

*The Professional Development Committee seeks to involve the entire campus in learning activities characteristic of the very best teaching and learning organizations. The Committee places the highest value on activities that help people realize their individual and collective aspirations, raise the quality of their reflection and conversation, and hone their conceptualizations of the larger system in which their work is situated. In addition, the Committee actively seeks to help people to take advantage of learning opportunities with other institutions, organizations, and professional networks that fulfill our mission as a community college.*

*The Professional Development Committee relies on research, evidence-based decision making, and the results from the learning assessments to inform professional development activities. Members of the committee also serve as the college’s Flex Advisory Committee, which views flex reports submitted by flex-eligible full-time faculty. The Professional Development Committee meets twice per month.*

- Educational Master Plan Strategic Directions**
- |   |   |
|---|---|
| 1. Student Access and Success               | 5. Community Value                                |
| 2. Inclusiveness                            | 6. Effective, Efficient and Transparent Processes |
| 3. Best Practices for Teaching and Learning | 7. Organizational Development                     |
| 4. Enrollment Management                    | 8. Effective Resource Use and Development         |

Members		Guests
<b>Kashaunda Harris (co-chair)</b> <b>Tina Gimple (co-chair)</b> <b>Kay Weiss (co-chair)</b> Carrie Audet Trinetta Barrie Lauren Bond	Cherishea Coats Ruth Greyraven Ashley Hayes Marina Kozanova Colleen Maloney-Hinds Chris Olivera	Ivan Pena Delmy Spencer <b>Diana Vaichis</b> Violeta Vasquez Keith Wurtz Isidro Zepeda
		<b>Alyssa Taylor</b> <b>Ruby Zuniga</b> <b>Laura Van Genderen</b>

AGENDA ITEM	DISCUSSION	FURTHER ACTION
Call meeting to order & approval of the minutes (5 minutes)	Meeting called to order at 12:05 Minutes were approved as written. Colleen moved to approve and Mariana seconded.	
Funding Requests/ Budget Updates	Current budget: Meals/Refreshments - \$500 Travel/Conferences - \$10,000 Reference Books – \$500 Dues -\$200 Speakers/Consultants – \$1,500  Obligations: Travel/Conferences - \$215.50 (Online Teaching Conference/Conchi Sanford) Speakers - \$500 (In-service Presentation – Grace Hanson)  Funding request: Rejoice Chavira for 2 employees to attend Ncore- \$25 each	Tina motioned to approve funding request for Rejoice and Colleen seconded.
CPR/First Aid Training - Carrie	Colleen has bodies if need for CPR training. CTE offers AED, CPR and also first aid training. Discuss further with Dan Word in regarding to cost and how many participants would be allowed to attend at once. Have a talk with Larry and Dan and get further information and see if overtime is involved.	Carrie is going to get more information from Larry. Kashaunda is going to get more information from Dan Word.
Classified Onboarding Plan	Kay will be taking to the management team on Monday. Possibly could take 7 to 8 months to complete. Committee thinks this is a great idea. Possibly do a scavenger hunt and have a surprise at the end.	
Faculty Handbook	<ul style="list-style-type: none"> <li>Feedback</li> <li>Approval</li> </ul> Close to being done with the handbook. Ashley is willing to help format the document. Make sure you give Ashley any comments.	

QFE - Fall Flex/In-service Evaluations - Diana	Diana and Ruby reviewed the PD attendees evaluations. This was for Flex day, with a total of 39 workshops that were evaluated and offered 50 workshops across a 3 day time frame. Possibly changing the blocks to help with the evaluations. If there is some way to have a poll at the end of the zoom workshop.	
Wellness Wednesday & Tiny Tech Tuesday	There are still open spots available. Start a running list of ideas. Cynthia is working on Tiny Tech Tuesday.	
Planning for Spring Flex/In-service	<ul style="list-style-type: none"> <li>• Themes</li> <li>• Thread</li> <li>• Workshop topics</li> <li>• Ideas for keynote speakers</li> </ul>	
Committee Reports	No reports.	
Other Committee Business		
Future Agenda Items	<ul style="list-style-type: none"> <li>• PD Website and Newsletter</li> </ul>	
<b>Mission Statement</b>	<b>Vision Statement</b>	<b>Institutional Values</b>
To advance the educational, career, and personal success of our diverse campus community through engagement and learning.	Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.	Academic excellence, inclusiveness, creativity, and the advancement of each individual.