

Crafton Hills College

Professional Development Minutes

Date: **May 1**

Time: **12:00 – 1:00 p.m.**

Location: **LRC-107**

The Professional Development Committee seeks to involve the entire campus in learning activities characteristic of the very best teaching and learning organizations. The Committee places the highest value on activities that help people realize their individual and collective aspirations, raise the quality of their reflection and conversation, and hone their conceptualizations of the larger system in which their work is situated. In addition, the Committee actively seeks to help people to take advantage of learning opportunities with other institutions, organizations, and professional networks that fulfill our mission as a community college.

Educational Master Plan Strategic Directions

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| 1. Student Access and Success | 5. Community Value |
| 2. Inclusiveness | 6. Effective, Efficient and Transparent Processes |
| 3. Best Practices for Teaching and Learning | 7. Organizational Development |
| 4. Enrollment Management | 8. Effective Resource Use and Development |

Members: (bold = presence)

Breanna Andrews	Kristin Garcia	Dean Papas (co-chair)
Daniel Bahner	Tina Gimple (co-chair)	Bryan Reece (co-chair)
Trinette Barrie	Rick Hogrefe	Lisa Schmidt
Ryan Bartlett	Marina Kozanova	Sam Truong
Robert Brown	Lynn Lowe	Jim Urbanovich
Robert Crise	Luis Mondragon	Keith Wurtz
	Daniel O’Hare	Cindy Omana (student Services rep)

Guests: Rhiannon Lares

AGENDA ITEM	DISCUSSION	FURTHER ACTION
Call Meeting to Order	12:04pm	
Approval of Minutes	Approved (MSC)	
Current Budget	\$1,141.00 (give or take) after today’s funding request, given it is passed. We went through this year’s money quickly and had to use roll-over funds and move funds around.	
New Business 1. Educational Research Grant Opportunity (Keith)	Need to provide a letter of intent today if interested in the grant. One idea is to do research around Reading Apprenticeship. Professional Development would then use that to plan future workshops and faculty would be able to take part in a pilot. PDC agreed to move forward.	Keith will take the grant to Crafton Counsel and will report back to PDC on May 15 th .
2. Reports: 4C/SD Conference, Clearinghouse Website, Chaffey Learning Center Visit	a. 4C/SD: Dean and Tina attended. Dean of Academic Affairs discussed AB25. He was optimistic but it sounds like the money will not be coming in the near future, but the state budget does have a billion dollars more than they expected. We should know more after May 15 th . He encouraged us to stay connected with our public legislatures and make sure they are aware how needed this money is. California Code TitleV Regulation needs to be developed before any money can go out and that will take at least 6 months. - During a breakout session on favorite projects within Professional Development: one cohort of colleges reported how they got together and created an internship for “management/administrator training program.” Another group did a writing project “5 paragraphs for 5 week” (nothing negative). Another had a CSEA day and serviced classified staff; provided them with breakfast and workshops. b. Clearinghouse webinar: state chancellor’s office gave an update	

	<p>on the development of a website that is being created to provide online professional development to all community colleges across the state. Looking to pilot in June and have it up and running in Novemeber. Looks robust and a great idea. We will be the only state in the nation that has a program like this. This will reduce the unnecesary "recreation of the wheel."</p> <p>c. Chaffey Learning Center Visit: Lynn, Marina, and Lisa went to Chaffey and visited their Faculty Success Center and brought pictures for us to get ideas for our new space.</p> <p>Trinette: Ikea has donated furniture in the past to other campus centers.</p> <p>Lynn: Some of Chaffey's FSC funding comes through Basic Skills funding.</p>	<p>c. Talk with Michelle Riggs and see if she can contact Ikea, Living Space, Ashley Furniture, etc. to see if they could donate any clearance items to our new professional development center.</p>
3. SLO Open Lab Hours for Spring	Breanna handed out a sign up sheet for PDC members to sign up for staffing LRC 107 on Monday May 11-12 and May 20-21 to help faculty enter their SLO data. Keith walked the committee through the cloud tool.	Breanna and Dean will email out the sign up sheet to remind committee members of their commitments.
4. Review of Faculty Flex Forms Submitted	Forms are due today. PDC members agreed to be grouped up and review Flex forms.	Dean will email out the Flex forms to the PDC members. PDC members will review them and approve (or sumbit concerns) to Dean by our May 15 th meeting.
5. Fall Flex and In-Service Days	Table to next meeting	Dean: Copy over to the May 15 th Agenda
6. Funding Requests: Papas/Gimple	\$350 for registration and \$50 for institutional membership= \$400 Approved (MSC)	Dean: Inform Rick that the committee approved this asap!
Other Issues/ Announcements	<ul style="list-style-type: none"> - What happened at the Calendar Committee meeting in April??? - Graduation party tickets are being sold for \$10 each. See Julie if you would like to purchase one. 	Dean: Copy over to the May 15 th Agenda
Future Agenda Items and Important Dates	<ul style="list-style-type: none"> - Flex Day calendar requests to be discussed at the April calendar committee meeting - Payment for Workshop Presenters (Breanna) - List of common conferences throughout the year (Daniel) - The deans discussed setting aside money for professional development conference attendance (Bryan) - Strategic Thinking Workshop 	
Adjourn	1:20pm	Next Meeting: Friday May 15, 2015
<p>Mission Statement</p> <p>To advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p>Vision Statement</p> <p>Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p>Institutional Values</p> <p>academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>