

The Professional Development Committee reports to the Crafton Council and relies on research and evidence-based decision making to inform professional development activities that encourage collaboration and conversations to promote equity driven inclusive practices. The PDC completes this work by focusing on:

- Working with campus group representatives, such as unions, Senates, special projects, and other participatory governance committees, to create and foster a broad array of Professional Development activities that focus on equity driven inclusive practices
- Engaging with faculty and staff from all areas to support professional development that addresses student needs (e.g.: career and academic pathways, educational planning, instructional support, etc.)
- Collaborating with research to develop, collect, and review data from a variety of surveys and assessments
- Developing, planning, scheduling, promoting, and facilitating Flex and In-Service activities
- Building activities that help people to realize their individual and collective aspirations, raise the quality of their reflection and conversation, and hone their conceptualizations of the larger system in which their work is situated
- Promoting learning opportunities with other institutions, organizations, and professional networks that fulfill our mission as a community college
- Reviewing and recommending approval of funding requests for professional development materials, workshops, and conferences

Members of the committee also serve as the college’s Flex Advisory Committee, which views flex reports submitted by flex-eligible full-time faculty. The Professional Development Committee meets twice per month.

Educational Master Plan Strategic Directions

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| 1. Student Access and Success | 5. Community Value |
| 2. Inclusiveness | 6. Effective, Efficient and Transparent Processes |
| 3. Best Practices for Teaching and Learning | 7. Organizational Development |
| 4. Enrollment Management | 8. Effective Resource Use and Development |

Members			Guests
Kashaunda Harris (co-chair) Tina Gimple (co-chair) Kay Weiss (co-chair) Carrie Audet Trinette Barrie Lauren Bond Cherishea Coats	Ruth Greyraven Ashley Hayes Marina Kozanova Colleen Maloney-Hinds Chris Olivera Ivan Peña Delmy Spencer	Diana Vaichis Violeta Vasquez Keith Wurtz Souts Xayaphanthong Isidro Zepeda	Alyssa Taylor Brandi Bailes Laura Van Genderen

AGENDA ITEM	DISCUSSION	FURTHER ACTION
Call meeting to order & approval of the minutes (5 minutes)	Called to order at 12:04 Diana Suggested some changes to the Minutes, adding a link to the Evaluation Results. https://public.tableau.com/app/profile/chc.research/viz/FA21_PDWorkshopAttendeeEvalResults_Dashboard/Dashboard_Workshops	Colleen motioned and Carrie seconded to approve the minutes.
Introductions	<ul style="list-style-type: none"> • New members 	Ivan and Souts introduced themselves to the committee.
Funding Requests/ Budget Updates	<p>Current budget: Meals/Refreshments - \$500 Travel/Conferences - \$9734.50 Reference Books – \$500 Dues -\$200 Speakers/Consultants – \$1000</p> <p>Pending Approval: Travel/Conferences - \$500 (Richard Hughes – Geological Society of America National Conference)</p>	Tina approved and Colleen seconded to approve Richard Hughes in the amount of \$500.00.

Classified Onboarding Plan	<ul style="list-style-type: none"> • Next meeting – October 25 	
Faculty Handbook	<ul style="list-style-type: none"> • Final Review <p>Committee reviewed changes that need to be made to handbook. Brandi suggested changing it to a canvas shell link. Thank you, Ashley, for all your help with the faculty handbook!</p>	

	<ul style="list-style-type: none"> • Approval 	
PD Website, Newsletter and Monthly Calendar	<ul style="list-style-type: none"> • Frequency of distribution 	
Spring Flex and In-service Planning	<ul style="list-style-type: none"> • Time slots • Keynote Speaker? <p>Committee reviewed what Flex/In Service draft looks like. Thursday is the first official day of Inservice. We do have a time spot open for another Keynote. Van Muse requested a 2-hour time slot to talk about open resource time. Possible leadership workshops/discussions. ETC would love to fill slots with workshops and Academic Senate would also like to fill slots, Accessibility Training</p>	<p>Diana is going to talk to the research team and find out the specific topics.</p> <p>Kashaunda will email document to all the committee.</p>
Committee Reports		
Other Committee Business		
Future Agenda Items		

<p>Mission Statement</p> <p>To advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p>Vision Statement</p> <p>Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p>Institutional Values</p> <p>Academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>
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