

The Professional Development Committee reports to the Crafton Council and relies on research and evidence-based decision-making to inform professional development activities that encourage collaboration and conversations to promote equity driven inclusive practices. The PDC completes this work by focusing on:

- Working with campus group representatives, such as unions, Senates, special projects, and other participatory governance committees, to create and foster a broad array of Professional Development activities that focus on equity driven inclusive practices
- Engaging with faculty and staff from all areas to support professional development that addresses student needs (e.g.: career and academic pathways, educational planning, instructional support, etc.)
- Collaborating with research to develop, collect, and review data from a variety of surveys and assessments
- Developing, planning, scheduling, promoting, and facilitating Flex and In-Service activities
- Building activities that help people to realize their individual and collective aspirations, raise the quality of their reflection and conversation, and hone their conceptualizations of the larger system in which their work is situated
- Promoting learning opportunities with other institutions, organizations, and professional networks that fulfill our mission as a community college
- Reviewing and recommending approval of funding requests for professional development materials, workshops, and conferences

Members of the committee also serve as the college’s Flex Advisory Committee, which views flex reports submitted by flex-eligible full-time faculty. The Professional Development Committee meets twice per month.

**Educational Master Plan Strategic Directions**

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| 1. Student Access and Success               | 5. Community Value                                |
| 2. Inclusiveness                            | 6. Effective, Efficient and Transparent Processes |
| 3. Best Practices for Teaching and Learning | 7. Organizational Development                     |
| 4. Enrollment Management                    | 8. Effective Resource Use and Development         |

Members			Guests
<b>Kashaunda Harris (co-chair)</b>	Cherishea Coats	Chris Olivera	<b>Ginger Sutphin</b>
<b>Tina Gimple (co-chair)</b>	Laurie Green	Ivan Peña	<b>Ciera Divens</b>
<b>Kay Weiss (co-chair)</b>	<b>Ruth Greyraven</b>	<b>Jared Shaw (Student)</b>	<b>LeTasha Hagler</b>
<b>Carrie Audet</b>	Ashley Hayes	Delmy Spencer	
<b>Trinette Barrie</b>	<b>Richard Hogrefe</b>	Keith Wurtz	
Jessica Beverson	<b>Marina Kozanova</b>	Souts Xayaphanthong	
<b>Lauren Bond</b>	<b>Natalie Lopez</b>	Butch Zein	
<b>Rejoice Chavira</b>	<b>Brandi Mello</b>		

AGENDA ITEM	DISCUSSION	FURTHER ACTION
Call meeting to order & approval of the minutes (5 minutes)	The meeting was called to order at 12:03 p.m. The minutes were reviewed and approved by consensus at 12:06 p.m.	
Committee Changes	Tina Gimple has stepped down as co-chair and we are hoping that Carrie will fill this position soon. Isidro Zepeda and Diana Vichas are both no longer on the committee. Jessica Beaverton has taken Diana’s position. Colleen Maloney-Hines is currently on sabbatical for the year. Jared Shaw had joined the committee and is a student senator at large. LeTasha Hagler (Assoc. Dean SS) and Ciera Divens will both be joining our committee.	
Funding Requests/ Budget Updates	Current budget: Reference Books - \$250 Non-Instructional Supplies - \$350 Meals and Refreshments - \$350 Speakers/Consultants - \$2000 Travel/Conferences - \$12,795 Travel/Conferences(SEA) - \$12,250 Dues/Memberships - \$200	

