

The Professional Development Committee reports to the Crafton Council and relies on research and evidence-based decision making to inform professional development activities that encourage collaboration and conversations to promote equity driven inclusive practices. The PDC completes this work by focusing on:

- Working with campus group representatives, such as unions, Senates, special projects, and other participatory governance committees, to create and foster a broad array of Professional Development activities that focus on equity driven inclusive practices
- Engaging with faculty and staff from all areas to support professional development that addresses student needs (e.g.: career and academic pathways, educational planning, instructional support, etc.)
- Collaborating with research to develop, collect, and review data from a variety of surveys and assessments
- Developing, planning, scheduling, promoting, and facilitating Flex and In-Service activities
- Building activities that help people to realize their individual and collective aspirations, raise the quality of their reflection and conversation, and hone their conceptualizations of the larger system in which their work is situated
- Promoting learning opportunities with other institutions, organizations, and professional networks that fulfill our mission as a community college
- Reviewing and recommending approval of funding requests for professional development materials, workshops, and conferences

Members of the committee also serve as the college’s Flex Advisory Committee, which views flex reports submitted by flex-eligible full-time faculty. The Professional Development Committee meets twice per month.

Educational Master Plan Strategic Directions

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| 1. Student Access and Success | 5. Community Value |
| 2. Inclusiveness | 6. Effective, Efficient and Transparent Processes |
| 3. Best Practices for Teaching and Learning | 7. Organizational Development |
| 4. Enrollment Management | 8. Effective Resource Use and Development |

Members

Guests

Kashaunda Harris (co-chair) Tina Gimple (co-chair) Kay Weiss (co-chair) Carrie Audet Trinette Barrie Lauren Bond Cherishea Coats	Ruth Greyraven Ashley Hayes Marina Kozanova Colleen Maloney-Hinds Chris Olivera Ivan Peña Delmy Spencer	Diana Vaichis Violeta Vasquez Keith Wurtz Souts Xayaphanthong Isidro Zepeda	Alyssa Taylor
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AGENDA ITEM	DISCUSSION	FURTHER ACTION
Call meeting to order & approval of the minutes (5 minutes)	Called meeting to order at 12:05. Committee discussed approval of the minutes.	Colleen moved and Chris seconded to approve minutes as written.
Funding Requests/ Budget Updates	Current budget: Meals/Refreshments - \$500 Travel/Conferences - \$984.50 (waiting for journal entry replacing \$8250.00 for Reading Apprenticeship) Reference Books – \$500 Dues -\$200 Speakers/Consultants – \$1000 Funding Request: Elizabeth Johnson - \$250 (Soya Yoga Teacher Training) Colleen motioned and Mariana seconded to approve Elizabeth for \$250.00.	Keith did a POCN instead of a Journal Entry for funds to be put back in Travel and Conference. Colleen motioned and Marina seconded to approve Elizabeth for \$250.00.
Faculty Handbook	<ul style="list-style-type: none"> • Update on Links • Approval 	Kashaunda will send to Brandi Bailes for

	Alyssa will look at it and fix some formatting.	Academic Senate to look at it and approve it.						
PD Website and Monthly Calendar	<ul style="list-style-type: none"> • Volunteers needed to assist with revamping the webpage • Feedback on monthly calendar 							
Spring Flex and In-service Planning	<ul style="list-style-type: none"> • Time slots • Keynote Speaker – Keith • Workshops/Threads/Themes • Possible Facilitators • Flex Day Ideas <p>Committee reviewed the schedule for Spring Flex/ Inservice. Kashaunda pitched the idea of possibly having workshops outdoors and making it more of a community vibe, where staff and faculty are more involved. Kashaunda is going to ask Diana to do a survey to ask if people recommend indoors or outside and online or inperson.</p>							
Committee Reports	None							
Other Committee Business	None							
Future Agenda Items	<ul style="list-style-type: none"> • Classified Onboarding Plan (November report back) • Keith would like to add the PDC charge and sabbatical process. 							
<table border="0" style="width: 100%; background-color: #d4edda;"> <tr> <td style="width: 33%; text-align: center;">Mission Statement</td> <td style="width: 33%; text-align: center;">Vision Statement</td> <td style="width: 33%; text-align: center;">Institutional Values</td> </tr> <tr> <td style="text-align: center;">To advance the educational, career, and personal success of our diverse campus community through engagement and learning.</td> <td style="text-align: center;">Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</td> <td style="text-align: center;">Academic excellence, inclusiveness, creativity, and the advancement of each individual.</td> </tr> </table>			Mission Statement	Vision Statement	Institutional Values	To advance the educational, career, and personal success of our diverse campus community through engagement and learning.	Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.	Academic excellence, inclusiveness, creativity, and the advancement of each individual.
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