

Crafton Hills College

Professional Development Minutes

Date: Fri Nov 17, 2017

Time: 12:00 – 1:30 pm

Location: LRC-110

The Professional Development Committee seeks to involve the entire campus in learning activities characteristic of the very best teaching and learning organizations. The Committee places the highest value on activities that help people realize their individual and collective aspirations, raise the quality of their reflection and conversation, and hone their conceptualizations of the larger system in which their work is situated. In addition, the Committee actively seeks to help people to take advantage of learning opportunities with other institutions, organizations, and professional networks that fulfill our mission as a community college.

The Professional Development Committee relies on research, evidence-based decision making, and the results from the learning assessments to inform professional development activities. Members of the committee also serve as the college's Flex Advisory Committee, which views flex reports submitted by flex-eligible full-time faculty. The Professional Development Committee meets twice per month.

Educational Master Plan Strategic Directions

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. Student Access and Success 2. Inclusiveness 3. Best Practices for Teaching and Learning 4. Enrollment Management | <ol style="list-style-type: none"> 5. Community Value 6. Effective, Efficient and Transparent Processes 7. Organizational Development 8. Effective Resource Use and Development |
|--|---|

Members:

Breanna Andrews
Kathy Bakhit (co-chair)
Trinette Barrie
Eva Marie Bell
Robert Brown

Robert Crise
Ruth Greyraven
Tina Gimple
Nicolaus Vence
Karol McCool
Colleen Hinds

Sabrina Jaminez
Marina Kozanova
Lynn Lowe
Christopher Olivera
Snezana Petrovic (chair)
Kevin Palkki (co-chair)

Guests: Violeta Vasquez

AGENDA ITEM	DISCUSSION	FURTHER ACTION
1. Call Meeting to Order	12:06pm	
2. Approval of Minutes	Minutes Approved (MSC)	
3. Go2Knowledge presentation	<ul style="list-style-type: none"> - Our campus has purchased a package with two components (Student Lingo and Go2Knowledge) using Student Success and Equity money. Alex, our representative gave us a demonstration of both programs. - Faculty and Staff Link: www.got2knowledge.org/craftonhills - Student Lingo Link: www.college2success.com/craftonhills 	
4. Academic Senate meeting report	<ul style="list-style-type: none"> - Snezana gave her report at the end of the Academic Senate meeting. She said it was quite effective. She explained what our plans are and our limited resources. Mark McConnell invited PDC reps to have a consistent and regular report during Academic Senate meetings. - Many ideas the Senate members wanted to see in terms of workshops, were ideas PDC had already come up with. - One new idea they brought up was about kidnapping and abduction. 	Tina volunteered to give the Classified Senate reports.
5. Flex day (schedule and adjunct hours)	<ul style="list-style-type: none"> - Flex Day will start at 12 or 1pm to 5pm and be held in the LRC building. Handout was distributed with workshops and how they align with our strategic plan. - Part time orientation will start at 5pm, also in the LRC building. - Adjunct Hours: Mark Snowwhite found some inconsistency in 	

	the Flex Form for part-time faculty members. The committee decided to rename the first category as "Professional Development Activities" and the second category will remain "Student Contact Activities"	
6. Spring 2018 Workshops	<ul style="list-style-type: none"> - Snezana is building a relationship with the PD Coordinator at Valley. - Brown bag session on videoing 1 minute clips of people, their role, and what they do. 	PDC Members: Please email Snezana workshop titles and dates that you can host in spring 2018.
7. Conference approvals & Budget updates	<ul style="list-style-type: none"> - Nick Vence requested \$983.38 to attend the American Association of Business Teachers' conference in San Diego. The committee requested Nick to send us the conference literature, so we can review it for Equity funding. - Cheryl DiBartolo requested \$377 to attend the CCCATA Conference in Paso Robles. At this time there is no funds in the general fund, so Snezana will reply to her and let her know funds have run out and suggest help in applying for other funds if applicable. 	<p>Nick: Send Snezana list of Equity related conference.</p> <p>Snezana: fill out the equity rubric and send it to the committee for approval.</p> <p>Snezana: Let Cheryl know that there is no more funding for PD Conferences.</p>
Adjourn	1:42pm	Next meeting 12/01 @ 12:00- 1:30PM
<p style="text-align: center;">Mission Statement</p> <p>To advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p style="text-align: center;">Vision Statement</p> <p>Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p style="text-align: center;">Institutional Values</p> <p>academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>