

# Crafton Hills College

## Professional Development Minutes

Date: Fri Sep. 07, 2018  
 Time: 12:00 – 1:30 pm  
 Location: LRC-110

### Educational Master Plan Strategic Directions

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|--|---|
| <ol style="list-style-type: none"> <li>1. Student Access and Success</li> <li>2. Inclusiveness</li> <li>3. Best Practices for Teaching and Learning</li> <li>4. Enrollment Management</li> </ol> | <ol style="list-style-type: none"> <li>5. Community Value</li> <li>6. Effective, Efficient and Transparent Processes</li> <li>7. Organizational Development</li> <li>8. Effective Resource Use and Development</li> </ol> |
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#### Members:

Rebecca Abeyta  
**Breanna Andrews**  
**Trinette Barrie**  
**Eva Marie Bell**  
 Robert Brown  
 Tina Gimple  
**Katherine Hendrickson**

**Marina Kozanova**  
**Rhiannon Lares**  
**Lynn Lowe**  
**Frank Madrid**  
**Colleen Maloney-Hinds**  
**Christopher Olivera**

**Sabrina Jimenez**  
**Kevin Palkki** (co-chair)  
**Snezana Petrovic** (chair)  
 Rebecca Warren-Marlatt  
 Dr. Keith Wurtz (co-chair)  
 Cherishea Coats

#### Guests: Alex Jaco, Laura Van Genderen

AGENDA ITEM	DISCUSSION	FURTHER ACTION
1. Call Meeting to Order & Minutes Approval	12:05. Minutes MSC Approved.	
2. Chair/Co-chairs updates	<ul style="list-style-type: none"> <li>- Senate said that Chairs will take over the Faculty Handbook.</li> <li>- Lynn, Katherine, and Tina are busy collecting accronyms for the new dictionary.</li> <li>- Eva Bell volunteered to email conference request approvals and send forms.</li> </ul>	
3. PDC charge & norms	- The committee reviewed the norms and charge, submitted edits, and made a motion to approve new charge wording. MSC Approved.	<b>Snezana: send our Charge edits forward to Senate</b>
4. PDC Self-evaluation +Surveys	<ul style="list-style-type: none"> <li>- We have continued to evaluate every event and workshop, as well as our needs as a campus at the end of each year. PDC is a committee that always strives to collect and use data. Way to go.</li> <li>- We are currently missing our self-evaluation results but hope they will be in soon.</li> </ul>	
5. SLO certificate updates	- Gio committed to all 6 dates for the SLO workshops (October 15/16, 22/23, and 29/30) at 11am-12pm or 1-2pm. Committee confirmed the best time would be 1-2pm. Snezana committed to the Monday dates and Christopher agreed to the Tuesday dates.	
6. AVID updates	<ul style="list-style-type: none"> <li>- AVID representative encouraged a two-day training. Snezana and Rebeccah will work on coordinating this or finding other alternative options.</li> <li>- Committee discussed the ability to host a "second Friday of the month" workshop series (AVID and</li> </ul>	

	others), and rotating responsibility among committee members to staff them.	
7. Flex Day 10/03 (and possible 2 <sup>nd</sup> Friday of the month trainings)	<ul style="list-style-type: none"> <li>- CurricUNET training</li> <li>- (Women's) Leadership Training: "Harvesting your Yin Powers in Leadership"</li> <li>- Jim Holbrook's Teaching Teachers</li> <li>- "Show me the money": How to access money (and necessary data) on campus</li> <li>- Guided Pathways: setting up a sequence for students to complete your degree</li> <li>- Retirement workshop</li> <li>- Safe Space for Employees*</li> <li>- Safe Space for Students*</li> <li>- Swimming with Starfish Q&amp;A* (CHC and SBVC) (*Need to coordinate times and locations so they do not overlap. Coordinate with Rania and Breanna)</li> </ul>	<p><b>Sabrina:</b> check with Gwen to see if she can do a CurricUNET FLEX workshop, and/or Lunch and Learn, and /or a screen capture walk through.</p> <p><b>Snezana:</b>work on dividing workshops amonth FLEX and Friday workshops.</p>
8. Budget		
9. Conference requests	<ul style="list-style-type: none"> <li>- Voting occurred online and all 6 requests were approved.</li> <li>- Two more will be coming via email this week: Jeff Cervantez and Brandi Mello.</li> </ul>	<b>Eva:</b> Email individuals to inform them of their approval and guide them to the next steps.
10. Future Agenda TBD		<b>Next meeting: 09/21</b>
Adjournment		
<p style="text-align: center;"><b>Mission Statement</b></p> <p>To advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p style="text-align: center;"><b>Vision Statement</b></p> <p>Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p style="text-align: center;"><b>Institutional Values</b></p> <p>academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>