

Crafton Hills College

Professional Development Minutes

Date: Feb 5, 2016

Time: 12:00 – 1:00 p.m.

Location: LRC-110

The Professional Development Committee seeks to involve the entire campus in learning activities characteristic of the very best teaching and learning organizations. The Committee places the highest value on activities that help people realize their individual and collective aspirations, raise the quality of their reflection and conversation, and hone their conceptualizations of the larger system in which their work is situated. In addition, the Committee actively seeks to help people to take advantage of learning opportunities with other institutions, organizations, and professional networks that fulfill our mission as a community college.

The Professional Development Committee relies on research, evidence-based decision making, and the results from the learning assessments to inform professional development activities. Members of the committee also serve as the college's Flex Advisory Committee, which views flex reports submitted by flex-eligible full-time faculty. The Professional Development Committee meets twice per month.

Educational Master Plan Strategic Directions

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| <ol style="list-style-type: none"> 1. Student Access and Success 2. Inclusiveness 3. Best Practices for Teaching and Learning 4. Enrollment Management | <ol style="list-style-type: none"> 5. Community Value 6. Effective, Efficient and Transparent Processes 7. Organizational Development 8. Effective Resource Use and Development |
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Members: (bold = presence)

Breanna Andrews

Trinette Barrie

Ryan Bartlett

Robert Brown

Robert Crise

Kristin Garcia

Tina Gimple (co-chair)

Rick Hogrefe

Marina Kozanova

Lynn Lowe

Dean Papas (co-chair)

Bryan Reece (co-chair)

Lisa Schmidt

Jim Urbanovich

Keith Wurtz

Guest: Rhinannon

AGENDA ITEM	DISCUSSION	FURTHER ACTION
Call Meeting to Order	12:00pm	Dean: Copy over the members list onto future agendas.
Approval of Minutes	Tabled for next meeting	
Current Budget	\$200 supplies and reference materials \$1,025.98 conference expenses and travel \$400 dues and membership PDC Total: \$1,625.98 Training related to equity= \$32,000 Speakers related to equity= \$13,000	
New Business 1. Soup-a-Palooza	Normally held in January, but postponed due to campus loss. Now scheduled for February 26, 2015 from 11:30am-1:30pm	Dean: create and advertise flier for the event.
2. Conference Funding Requests through 2/5: Andrews, Rush, Cabrales, Tinoco, Garcia, Andrews, et. al.	<u>Note:</u> Funding Requests for Cabrales and Rush have been modified for lodging only per their request. They do not need funding for lodging Andrews: Diversity Conference Funding (MSC) Approved for funding through equity money. Rush and Cabrales: Veteran's Summit (MSC) Approved for funding through equity money. Tinoco and Garcia: Evaluator training. \$25 each, \$50 total, (MSC) Approved for funding through PD.	Bob: notify all participants of their funding approvals.

	<p>Andrews: \$500 for Diversity and Inclusion Speaker Series (MSC) Approved for funding through equity (speaker) money.</p> <p>Allen: @One funding (\$6,000) for another 60 participants for making content accessible. (MSC) Approved for funding through equity money.</p>	
3. Diversity and Equity Projects (Breanna)	<p>- We now have a developing Diveristy and Inclusion Program. Booklets which explain this initiative were passed out and discussed. A Spring Speakers Series flier was advertised, as well as the Facebook page where more details can be found: https://www.facebok.com/groups/CHCDiversityandInclusion</p> <p>- Starfish was explained and process for brainstorming were previewed. Will bring back to a future meeting.</p>	<p>All PDC members: Please post fliers around to help advertise!</p>
4. Planning for April 12 th Flex Day	<p>“Our Campus Welcomes You” Theme</p> <ul style="list-style-type: none"> - Vet Net Ally 9am-1pm (Robert McAtee) - Safe Space Ally: New Cohort Training 2-5pm (Breanna & Rick) - Teaching Best Practices (Bryan) - New Reading Apprenticeship (Patricia Menchaca & Lynn Lowe) - Jane Elliot: Brown eye and Blue eye kids 	<p>Lisa and Dean: Contact Jane Elliot to see if she is willing to present at FLEX Day. Could be funded through Equity money.</p>
5. Updating Faculty Handbook	<p>Table for next meeting.</p> <p>With all the new office locations, we need to review the Faculty Handbook and make sure the document is up to date.</p>	<p>Breanna / Dean: Send this document to Kristi to post online, and send out a campus email, letting people know it is now available.</p>
Other Issues/ Announcements	<p>6 applicants for “Best Practices Spotlights” were received. Funding for more videos was approved.</p>	<p>Bryan: email PDC the applications before next meeting.</p>
Future Agenda Items and Important Dates	<p>Breanna: Starfish Design and Development Brainstorming</p> <p>Breanna: Updating Faculty Handbook</p> <p>Bryan: Review 6 nominations for “Best Practices Spotlights” and discuss how to formalize the nomination process (rubric that deomnstrates access across diciplines).</p>	
Adjourn	12:55pm	<p>Next Meeting: February 19th at noon in LRC 110</p>
<p>Mission Statement</p> <p>To advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p>Vision Statement</p> <p>Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p>Institutional Values</p> <p>academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>