

The Professional Development Committee reports to the Crafton Council and relies on research and evidence-based decision making to inform professional development activities that encourage collaboration and conversations to promote equity driven inclusive practices. The PDC completes this work by focusing on:

- Working with campus group representatives, such as unions, Senates, special projects, and other participatory governance committees, to create and foster a broad array of Professional Development activities that focus on equity driven inclusive practices
- Engaging with faculty and staff from all areas to support professional development that addresses student needs (e.g.: career and academic pathways, educational planning, instructional support, etc.)
- Collaborating with research to develop, collect, and review data from a variety of surveys and assessments
- Developing, planning, scheduling, promoting, and facilitating Flex and In-Service activities
- Building activities that help people to realize their individual and collective aspirations, raise the quality of their reflection and conversation, and hone their conceptualizations of the larger system in which their work is situated
- Promoting learning opportunities with other institutions, organizations, and professional networks that fulfill our mission as a community college
- Reviewing and recommending approval of funding requests for professional development materials, workshops, and conferences

Members of the committee also serve as the college’s Flex Advisory Committee, which views flex reports submitted by flex-eligible full-time faculty. The Professional Development Committee meets twice per month.

<b>Educational Master Plan Strategic Directions</b>	
1. Student Access and Success 2. Inclusiveness 3. Best Practices for Teaching and Learning 4. Enrollment Management	5. Community Value 6. Effective, Efficient and Transparent Processes 7. Organizational Development 8. Effective Resource Use and Development

<b>Members</b>			<b>Guests</b>
<b>Kashaunda Harris (co-chair)</b> <b>Tina Gimple (co-chair)</b> <b>Kay Weiss (co-chair)</b> Carrie Audet TrINETTE Barrie Lauren Bond Cherishea Coats	Ruth Greyraven Ashley Hayes Richard Hogrefe Marina Kozanova Natalie Lopez Colleen Maloney-Hinds Chris Olivera	Ivan Peña Delmy Spencer Diana Vaichis Keith Wurtz Souts Xayaphanthong George Zein Isidro Zepeda	Alyssa Taylor Ruby Zuniga

<b>AGENDA ITEM</b>	<b>DISCUSSION</b>	<b>FURTHER ACTION</b>
Call meeting to order & approval of the minutes (5 minutes)	Called to order at 12:05  Colleen motioned and Tina seconded to approve the minutes. Rick and Natlie abstained.	<b>Moved and seconded- Minutes approved.</b>
Introduction of New Members & Review of Committee Charge and Norms	Committee welcomed all new members.	
PD Funding	<ul style="list-style-type: none"> <li>• Review criteria for PD funding &amp; funding request form</li> <li>• Expectations for sharing back with campus/department after funding</li> </ul> Colleen recommended making changes to increase the adjunct amount from 250 each to up to 500. Colleen Motioned and Ruth seconded. Keith would like to see some data. Rick motioned to table until next meeting.	Rick motioned to table until next meeting.

<p>Funding Requests/ Budget Updates</p>	<p>Current budget:  Meals/Refreshments - \$500  Travel/Conferences - \$9000  Reference Books – \$400  Dues -\$200  Speakers/Consultants – \$1200  Awards/Giveaways - \$500  Supplies - \$500</p> <p>Request:</p> <ul style="list-style-type: none"> <li>Classified Onboarding - \$150 (meals and refreshments)  Colleen motioned and Tina seconded to approve in the amount of \$150 if district funds will not cover the cost.</li> <li>Sabrina Jimenez - \$1800 (National Association for Community College Entrepreneurship Annual Conference)  Colleen motioned and Keith seconded to approve in the amount of \$500 from PD. Reach out to Sabrina and ask for more information on this conference to see if equity could cover the remainder which is \$1300.</li> <li>Josh Robles - \$500 (California Community Colleges Organizacion de Latinx Empowerment, Guidance, Advocacy for Success )  Colleen Motioned and Keith seconded to approve in the amount of \$500.</li> <li>Kay Weiss &amp; Tina Gimple - \$734 (4CSD Conference)  Colleen motioned and Chris seconded to approve in the full amount from equity funds.  Kay abstained.</li> <li>Kashaunda Harris - \$1134 (4CSD Conference)  Colleen motioned and Chris seconded to approve in the full amount from equity.</li> <li>New Employee Orientation - \$300 (awards/giveaways)  Colleen motioned and Keith seconded to approve in the amount of \$300.</li> <li>Isidro -\$79.00 approved  Colleen motioned and Keith seconded to approve in the amount of \$79.</li> </ul>	<p>Motioned and Seconded to approve Travel.</p>
<p>Fall Flex &amp; In-service Evaluation Results</p> <ul style="list-style-type: none"> <li>Ruby Zuniga, Research</li> </ul>	<p>Ruby reviewed, ask questions at the next meeting due to Ruby having to leave for another meeting.</p>	
<p>Fall Flex &amp; In-service Debrief</p>	<p>Table until next meeting.</p>	
<p>New Faculty Orientation and Classified Professional Onboarding</p>	<ul style="list-style-type: none"> <li>Schedules</li> <li>Feedback</li> </ul>	

Academic Senate Professional Development Sub-committee (MOPED)	Kashaunda reported back information on the first meeting. She will take comments and concerns from PD back to MOPED. Keith reported that the previous mentor program was paid for with a grant. Ashley asked if faculty who serve as mentors would receive release time or a stipend. Comments and questions will be taken back to MOPED.	
Fall Activities & Events	<ul style="list-style-type: none"> <li>• Tech Tuesdays</li> <li>• Wellness Wednesdays</li> <li>• Other Ideas</li> </ul>	
Committee Reports	<ul style="list-style-type: none"> <li>• Academic Senate</li> <li>• Staff Support Resource Group</li> </ul>	
Other Committee Business	<ul style="list-style-type: none"> <li>•</li> </ul>	
Future Agenda Items	<ul style="list-style-type: none"> <li>• Spring Flex and In-service start brainstorming ideas</li> </ul>	
<p style="text-align: center;"><b>Mission Statement</b></p> <p>To advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p style="text-align: center;"><b>Vision Statement</b></p> <p>Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p style="text-align: center;"><b>Institutional Values</b></p> <p>Academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>