

The Professional Development Committee reports to the Crafton Council and relies on research and evidence-based decision-making to inform professional development activities that encourage collaboration and conversations to promote equity-driven inclusive practices. The PDC completes this work by focusing on:

- Working with campus group representatives, such as unions, Senates, special projects, and other participatory governance committees, to create and foster a broad array of Professional Development activities that focus on equity-driven inclusive practices
- Engaging with faculty and staff from all areas to support professional development that addresses student needs (e.g.: career and academic pathways, educational planning, instructional support, etc.)
- Collaborating with research to develop, collect, and review data from a variety of surveys and assessments
- Developing, planning, scheduling, promoting, and facilitating Flex and In-Service activities
- Building activities that help people to realize their individual and collective aspirations, raise the quality of their reflection and conversation, and hone their conceptualizations of the larger system in which their work is situated
- Promoting learning opportunities with other institutions, organizations, and professional networks that fulfill our mission as a community college.
- Reviewing and recommending approval of funding requests for professional development materials, workshops, and conferences

Members of the committee also serve as the college’s Flex Advisory Committee, which views flex reports submitted by flex-eligible full-time faculty. The Professional Development Committee meets twice per month.

Educational Master Plan Strategic Directions

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| 1. Student Access and Success | 5. Community Value |
| 2. Inclusiveness | 6. Effective, Efficient and Transparent Processes |
| 3. Best Practices for Teaching and Learning | 7. Organizational Development |
| 4. Enrollment Management | 8. Effective Resource Use and Development |

| Members | | | Guests |
|------------------------------------|-----------------------|---------------------|------------------------|
| Kashaunda Harris (co-chair) | Ruth Greyraven | Ivan Peña | Ginger Sutphin |
| Tina Gimple (co-chair) | Ashley Hayes | Delmy Spencer | Dario _ASL Interpreter |
| Kay Weiss (co-chair) | Richard Hogrefe | Diana Vaichis | JJ -ASL Interpreter |
| Carrie Audet | Marina Kozanova | Keith Wurtz | |
| Trinette Barrie | Natalie Lopez | Souts Xayaphanthong | |
| Lauren Bond | Colleen Maloney-Hinds | Butch Zein | |
| Rejoice Chavira | Brandi Mello | Isidro Zepeda | |
| Cherishea Coats | Chris Olivera | | |

| AGENDA ITEM | DISCUSSION | FURTHER ACTION |
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| Call meeting to order & approval of the minutes (5 minutes) | The meeting was called to order at 12:05 pm. Minutes were reviewed. A move to approve was made by Chris Olivera and seconded by Colleen Maloney Hines. Minutes approved by consensus at 12:06 pm | |
| Funding Requests/Budget Updates | Current budget: Meals/Refreshments - \$500 Travel/Conferences (PD)- \$3568 Travel/Conferences (SEA) – \$4133 Reference Books – \$400 Dues/Memberships - \$200 Speakers/Consultants – \$1200 Awards/Giveaways - \$500 Supplies - \$500 | |

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| <p>Funding Requests/ Budget Updates- Continued</p> | <p>Requests:</p> <ul style="list-style-type: none"> Isidro Zepeda (Rhetoric Society of America Summer Institute) - \$1340 https://rhetoricsociety.org/aws/RSA/pt/sp/about <p>Note: LGBTQ funding will be available to help with additional funding above and beyond the PD funds. Move to approve by Tina Gimple for \$500 from PD. Seconded by</p> <ul style="list-style-type: none"> Krista Ivy (Zine Librarian UNConference) Aug 4 – 5: \$547 https://www.zinelibraries.info/wiki/zluc-2023-san-francisco/ <p>Colleen Maloney Hines- Move to approve \$500 from PD from next year’s budget. Tina Gimple seconded the motion. Approved by consensus at 12:10 pm.</p> <ul style="list-style-type: none"> Chloe de los Reyes (LEAP Advance) July 11 – 15: \$1750 https://www.leap.org/advance <p>Colleen Maloney-Hines moved to approve \$500 PD/ \$500 Equity. Approved by consensus at 12:09 pm.</p> | |
| <p>April In-service Planning</p> | <ul style="list-style-type: none"> Final schedule - Keith Wurtz sent an email with the in-service agenda. The agenda was reviewed by the committee. Scavenger hunt assistance - check-in tables (Kay and Tina) facilitated by Willie Blackman- Selfie Scavenger Hunt. <p>Next year we will only have in-service at the beginning of each semester, and it will not take place in the middle of the semester.</p> | |
| <p>Fall In-service Planning</p> | <ul style="list-style-type: none"> Format -Joint meetings, In-service on Friday. AS meeting a few more suggestions for workshop topics. Gary Williams -Accreditation Boards-getting more people on board and participating. Andrew Guevara - equity and grading. Keynote Speaker - Kevin Fleming was suggested by Keith. There was consensus that the individual/presentation should be motivating. Workshops - Two full days of workshops to plan for. A list of topics was reviewed. Flex Day Fun - | |

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| Committee Reports | <ul style="list-style-type: none"> • Academic Senate <ul style="list-style-type: none"> ○ MOPED - how we can restructure the new faculty orientation. We will be renaming this to Tenure Track Academy - a canvas shell has been created to eliminate some meetings. Working on information from 3CSN program- Equity 101 and 102 courses to include in the CANVAS shells. ○ ED Master Plan recommendation - how to use faculty input on strategic action in the classroom. • Classified Senate • Other committees - Laurie Frankle -This Is How It Always Is author will be speaking, signing books, etc. | |
| Other Committee Business | <ul style="list-style-type: none"> • Tuesday, May 9th PD will provide an employee appreciation luncheon. Jamba Juice (smoothies, drinks, and parfaits) Budget is \$500. Happy Camper Creamery. Coffee and Pastry from Duck and Owl. Message therapy | |
| Future Agenda Items | <ul style="list-style-type: none"> • Updates and planning during the summer • Website, calendar, NFO (Tenure Track Academy) Kashaunda will be working this summer to revamp the website and the calendar tools. Work in advance to create a semester calendar so that we can get this out months in advance and then we will only need to make changes rather than creating a new calendar each time. <p>Meeting adjourned at 1:22 pm.</p> | |

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| <p style="text-align: center;">Mission Statement</p> <p>The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.</p> | <p style="text-align: center;">Vision Statement</p> <ul style="list-style-type: none"> • To empower the people who study here, the people who work here, and the people who live in our community through education, engagement, and innovation. | <p style="text-align: center;">Institutional Values</p> <p>We rely on the following values to support our vision and mission:</p> <ul style="list-style-type: none"> ■ Respect: To champion active listening and open dialogue within our community. ■ Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration. ■ Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work. ■ Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas. ■ Leadership: To develop and inspire current and future leaders through professional development, mentorship, education, and experience. ■ Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future. |
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