conversations with your departments and complete spreadsheet by March 28, 2025.</li> </ul>	
Vision Alignment Report Gio	<ul style="list-style-type: none"> <li>• VAR for us is not new, we have been doing this previously and maybe last year about 10 other schools throughout the state began the VAR. This year the state is requiring all schools throughout the state to complete the report.</li> <li>• Gio shared the dashboard for members to see where you can find their program and then click on add activity where they could add the work they are currently doing to report on. There is a new dropdown that allows you to add more details of the data for the activity.</li> <li>• Gio gave all members time during the meeting to log into their dashboards and start working on their department reports (starting at 11:28 am).</li> <li>• Gio would like everyone to have their activities entered by the end of this week, March 14, 2025. Gio suggested 2-3 minimum activities to be added.</li> <li>• Delmy added to please make sure you watch the recordings/notes you have from the Fall for the meetings the managers attended for VAR program meetings.</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Lily will email the Streamlining Excel File to all members.</a></li> </ul>

Senior Day Updates Willie	<ul style="list-style-type: none"> <li>Willie shared that as of right now we have 475 students with 5 schools that have RSVP already, still waiting on 4 other schools to respond. The event will be on April 11<sup>th</sup>. Willie will send out the sign-up sheet again and is asking everyone to please help during this event if you can.</li> </ul>	
Department Updates	<ul style="list-style-type: none"> <li>A &amp; R</li> <li>Career Center</li> <li>Counseling</li> <li>SAS</li> <li>EOPS/CARE, CalWORKs, DREAMERS, NEXT-UP</li> <li>Financial Aid and Scholarships</li> <li>Health &amp; Wellness</li> <li>Outreach and Educational Partnership</li> <li>Student Life and Basic Needs</li> <li>University Transfer Center</li> <li>Veterans Resource Center</li> <li>MESA</li> </ul>	
Other	<a href="#">VAR Streamlining</a>  <a href="#">SAO/SLO submission platform</a>	
Adjournment	12:00 pm	

#### Important Dates:

**Mission Statement:** The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

**Vision:** To empower the people who study here, the people who work here, and the people who live in our community through education, engagement, and innovation.

#### Values:

- Respect: To champion active listening and open dialogue within our community.
- Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.
- Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.
- Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.
- Leadership: To develop and inspire current and future leaders through professional development, mentorship, education, and experience.
- Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.

## Student Support (Re)defined

**Directed:** helping students clarify their aspirations, develop an educational focus they perceive as meaningful and develop a plan that moves them from enrollment to achievement of their goals

**Focused:** fostering students' motivation and helping them develop the skills needed to achieve their goals

**Nurtured:** conveying a sense of caring where students' success is important and expected

**Engaged:** actively involving students in meaningful and authentic educational experiences and activities inside and outside the classroom

**Connected:** creating connections between students and the institution and cultivating relationships that underscore how students' involvement with the college community can contribute to their academic and personal success

**Valued:** providing students with opportunities to contribute to and enrich the college culture and community

## Student Services Council

**Charge:** The Student Services Council provides a forum for effective communication among representatives of the various departments within Student Services. It meets to discuss and coordinate the different services provided by each department. Relying on quantitative and qualitative evidence and the results of student learning assessments, the council discusses activities, problems and resolutions involving these departments, budget items and facilities, and all related accreditation standards. The Student Services Council meets monthly (first Monday of the month).

**Membership:** Vice President, Student Services (chair); Dean, Counseling; Dean, Student Services; Director, Financial Aid; Associate Dean, Student Life; Coordinator, Health and Wellness Center; Director Student Accessibility Services; Title V Activities Director; Director, EOPS/CARE; representative of Student Services Classified Staff; Student Senate representative.

**Term:** One year (for appointees)

## Student Services Strategic Directions

- Integrated and Mandatory Key Intake Programs, Placement in appropriate Programs of Study, Careful Monitoring of Student Success, and Creation of Student Success Pathways
- Promoting Equity, Access, and Inclusion, Valuing Diversity, and Supporting Student Connection
- Promotion of Deep Learning through Experiences and Courses
- Inclusion, Development, and Empowerment of Staff
- Continuous Quality Improvement and Effective Resource Utilization

## Norms:

- We will start and end meetings on time.
- We will follow the agenda.
- We will read materials, minutes, etc. and be prepared to discuss at meetings.
- We will listen to our colleagues without interruption and will show mutual respect.
- We will operate on consensus and seek agreements all can "live with." All points of view will be considered before reaching consensus.
- We will make decisions based on clear information.
- We will bring closure to decisions.
- We will support the committee's recommendations.
- We will accept the fact that there will be differing opinions and encourage open dialogue and courageous conversations.
- We will use the best interests of our stakeholders (especially students) as the basis for our decision making.
- We will honor brainstorming without being attached to our viewpoint.
- We will give the opportunity for all members to contribute.
- We will be free to speak our minds without fear of reprisal.
- We will be transparent with our colleagues and our positions on issues.
- We will identify pending issues, agreements, and action steps at the end of the meetings.

- We will stay focused on topics under the charge of the committee.
- We will report back to and seek input from constituents.