

Crafton Hills College

Professional Development Minutes

Date: Friday Nov. 3rd 2017

Time: 12:00 – 1:30 pm

Location: LRC-110

The Professional Development Committee seeks to involve the entire campus in learning activities characteristic of the very best teaching and learning organizations. The Committee places the highest value on activities that help people realize their individual and collective aspirations, raise the quality of their reflection and conversation, and hone their conceptualizations of the larger system in which their work is situated. In addition, the Committee actively seeks to help people to take advantage of learning opportunities with other institutions, organizations, and professional networks that fulfill our mission as a community college.

The Professional Development Committee relies on research, evidence-based decision making, and the results from the learning assessments to inform professional development activities. Members of the committee also serve as the college's Flex Advisory Committee, which views flex reports submitted by flex-eligible full-time faculty. The Professional Development Committee meets twice per month.

Educational Master Plan Strategic Directions

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. Student Access and Success 2. Inclusiveness 3. Best Practices for Teaching and Learning 4. Enrollment Management | <ol style="list-style-type: none"> 5. Community Value 6. Effective, Efficient and Transparent Processes 7. Organizational Development 8. Effective Resource Use and Development |
|--|---|

Members:

Breanna Andrews

Trinette Barrie

Eva Marie Bell

Robert Brown

Robert Crise

Tina Gimple

Ruth Greyraven

Colleen Hinds

Sabrina Jiménez

Marina Kozanova

Lynn Lowe

Karol McCool

Christopher Olivera

Kathy Bakhit (co-chair)

Kevin Palkki (co-chair)

Snezana Petrovic (co-chair)

Guests: Laura Oliver

| AGENDA ITEM | DISCUSSION | FURTHER ACTION |
|--|---|--|
| 1. Call Meeting to Order | 12:09pm | |
| 2. Approval of Minutes | Minutes approved MSC | |
| 3. Updates: Guided Pathways Self-Assessment, Equity in Action, and Senate Presentation | <ul style="list-style-type: none"> - Keith updated the Guided Pathways document and PDC approved changes. - Equity in Action: Still having a small turnout. The group wanted to create a cheat sheet of who to contact for different special population groups. - Senate Presentation: Base report (what's going on with current PD offerings), Budget, What are their expectations for us to do given our current financial standing? Mark wants us to be more visible in Senate meetings. We should also be addressing these same topics in Classified Senate and Management meetings. | <p>Snezana: email campus congratulating those who have completed their Equity Certificates and inviting others to join. Announce during In-Service.</p> |
| 4. Conference Approvals | <ul style="list-style-type: none"> - Breanna Andrews: requested \$500 for California Language Teachers Association Conference in March in Ontario. Approved to use Equity funds if possible, then general funds if not covered by Equity. - Colleen Hinds: Loma Linda is hosting a Vegetarian and plant based eating conference. Requesting \$275. - Marina Kozanova: requested \$300 for California | <p>Snezana: Send Breanna and Marina's conference proposals to Rebecca for Equity Funding requests/approval.</p> <p>Breanna: send minutes with these approvals to Elizabeth Lopez and Laura Oliver.</p> |

| | | |
|---|---|--|
| | <p>Language Teachers Association Conference in March in Ontario. Approved to use Equity funds if possible, then general funds if not covered by equity.</p> <p>- AVID Conference is on November 28th, if anyone is interested, please contact Rebecca</p> | <p>PDC Members: Contact Rebecca if you are interested in going to the AVID Conference on November 28th</p> |
| 5. Budget updates & projections | <p>Current Budget \$50 Conference (assuming today's conference requests come out of general funds)</p> <p>General PD Funds [what we wish we had annually] \$2500 Conference [\$10,000] \$700 Books [\$1,000] \$500 Speakers [\$1,000] \$200 Fees [\$1,000] \$1960 Food (shared) [\$700] \$3155.66 Meals (shared) [\$6,000] \$600 Supplies (shared) [\$1,000]</p> | <p>Snezana: send our monetary needs to Rebecca</p> |
| 6. Spring 2018 Workshops Schedule & Ideas (updates) | <p>- Incentive Ideas:</p> <ol style="list-style-type: none"> 1. Passport books with stamps for attendance, and prizes for certain numbers. 2. Digital badges. 3. Public recognition of certificate achievement <p>- Five Minute Video Training Series: videos of us or links to cool learning opportunities to watch on your own time.</p> <p>- Combine a workshop with Soupapalooza.</p> <p>- PD day once a month on a specific Friday each month.</p> <p>- TESS will possibly offer future workshops</p> <p>- Rebecca is willing to pay for @One courses for accessibility and online workshops</p> <p>- Denise can host a workshop about how to teach online and go through the approval process.</p> <p>- Marina will host a training on Kahoot</p> <p>- Margaret can also host a workshop on Kahoot as well as Office 365, and VR</p> <p>- Keith is wanting to host 6 sessions on SLOs</p> <p>- Kim will host workshops on Curriculum (In-Service?).</p> <p>- Reinstating Delta Academy</p> <p>- Nature Walks</p> <p>- We need to plan more workshops for Classified and Management.</p> | <p>PDC Members: Send ideas to Snezana... if possible, focus on Classified and Management</p> |
| 7. Future Agenda: | <p>- Violeta Vasquez GO2Knowledge package presentation</p> <p>- Look over data for past Equity workshops. Is it worth continuing the series in Spring 2018</p> <p>- Create survey to the campus (future workshops, days/times, etc.)</p> <p>- Delta Academy</p> <p>- Addressing campus morale</p> | <p>Snezana: Agendize for next meeting.</p> |
| Adjourn | 1:38pm | <p>Next meeting: November 17 @ noon</p> |
| <p>Mission Statement To advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p> | <p>Vision Statement Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p> | <p>Institutional Values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p> |