

Crafton Hills College

Professional Development Minutes

Date: Oct 16, 2015

Time: 12:00 – 1:00 p.m.

Location: LRC-110

The Professional Development Committee seeks to involve the entire campus in learning activities characteristic of the very best teaching and learning organizations. The Committee places the highest value on activities that help people realize their individual and collective aspirations, raise the quality of their reflection and conversation, and hone their conceptualizations of the larger system in which their work is situated. In addition, the Committee actively seeks to help people to take advantage of learning opportunities with other institutions, organizations, and professional networks that fulfill our mission as a community college.

The Professional Development Committee relies on research, evidence-based decision making, and the results from the learning assessments to inform professional development activities. Members of the committee also serve as the college's Flex Advisory Committee, which views flex reports submitted by flex-eligible full-time faculty. The Professional Development Committee meets twice per month.

Educational Master Plan Strategic Directions

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| <ol style="list-style-type: none"> 1. Student Access and Success 2. Inclusiveness 3. Best Practices for Teaching and Learning 4. Enrollment Management | <ol style="list-style-type: none"> 5. Community Value 6. Effective, Efficient and Transparent Processes 7. Organizational Development 8. Effective Resource Use and Development |
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Members: (bold = presence)

Alicia Halex
Breanna Andrews
Daniel Bahner
Trinette Barrie
Ryan Bartlett

Robert Brown
Robert Crise
Kristin Garcia
Tina Gimple (co-chair)
Rick Hogrefe
Marina Kozanova

Lynn Lowe
Dean Papas (co-chair)
Bryan Reece (co-chair)
Lisa Schmidt
Jim Urbanovich
Keith Wurtz

Guest: Rhiannon Lares

AGENDA ITEM	DISCUSSION	FURTHER ACTION
Call Meeting to Order	12:05pm (In Breanna's absence, Daniel Bahner volunteered to record the Minutes.)	
Approval of Minutes (from last two meetings)	10/02/15 Minutes Approved (MSC)	
Current Budget	\$4, 733.88	
New Business 1. Classified Senate Professional Development Survey	Item postponed to the next meeting through Kristin Garcia's request. She was not able to attend today's meeting. Members, however, were encouraged to share any insights they derived from reviewing the survey results in the Announcements section.	Item will be placed on next meeting's Agenda.
2. Turnitin.Com Survey	Rhiannon Lares, Instructional Technology Specialist from the SBCCD Technology and Educational Support Services, expressed concern about the low use by SBCCD faculty of the Turnitin services. Fewer than 60 out of a possible 600+ of the sbccd faculty have used it, even though it's easily available through Blackboard. This may become particularly problematic if SBCCD moves from Blackboard to Canvas, which will make Turnitin the sole method of checking for plagiarism. It was argued that some subjects, such as Communication Studies, do not need the services because plagiarism is not perceived as a problem. However, it was generally agreed that <i>all</i> writing subjects, such as English, History, Philosophy,	Rhiannon will (1) develop ways to make faculty more aware of the product, and (2) look into developing and implementing professional development programs and workshops to help faculty to use the Turnitin software.

	<p>and Psychology, should be making constant use of this resource. It was generally agreed that the problem might be (1) lack of awareness, and (2) a prohibitive learning curve. The District was encouraged to take steps to make faculty more aware and to implement a training program to help faculty to use Turnitin. Robert Brown explained that he has had great success in using Turnitin not only to screen plagiarism, but also as a tool for helping student <i>develop</i> their essays. He stated that he would be willing to conduct a Professional Development workshop on how he uses it.</p>	<p>Robert Brown will present a workshop on using Turnitin on Flex Day, January 7.</p>
<p>3. Engage, Learn Advance Multimedia Project: Strategic Discussion #3</p>	<p>Bryan Reece reported that after our last PDC meeting it was clear the Committee supported following two approached to the Multimedia Project: (1) the one developed by Lisa Shimeld (photos/audios collectons) and (2) the one developed by Jimmy Urbanovich (vdieo). Bryan reported that he had expressed these goals with KVCR with the caveat that we had no money. KVCR said that they're currently comitted to larger documents, which they'll wrap up this semester, after which they will be pursuing smaller projects like ours. It was reported that Jordan Urbanovich came out and did video footage for the <i>Day of Advocacy</i>, which he has already started to make into a stand-alone video. It was agreed by general consensus to give a \$250 token of our apreiciation of his efforts for this project.</p> <p>The Committee committed to a goal of 5 Multimedia Projects available by January: 1 Icebreaker; 1 Day of Advocacy; 3 like Lisa's. It was agreed by general consensus that Marina Kozanova would work with Jordan Urbanovich, with Jimmy Urbanovich's help, to produce an example of how she engages her Spanish 101 students. The piece will include a description of the process in English, followed by the actual interaction in Spanish between teacher and students in Spanish 101. Other faculty names proposed were Judy Cannon (engaging student discussion in English); Lynn Lowe (using student tutors in Reading classes); Breanna Andrews (ASL).</p>	<p>Bryan will take the steps necessary to get \$250 to Jordan Urbanovich.</p> <p>Bryan will contact identified faculty regarding their involvement in the project.</p>
<p>4. Calendar Committee Meeting, Oct 20</p>	<p>Dean presented a proposal from the District Assembly Calendar Committee to use Flexible Calendar latitude to reduce the District's Academic Calendar into what they call a 17-week semester, rather than our current 18-week semester, which is generally accepted as too long. The Committee expressed several concerns and reservations about the proposal: (1) It seems a backhanded way to to go to a reduced calendar. Why not take the direct approach that many ofther Districts have done and have expressed their willingness to help us do? (2) The open-ended nature of In-service days (any change to which would require a vote by union members) is confusing. (3) The lack of understanding of the reason behind these changes. (4) The assumption of a Flex Professional Development culture—the proposal would have two or three week-long Flex Calendar of events—that we do not have. Attendance at Flex Calendar activities is very low; going from 4 days to 14 days is a staggering idea. The general consensus of the committee was that the proposal sucks.</p>	<p>Dean will attend the District Assembly Calendar Committee on October 20 and express the concerns of the CHC PDC.</p>

5. Conference Funding Requests through Oct 16	None.	
Other Issues/ Announcements	The following patterns were observed in reviewing the results of the Classified Senate survey: (1) Classified do not want Professional Development workshops during the beginning of the semester when work demands are high. The middle of the semester would work much better. (2) Classified would like to be formally off schedule to attend workshops. This requires complete agreement and encouragement by all supervisors. (3) Friday mornings appear to be the best time to hold workshops.	
Future Agenda Items and Important Dates	<ul style="list-style-type: none"> - "Annual update of Faculty handbook" to a spring agenda (in time for distribution for the next academic year) - Professional Development for Classified & Classified Professionals Week (Dean and Tina) - Review models for options of the "new" potential academic calendar (Dean) - Calendar Committee - Payment for Workshop Presenters (Breanna) - List of common conferences throughout the year (Daniel) - The deans discussed setting aside money for professional development conference attendance (Bryan) - Strategic Thinking Workshop - PD training for staff to use OneDrive and Google Drive (Tina) 	
Adjourn		
Mission Statement To advance the educational, career, and personal success of our diverse campus community through engagement and learning.	Vision Statement Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.	Institutional Values academic excellence, inclusiveness, creativity, and the advancement of each individual.