	<p>Awards/Giveaways - \$500</p> <p>Funding requests:</p> <ul style="list-style-type: none"> <li>Ed Ferrari - \$1000 (120th Annual Pacific Ancient and Modern Language Association (PAMLA) Conference) <a href="https://www.pamla.org/pamla2023/">https://www.pamla.org/pamla2023/</a></li> </ul> <p>Motion: Lauren 500 PD/500 Equity. 2<sup>nd</sup>: Marina -Consus at 12:13 p.m.</p> <ul style="list-style-type: none"> <li>Kashaunda Harris – \$1000 (4CSD Conference) <a href="https://www.4csd.com/2023-annual-conference">https://www.4csd.com/2023-annual-conference</a></li> <li>Carrie Audet - \$1068 (4CSD Conference) <a href="https://www.4csd.com/2023-annual-conference">https://www.4csd.com/2023-annual-conference</a></li> </ul> <p>Motion: Rick to approve both for 500 PD/500 Equity. 2<sup>nd</sup>: Marina -Approved by consensus at 12:15 p.m.</p>	
<p>PD Needs Assessment Survey</p>	<ul style="list-style-type: none"> <li>Updates to previous survey Jessica is reviewing this survey and will make recommendations for edits. We will have an overview prior to it going out in November. The survey was reviewed for suggested changes. Go2Knowledge is no longer being supported and will not be available. Trinnette suggested we add LinkedIn Learning. Also, YouTube videos were being provided by Colleen, so we may need to remove this. Table 5 - There was a discussion about formats and differences between flex and semester offerings. This information could help us identify how to advertise these. We will also look into differentiating DE-specific offerings. May need to differentiate between on-campus and remote activities.</li> <li>Campus-wide survey</li> <li>Distribution dates</li> </ul>	
<p>Input on Updates</p>	<ul style="list-style-type: none"> <li>PD webpage -Updates to the webpage were briefly reviewed.</li> <li>Funding Request Form - Was reviewed.</li> <li>Faculty Handbook -Updates to the divisions and their locations will be made by Chris.</li> </ul>	
<p>Fall PD Activities/Events</p>	<ul style="list-style-type: none"> <li>Workshops/Brown Bag</li> <li>Lunch &amp; Learn</li> <li>Off-campus meet Ups/activities</li> <li>Community groups</li> </ul> <p>We have been asked to partner with activities. Willie is working on Breast Cancer Awareness month (Oct) activity and they will be having Zumba in the quad. National Sexual Assault Awareness Month (April)-resources and information, a self-defense workshop, panel of survivors. Pepper spray training. Exhibits? Partnering with Student Senate. Crafton Garden (Chloe), PD discussion board to share ideas. ACUE ideas.</p>	
<p>Spring Flex/In-service Planning</p>	<ul style="list-style-type: none"> <li>Potential Keynote Speakers - We have a list of at least two. Please send me the names of potential keynote speakers.</li> <li>Format - There was a recommendation for changes formatting of the way we have workshops- we spend a lot of time getting facilitators, and we do a lot of work for a limited number of attendees. AS President suggested making workshops</li> </ul>	

	<p>mandatory training, i.e. EEO training for hiring committees, peer evaluation training, disaggregated data, sexual harassment, active shooter, and walk around for specific areas. Safe space, Ed Master plan, SLO training (faculty lead and developed), etc.</p> <ul style="list-style-type: none"> <li>• Workshops Jan Flex 9<sup>th</sup> -11<sup>th</sup> and Friday the 12<sup>th</sup> Friday in-service day.</li> </ul>	
Committee Reports	<ul style="list-style-type: none"> <li>• Academic Senate <ul style="list-style-type: none"> <li>○ MOPED</li> </ul> </li> <li>• Classified Senate -Carrie we officially have a full board. The chili cook-off fundraiser will take place on Tuesday, Oct. 31<sup>st</sup>.</li> <li>• Other committees - There is a new committee Distance Education Program/Plan committee led by Cynthia Hamlett. This committee replaces ETC. Online classes, pathways, and student needs assessment survey.</li> </ul>	
Other Committee Business	<ul style="list-style-type: none"> <li>• Committee proxy -District</li> </ul>	
Future Agenda Items	<ul style="list-style-type: none"> <li>• Updates and planning during the summer <ul style="list-style-type: none"> <li>○ PD calendar -continuing to work on this with Chris.if you have ideas about a better way to share this information, please let Kashaunda know.</li> <li>○ Tenure Track Academy -We have no started this committee. This is their committee assignment for their first year. We are working on an anti-racism course (6 weeks) and was given to us through the On-line Teaching Conference. This will begin in early Feb. and there will badges created for the different modules.</li> </ul> </li> </ul> <p>The meeting adjourned at 1:21pm.</p>	

<p><b>Mission Statement</b></p> <p>The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.</p>	<p><b>Vision Statement</b></p> <p>To empower the people who study here, the people who work here, and the people who live in our community through education, engagement, and innovation.</p>	<p><b>Institutional Values</b></p> <p>We rely on the following values to support our vision and mission:</p> <ul style="list-style-type: none"> <li>■ Respect: To champion active listening and open dialogue within our community.</li> <li>■ Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.</li> <li>■ Diversity &amp; Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.</li> <li>■ Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.</li> <li>■ Leadership: To develop and inspire current and future leaders through professional development, mentorship, education, and experience.</li> <li>■ Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.</li> </ul>
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