

Crafton Hills College

Professional Development Agenda

Date: Sep 18, 2015

Time: 12:00 – 1:00 p.m.

Location: LRC-110

The Professional Development Committee seeks to involve the entire campus in learning activities characteristic of the very best teaching and learning organizations. The Committee places the highest value on activities that help people realize their individual and collective aspirations, raise the quality of their reflection and conversation, and hone their conceptualizations of the larger system in which their work is situated. In addition, the Committee actively seeks to help people to take advantage of learning opportunities with other institutions, organizations, and professional networks that fulfill our mission as a community college.

The Professional Development Committee relies on research, evidence-based decision making, and the results from the learning assessments to inform professional development activities. Members of the committee also serve as the college's Flex Advisory Committee, which views flex reports submitted by flex-eligible full-time faculty. The Professional Development Committee meets twice per month.

Educational Master Plan Strategic Directions

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| <ol style="list-style-type: none"> 1. Student Access and Success 2. Inclusiveness 3. Best Practices for Teaching and Learning 4. Enrollment Management | <ol style="list-style-type: none"> 5. Community Value 6. Effective, Efficient and Transparent Processes 7. Organizational Development 8. Effective Resource Use and Development |
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Members: (bold = presence)

Alicia Halex
Breanna Andrews
 Daniel Bahner
Trinette Barrie
 Ryan Bartlett

Robert Brown
Robert Crise
 Kristin Garcia
Tina Gimple (co-chair)
 Rick Hogrefe
Marina Kozanova

Lynn Lowe
Dean Papas (co-chair)
Bryan Reece (co-chair)
Lisa Schmidt
 Jim Urbanovich
Keith Wurtz

Guests: Rhiannon Lares, Ben Gamboa

AGENDA ITEM	DISCUSSION	FURTHER ACTION
Call Meeting to Order	12:03pm	
Approval of Minutes	Tabled to next meeting	Dean: add this to next agenda
Current Budget	Not available at this meeting	
New Business 1. Innovating our Infrastructure: Review of Written Proposal	<ul style="list-style-type: none"> - The proposal was reviewed by Dean, the PDC chair - Suggestions were made to make the proposal more comprehensive (ie including "Engage, Learn, and Advance," how the space supports our long-term crafton mission and PDC mission, and how PDC has a vision to make a "center" for professional development. - This needs body needs to run this proposal by Mike Strong to figure out the details and then officially propopse it to Crafton Counsel. - We need to first provide a solution to the displaced employees. 	Dean: update the proposal and talk with Mike Strong about the possibilities of this.
2. Faculty Handbook	<ul style="list-style-type: none"> - The new Faculty handbook has been assembled. - The committee recommended a few items they would like to see added. - It was agreed that the document will be reviewed annually by PDC and updated each year. 	<p>Breanna: email handbook to PDC members and discuss it at Chairs and seek their feedback. Upon completion, send the document to Bryan's office who will put it online.</p> <p>Dean: add "annual update of Faculty handbook" to a</p>

		spring agenda (in time for distribution for the next academic year)
3. Engage, Learn, Advance Multimedia Project: Strategic Discussion # 1	<ul style="list-style-type: none"> - PDC watched a video on one professor's best practice activity - PDC members liked the video content, music, and editing. - Some concerns included different angles being too distracting, and the feeling of it being too "produced" - Maybe include links to detailed instructions of how to carry out the activity - Video seems great for students, maybe concerning for parents (too much time sitting and staring), and too long and not universal for faculty. The video would need more explanation for faculty to implement. - Practices should be transferrable to other disciplines. - Another idea would be to create a longer (30 minute video) focusing the first 10 minutes on Engagemnet techniques and show about 2 or 3 different activities, then next 10 mnutes on learning styles, and the last on how to advance. - The video needs to have students' comments - We want to create multiple videos before we announce it. - PDC wants to continue this project and move forward. 	Bryan: try to create another (more brief) video with shorter segments, more traditional video style, and more faculty explanation.
4. Review of Fall Plan to Implement PD for New and Aspiring Faculty	Tabled to next meeting	Dean: add this to next agenda
5. New DSPS and PD Initiative: Reducing Stigma	Tabled to next meeting	Dean: add this to next agenda
6. Conference Funding Requests through Sep 18	<ul style="list-style-type: none"> - Richard Hughes: Approved (MSC) for \$500 - Jonathan Townsend: Approved (MSC) for \$500 	Bob: Notify Richard and Jonathan of their approvals
Other Issues/ Announcements		
Future Agenda Items and Important Dates	<ul style="list-style-type: none"> - "Annual update of Faculty handbook" to a spring agenda (in time for distribution for the next academic year) - Professional Development for Classified & Classified Professionals Week (Dean and Tina) - Review models for options of the "new" potential academic calendar (Dean) - Calendar Committee - Payment for Workshop Presenters (Breanna) - List of common conferences throughout the year (Daniel) - The deans discussed setting aside money for professional development conference attendance (Bryan) - Strategic Thinking Workshop - PD training for staff to use OneDrive and Google Drive (Tina) 	
Adjourn	1:00pm	Next meeting: Friday October 2, 2015 @ noon in LRC 110
Mission Statement To advance the educational, career, and personal success	Vision Statement Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.	Institutional Values academic excellence, inclusiveness, creativity, and the advancement of each

of our diverse campus community through engagement and learning.

individual.