

The Professional Development Committee seeks to involve the entire campus in learning activities characteristic of the very best teaching and learning organizations. The Committee places the highest value on activities that help people realize their individual and collective aspirations, raise the quality of their reflection and conversation, and hone their conceptualizations of the larger system in which their work is situated. In addition, the Committee actively seeks to help people to take advantage of learning opportunities with other institutions, organizations, and professional networks that fulfill our mission as a community college.

The Professional Development Committee relies on research, evidence-based decision making, and the results from the learning assessments to inform professional development activities. Members of the committee also serve as the college’s Flex Advisory Committee, which views flex reports submitted by flex-eligible full-time faculty. The Professional Development Committee meets twice per month.

- Educational Master Plan Strategic Directions**
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| 1. Student Access and Success | 5. Community Value |
| 2. Inclusiveness | 6. Effective, Efficient and Transparent Processes |
| 3. Best Practices for Teaching and Learning | 7. Organizational Development |
| 4. Enrollment Management | 8. Effective Resource Use and Development |

Members			Guests
Kashaunda Harris (co-chair) Tina Gimple (co-chair) Kay Weiss (co-chair) Breanna Andrews Carrie Audet Trinetta Barrie Lauren Bond	Kirsten Colvey Ruth Greyraven Ashley Hayes Marina Kozanova Rhiannon Lares Colleen Maloney-Hinds Chris Olivera	Delmy Spencer Diana Vaichis Violeta Vasquez Keith Wurtz Isidro Zepeda Skylar Banning – Student Senate	Cherishea Coats

AGENDA ITEM	DISCUSSION	FURTHER ACTION
Call meeting to order & approval of the minutes (5 minutes)	Meeting called to order at 12:02PM. Moved for approval by Breanna and seconded by Delmy with recommended changes: Further actions need to be moved into the discussion items. Next steps should go in further actions. Minutes approved unanimously with changes.	Keith will work with Alyssa on defining which minutes go in the further action column.
Professional Development budget overview (10 minutes)	Kay reviewed the budget. Reference book budget is used to pay for reference books and book club. The vast majority of equity funds are in salaries.	
QFE: Needs assessment survey timeline (10 minutes)	Kay reviewed the timeline for the needs assessment. Data can be used to inform spring workshops. Tina moved to approve timeline and Colleen seconded. Timeline approved unanimously.	Kay will let Diana know that she can move forward with the needs assessment.
Call for proposals: Flex, in-service, monthly workshop/event facilitators (10 minutes)	<ul style="list-style-type: none"> Book Club – White Fragility – Explore purchasing books for people to participate in the book club. Look into e-Books. AVID training – Keith provided background and will work with programs to re-schedule. Kay suggested adding AVID sessions to In-Service. Suggestion to offer over all three in-service days. Also discussed scheduling two Avid sessions on same day to allow choice: 15 and 16 on one day and 17 and 18 on another day. National “day of/week/month” – celebrations 	Chris will check with Krista and see if can order eBooks through library. Kay will work with Kashaunda to explore if Avid sessions are more inclusive of staff and faculty.
Planning for spring flex and in-service (35 minutes)	<ul style="list-style-type: none"> Daily schedule timeframe Daily themes Break out sessions Student panel Presenters 	PDC will decided on threads and themes for in-service at next PDC meeting. Members will research speakers on topics interested in

	<p>Expressed concern that people wanted more time with departments. Schedule department meeting time. Need to communicate expectations for sessions better.</p> <p>Reach out to campus for those interested in offering sessions. Perhaps have poster session for those who attended conference session in last year. Address topic and overall area to illicit participation: teaching remotely and equity and inclusion. Thread on these. Communicate to people threads. We will review threads at next meeting: PPR/PLO/SAO, equity and inclusion, and remote online instruction.</p> <p>PDC really likes the themes: vacation theme, TV/movie character, face paint theme, funky hair style (wig), mardi gras, inspirational quotes, new years, national blood donating month (vampire), space theme, and bring your pet to zoom day or a stuffed toy, cyborg, pajama day. Connect themes to threads as possible approach.</p> <p>Speaker – There are funds available for speaker if move PD funds. Suggested speaker on privelege/privelege walk. Can do privelege walk with polleverywhere. If interested in topic for a speaker will look at possible speakers. Also suggested a speaker on universal design. Robert Brown was suggested as a speaker.</p>	<p>for speaker during in-service.</p> <p>Kay and Kashaunda will present blocks of times for flex and in-service at the next meeting.</p>
PD website changes (5 minutes)	Kashaunda is working on the PD website.	Kashaunda will review changes on website at the next meeting.
Funding Requests (10 minutes)	Richard Hughes – Geology - \$250 to attend the National Geological Society of America virtual meeting. Tina moves to approve and Colleen seconded for conference. Motion was approved unanimously.	
Committee Reports (5 minutes)	<p>Student Senate – No report</p> <p>Academic Senate – No report</p> <p>Classified Senate – No report</p> <p>SEA Committee – Delmy reported that SEAC is assessing equity plan. PD Lead invited to join SEAC to align with PD. PDC members invited to attend meeting to move equity forward.</p> <p>ETC Committee – Student voices survey learned that students want faculty to use Canvas. Cynthia and Suzanne will attend next meeting.</p>	
Future agenda items	<ul style="list-style-type: none"> • DE Micro-courses with badges • PD Newsletter • Flex tracking – Vision Resource Center • New faculty/staff traing and getting something going for the spring. • Colleen’s pigs 	
Mission Statement	Vision Statement	Institutional Values
To advance the educational, career, and personal success of our diverse campus community through engagement and learning.	Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.	Academic excellence, inclusiveness, creativity, and the advancement of each individual.