

The Professional Development Committee reports to the Crafton Council and relies on research and evidence-based decision making to inform professional development activities that encourage collaboration and conversations to promote equity driven inclusive practices. The PDC completes this work by focusing on:

- Working with campus group representatives, such as unions, Senates, special projects, and other participatory governance committees, to create and foster a broad array of Professional Development activities that focus on equity driven inclusive practices
- Engaging with faculty and staff from all areas to support professional development that addresses student needs (e.g.: career and academic pathways, educational planning, instructional support, etc.)
- Collaborating with research to develop, collect, and review data from a variety of surveys and assessments
- Developing, planning, scheduling, promoting, and facilitating Flex and In-Service activities
- Building activities that help people to realize their individual and collective aspirations, raise the quality of their reflection and conversation, and hone their conceptualizations of the larger system in which their work is situated
- Promoting learning opportunities with other institutions, organizations, and professional networks that fulfill our mission as a community college
- Reviewing and recommending approval of funding requests for professional development materials, workshops, and conferences

Members of the committee also serve as the college’s Flex Advisory Committee, which views flex reports submitted by flex-eligible full-time faculty. The Professional Development Committee meets twice per month.

Educational Master Plan Strategic Directions	
1. Student Access and Success	5. Community Value
2. Inclusiveness	6. Effective, Efficient and Transparent Processes
3. Best Practices for Teaching and Learning	7. Organizational Development
4. Enrollment Management	8. Effective Resource Use and Development

Members			Guests
Kashaunda Harris (tri-chair) Kay Weiss (tri-chair) Carrie Audet (CSEA tri-chair) Trinetta Barrie Jessica Beverson Rejoice Chavira Cherishea Coats	Ciera Divens Laurie Green Ruth Greyraven LaTasha Hagler Ashley Hayes Steve Hellerman Richard Hogrefe Marina Kozanova Natalie Lopez	Brandi Mello Chris Olivera Jared Shaw (Student) Delmy Spencer Keith Wurtz Souts Xayaphanthong Butch Zein	Ginger Sutphin Kalina A. (Interpreter) Ariana (Interpreter)

AGENDA ITEM	DISCUSSION	FURTHER ACTION
Call meeting to order & approval of the minutes (5 minutes)	The meeting was called to order at 12:05 pm. The minutes were reviewed from February 2 nd . A motion to approve was made by Souts and seconded by Marina Kasaundra abstained. Approved at 12:06 pm.	
Funding Requests/ Budget Updates	Current budget: Reference Books \$250 Non-Instructional Supplies \$150 Meals/Refreshments \$350 Speakers/Consultants \$2000 Travel/Conferences \$10,595 Pending Requests: Mariana Macamay \$500 Natalie Lopez \$299 Krista Ornelas-Mora \$500 Trinetta Barrie - \$500 – PD/\$500 - Equity Travel/Conferences (SEA) \$9151 Pending Requests:	

	<p>Mariana Macamay \$500 Dues/Memberships \$200 Awards/Giveaways \$500</p> <p>Funding requests:</p> <ol style="list-style-type: none"> 1. Trinette Barrie - https://www.ncda.org/aws/NCDA/pt/sp/conference_home Motion: Souts 2nd: Rick – Approved for \$500. 2. Krista Ornelas-Mora - https://calplacement.org/2024-ventura/ Motion: Rick, 2nd: Mainta for \$500. 3. Natalie Lopez - https://learn.acue.org/courses/ai-quick-study-series/?_gl=1*1ku2jdh*_gcl_au*MTMxNjM3NjIxOS4xNzAzMDE3MzU0 Motion: Marina 2nd: Rick. Approved for \$299.00 4. Mariana Macamay - https://www.planc.org/quadrennial-conference Motion: Souts 2nd: Marina – Approved for \$500. (other funding) 	
Developmental Budget	<p>Kashaunda provided the proposed developmental budget for the committee. Move the dues and membership into travel. Discussion regarding setting aside funding for 4CSD or any conference that addresses the management of PD. It was suggested that this be noted on the developmental budget as well.</p>	
QFE: Spring Flex/In-service Evaluation	<p>Jessica presented and reviewed the Spring 2014 PR Attendee Evaluation Results for in-service and FLEX. There were a total of 132 evaluations for 17 workshops. We did have an increase in faculty attendance from SBVC.</p>	
PD Needs Assessment	<ul style="list-style-type: none"> • Final review and approval - Jessica presented the assessment questions for the survey that will be going out to the campus.. • Timeline for campus completion When should we release and how long should it be available for recipients? We can send it out ASAP and should remain open for 2-3 weeks. A link will be provided so that it can be sent out to the campus 	
Tenure Track Academy	<ul style="list-style-type: none"> • Tentative meeting set for Monday, February 26th (first meeting) 	
Committee Reports	<ul style="list-style-type: none"> • Academic Senate <ul style="list-style-type: none"> ○ MOPED – The goal is to finish up the canvas shell for new faculty. Get approval from the Academic Senate before launching in the fall. ○ San Bernardino faculty mentor program – possible workshop in the fall (funding) • Classified Senate -Working with the District on a one-day classified retreat in March. -March 6th – new classified orientation (8 new classified) • Other committees 	
Other Committee Business	<ul style="list-style-type: none"> • Employee Appreciation Day- Pick a date, move funding, team building, giveaways, etc. The suggested timeframe was either the last week of April or the early part of May. Ice cream social. 	

	<ul style="list-style-type: none"> • PD Office Hours – Kashaunda is considering office hours (drop-in) in SSB to assist with PD questions (VRC, Hours, Transcripts, Funding Requests, etc.) • Soupapooloza – Week before spring break - March 14th. <p>The meeting adjourned at 1:09 pm.</p>	
Future Agenda Items		

<p>Mission Statement</p> <p>The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.</p>	<p>Vision Statement</p> <p>To empower the people who study here, the people who work here, and the people who live in our community through education, engagement, and innovation.</p>	<p>Institutional Values</p> <p>We rely on the following values to support our vision and mission:</p> <ul style="list-style-type: none"> ■ Respect: To champion active listening and open dialogue within our community. ■ Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration. ■ Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work. ■ Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas. ■ Leadership: To develop and inspire current and future leaders through professional development, mentorship, education, and experience. ■ Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.
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