

Crafton Hills College

Date: Fri Sep. 21, 2018

Time: 12:00 – 1:30 pm

Location: LRC-110

Professional Development Minutes

The Professional Development Committee seeks to involve the entire campus in learning activities characteristic of the very best teaching and learning organizations. The Committee places the highest value on activities that help people realize their individual and collective aspirations, raise the quality of their reflection and conversation, and hone their conceptualizations of the larger system in which their work is situated. In addition, the Committee actively seeks to help people to take advantage of learning opportunities with other institutions, organizations, and professional networks that fulfill our mission as a community college. The Professional Development Committee relies on research, evidence-based decision making, and the results from the learning assessments to inform professional development activities. Members of the committee also serve as the college's Flex Advisory Committee, which views flex reports submitted by flex-eligible full-time faculty. The Professional Development Committee meets twice per month.

Educational Master Plan Strategic Directions

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. Student Access and Success 2. Inclusiveness 3. Best Practices for Teaching and Learning 4. Enrollment Management | <ol style="list-style-type: none"> 5. Community Value 6. Effective, Efficient and Transparent Processes 7. Organizational Development 8. Effective Resource Use and Development |
|--|---|

Members:

Rebecca Abeyta
Breanna Andrews
Trinette Barrie
Eva Marie Bell
 Robert Brown
Tina Gimple
Katherine Hendrickson

Marina Kozanova
Rhiannon Lares
Lynn Lowe
 Frank Madrid
Colleen Maloney-Hinds
 Christopher Olivera

Sabrina Jimenez
Kevin Palkki (co-chair)
 Snezana Petrovic (chair)
Rebecca Warren-Marlatt
 Dr. Keith Wurtz (co-chair)
 Cherishea Coats

Guests: Laura Van Genderen, Alex Jaco

AGENDA ITEM	DISCUSSION	FURTHER ACTION
1. Call Meeting to Order & Minutes Approval	12:02pm. Minutes MSC approved.	
2. Chair/Co-chairs updates	<ul style="list-style-type: none"> - Senate was supposed to bring the faculty handbook to chairs, but chairs haven't yet been charged with reviewing it. - EDTC workshops are free for us to attend, if we want to host a session on our campus, we need at least 12 people to confirm. 	
3. PDC Self-evaluation Data	<ul style="list-style-type: none"> - Self Evaluation Data Brief was discussed, including areas we excelled, need improvement, etc. - Diversity and Inclusion and PDC have begun talks to partner together on Cultural Celebrations. Snezana and Ericka have begun these conversations, so stay tuned. 	<p>Kevin: Please send research brief to committee members</p> <p>Bring Cultural Diversity Events Calendar to the next meeting. Put on next agenda.</p>
4. Flex Day Schedule + Assignments for install/deinstall	<ul style="list-style-type: none"> - The tentative FLEX schedule was shown. - Committee approved \$400 for FLEX refreshments under the contingency that we cannot secure funding from Equity or other funding means. <p><u>Volunteers for FLEX Days-</u></p> <ul style="list-style-type: none"> - Tables, Chairs, Signs, and Literature: ????? - Breakfast/coffee set up: Tina - Breakfast cleaning: Eva - Lunch Set up: Marina - Lunch Cleaning: Sabrina, Marina, Rebeccah - End of the day "deinstall": Rebeccah 	<p>Snezana/Kevin: Edit FLEX Calendar to combine "Student Motivation Part 1" and "Student Success Seminar" so those are one session from 1-5pm</p>
5. PDC Fridays Schedule	<p>October 12th</p> <ul style="list-style-type: none"> - This is Senior Day... this may not work. <p>November 9th</p> <ul style="list-style-type: none"> - Swimming with Starfish (this is supposed to be on FLEX day) 	<p>* There is a concern that we are rushing into this planning for Friday Flex Days for this semester, where it may be beneficial to use this time</p>

	<ul style="list-style-type: none"> - Starfish for Students? (need to verify with Breanna and Rick) - Cal STRS (Corey) - Interviewing Techniques - Guided Pathways (Sherri and Ernesto) <p>December 7th</p> <ul style="list-style-type: none"> - Soap Making (Science Department) - 3D printing <p>Other Ideas:</p> <ul style="list-style-type: none"> - Title IX (Rebecca) - BIT (Evan Stenard and Joe Cabrales) 	to plan for Spring.
6. Guided Pathways	Work is in progress with Sherri and Ernesto to determine dates for planning and workshops regarding Guided Pathways.	
7. Conference requests	<ul style="list-style-type: none"> - Colleen Hinds: \$500 Approved for PD funding. - Lindsay Weiler: \$75 Approved for PD funding. - Scott Rippy: \$220 (Equity) Approved for Equity funding. - Scott Rippy: \$50 Approved for PD funding. <p>* Talks were had about requiring an AC-9 upon money request so we can take a look at the total cost of the conference and use as many sources of money as we can to fulfil as much as we can.</p>	<p>Eva: Please contact applicants and inform them of their next steps. Take "required paperwork for conference attendance" from our website and email directly.</p> <p>Snezana: Resubmit Breanna Andrews' conference request for PD funding (not equity). Equity will later try to cover the remaining.</p>
8. Future Agenda	<ul style="list-style-type: none"> - Diversity and Inclusion Cultural Events Calendar - Veterans Day (Sabrina) - Field Trip to Antelope Valley for AVID will take place sometime before October 15th. - Acronyms: need more focus (Rebecca has a starting list) - Conference funding approval process – clarifying and defining the process (Rebecca) - SLO Certificate Series. Finalize and start advertising. (Sabrina) - Create a PD calendar of timelines. Deadlines to submit for planning events for the following semester/year. (Colleen) - Canvas PD shell and training: how to use and its purpose. 	
Adjournment	1:20pm	Meeting 10/05
Mission Statement To advance the educational, career, and personal success of our diverse campus community through engagement and learning.	Vision Statement Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.	Institutional Values academic excellence, inclusiveness, creativity, and the advancement of each individual.