

The Professional Development Committee reports to the Crafton Council and relies on research and evidence-based decision making to inform professional development activities that encourage collaboration and conversations to promote equity driven inclusive practices. The PDC completes this work by focusing on:

- Working with campus group representatives, such as unions, Senates, special projects, and other participatory governance committees, to create and foster a broad array of Professional Development activities that focus on equity driven inclusive practices
- Engaging with faculty and staff from all areas to support professional development that addresses student needs (e.g.: career and academic pathways, educational planning, instructional support, etc.)
- Collaborating with research to develop, collect, and review data from a variety of surveys and assessments
- Developing, planning, scheduling, promoting, and facilitating Flex and In-Service activities
- Building activities that help people to realize their individual and collective aspirations, raise the quality of their reflection and conversation, and hone their conceptualizations of the larger system in which their work is situated
- Promoting learning opportunities with other institutions, organizations, and professional networks that fulfill our mission as a community college
- Reviewing and recommending approval of funding requests for professional development materials, workshops, and conferences

Members of the committee also serve as the college’s Flex Advisory Committee, which views flex reports submitted by flex-eligible full-time faculty. The Professional Development Committee meets twice per month.

Educational Master Plan Strategic Directions	
1. Student Access and Success 2. Inclusiveness 3. Best Practices for Teaching and Learning 4. Enrollment Management	5. Community Value 6. Effective, Efficient and Transparent Processes 7. Organizational Development 8. Effective Resource Use and Development

Members			Guests
Kashaunda Harris (co-chair) Tina Gimple (co-chair) Kay Weiss (co-chair) Carrie Audet Trinette Barrie Lauren Bond Cherishea Coats	Ruth Greyraven Ashley Hayes Richard Hogrefe Marina Kozanova Natalie Lopez Colleen Maloney-Hinds Chris Olivera	Ivan Peña Delmy Spencer Diana Vaichis Keith Wurtz Souts Xayaphanthong George Zein Isidro Zepeda	Alyssa Taylor Brandice Mello

AGENDA ITEM	DISCUSSION	FURTHER ACTION
Call meeting to order & approval of the minutes (5 minutes)	Colleen motioned and Keith seconded to approve the minutes.	12:03pm Motioned and seconded to approve the minutes.
Funding Requests/ Budget Updates	Current budget: Meals/Refreshments - \$500 Travel/Conferences - \$8053 Reference Books – \$400 Dues -\$200 Speakers/Consultants – \$1200 Awards/Giveaways - \$500 Supplies - \$ Request: <ul style="list-style-type: none"> • Paul Jacques - \$500 (Media Educators Conference) Sharing the conference information with the counseling staff.	Motioned and seconded to approve all conference requests.

	<p>Colleen motioned and Lauren seconded to approve in the full amount.</p> <ul style="list-style-type: none"> Elizabeth Johnson - \$250 (HACU Annual Conference) <p>Colleen motioned and Souts seconded to approve in the full amount from equity funds.</p> <ul style="list-style-type: none"> Richard Hughes - \$2000 <p>Colleen motioned and Keith seconded to approve in the full amount \$500.00.</p>							
QFE - Fall Flex & In-service Evaluation Results	Will revisit this agenda item when someone from the Research Dept. can attend meeting.							
Fall Flex & In-service Debrief	Colleen mentioned Faculty and Classified said that there was not enough workshops. Keith would like a 3 hour session for program review and SLOs to help faculty. Possibly putting a survey out asking faculty and staff what they prefer via zoom or in person.							
PD Funding	<ul style="list-style-type: none"> Funding update for Adjunct/Part-time Faculty Updated verbage for PD webpage <p>Colleen motioned and Chris seconded to approve the adjustment of up to \$500 for any employee requesting funds.</p>	Motioned and seconded to approve the adjustment of up to \$500.00 for any employee requesting funds.						
New Faculty Orientation	<ul style="list-style-type: none"> Recommendations from the Academic Senate <p>Ashley is going to start making changes to the Faculty handbook and once a first draft is done she will bring it back to committee.</p>							
Spring Flex and In-service Planning	<ul style="list-style-type: none"> Only 5 meetings to plan <p>Possibly start recording the meetings and banking them, for future use for anyone who is interested in them. Committee came up with some good ideas and made changes to the schedules.</p>							
Committee Reports								
Other Committee Business	<ul style="list-style-type: none"> Subcommittee needed to work on updating the 2022-23 Faculty Handbook 							
Future Agenda Items	<ul style="list-style-type: none"> Spring Flex and In-service start brainstorming ideas 							
<table border="0" style="width: 100%; background-color: #d4edda;"> <tr> <td style="width: 33%; text-align: center;">Mission Statement</td> <td style="width: 33%; text-align: center;">Vision Statement</td> <td style="width: 33%; text-align: center;">Institutional Values</td> </tr> <tr> <td>To advance the educational, career, and personal success of our diverse campus community through engagement and learning.</td> <td>Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</td> <td>Academic excellence, inclusiveness, creativity, and the advancement of each individual.</td> </tr> </table>			Mission Statement	Vision Statement	Institutional Values	To advance the educational, career, and personal success of our diverse campus community through engagement and learning.	Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.	Academic excellence, inclusiveness, creativity, and the advancement of each individual.
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