

Crafton Hills College

Professional Development Minutes

Date: Feb 20

Time: 12:00 – 1:00 p.m.

Location: LRC-107

The Professional Development Committee seeks to involve the entire campus in learning activities characteristic of the very best teaching and learning organizations. The Committee places the highest value on activities that help people realize their individual and collective aspirations, raise the quality of their reflection and conversation, and hone their conceptualizations of the larger system in which their work is situated. In addition, the Committee actively seeks to help people to take advantage of learning opportunities with other institutions, organizations, and professional networks that fulfill our mission as a community college.

Educational Master Plan Strategic Directions

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|---|---|
| 1. Student Access and Success | 5. Community Value |
| 2. Inclusiveness | 6. Effective, Efficient and Transparent Processes |
| 3. Best Practices for Teaching and Learning | 7. Organizational Development |
| 4. Enrollment Management | 8. Effective Resource Use and Development |

Members: (bold = presence)

Breanna Andrews

Daniel Bahner

Ryan Bartlett

Robert Brown

Robert Crise

Kristin Garcia

Tina Gimple (co-chair)

Rick Hogrefe

Marina Kozanova

Lynn Lowe

Luis Mondragon

Daniel O'Hare

Dean Papas (co-chair)

Bryan Reece (co-chair)

Sam Truong

Jim Urbanovich

Cindy Omana (student Services rep)

Guests: Keith Wurtz, Michelle Tinoco, Lisa Schmidt, Trinette Barrie

AGENDA ITEM	DISCUSSION	FURTHER ACTION
Call Meeting to Order	12:02pm	
Approval of Minutes	Approved (MSC)	
New Business 1.ACCJC Recommendations and Professional Development	<ul style="list-style-type: none"> - Dean: Accreditation outcomes have led to the campus looking at PDC to help train faculty in the process of SLO submission. - Keith: While we may assess courses well, we need to get better at the program component. One solution would be to run a report over summer and review data and collaborate during a flex day in the fall. This year, we are looking to move that up so we can have it included in our report for the March 2016 ACCJC submission. - Keith demonstrated the use of the SLO cloud for both data submission and summary reporting. GEO/ILO reports were also displayed. - We need to meet and engage in dialogue in our SLO/GEO/ILO outcomes at least once a year. - There is a professional development opportunity on February 27th by 3CSN regarding intracampus dialogue on GE program outcomes 	<p>Anyone interested in the 3CSN conference needs to contact Dean asap. Keith will pass it onto the IEAOC.</p> <p>After the conference Dean, Keith, and other attendees will collaborate to prepare for Flex day.</p>
2.AB 2558: Implementation in 2015-2016	<ul style="list-style-type: none"> - Michelle and Kristin went to a retreat regarding this bill. In summary, \$50 million for 2015-2016 would be given to the state, and 2% would be given to the district (\$1million dependant upon FTES), and based on our current allocation model, Crafton is looking at approximately \$300,000. However, PD must provide development for <u>everyone</u>. - We need to make professional development inclusive instead of exclusive to faculty. - We should write the form and submit the evidence and simply have Bruce send it in. 	<p>Dean: Ask Cheryl if there is a document that we could use to replace 2b. documentation and use as our "plan." She also should be advised to work with Bruce on this since he will need to submit the affidavit.</p> <p>Dean: Discuss this</p>

	<ul style="list-style-type: none"> - In order to qualify for this money, we need to satisfy a list of qualifications. We currently do not meet section 2b. "A campus human development resources plan has been completed for the current and subsequent fiscal years." - We need to create a better system for "FLEX" reporting since Flex is only for faculty and we need to keep track of everyone's hours - We need to survey our campus for professional development needs 	<p>opportunity with Ranya at Valley.</p> <p>Dean: Contact Ben and/or Keith to send out campus survey regarding professional development needs.</p>
3. Innovating Our Infrastructure: Need for a Subcommittee	<ul style="list-style-type: none"> - We are looking for a subcommittee to look at the interior design and furnishing of the new "Lounge for Employee And Resource Networking" (LEARN Lounge) in LRC 107 and 110: Dean Papas, Lisa Schmidt, Marina Kozanova, Lynn Lowe(?) 	<p>Dean, Lisa, Marina, and Lynn start researching the interior design for our LEARN Lounge.</p>
4. April 1 Flex Day Review	<p>9-10am: Whole Brain Learning (Chris Biffle) 10-11am: Raising Autism Awareness (Ryan Bartlett) 11am-12pm: STEM (Daniel) 12-1pm: Lunch 1-2pm: Faculty led workshops 2-5pm: ILO/GEO workshop (Keith) 5-7pm: Until Tuesday</p>	
5. Funding Requests: Rippy, Soza, Barrie	<p>Rippy: Approved for \$115 Soza: Approved for \$250 Barrie: Approved for \$500</p> <p style="text-align: center;">(MSC approved)</p>	<p>Bob: contact employees to inform them about their propoasal acceptance for the noted amounts.</p>
Other Issues/ Announcements	<ul style="list-style-type: none"> - We need to figure out a better way to collaborate and figure out the agendas for in-service days. There is some campus discontent around it since it feels very administration heavy and non-productive. - Great Teaching retreat is on March 6th at University of Redlands (free) - Keith: We are currently working on K-12 pathways. Next meeting is on Friday February 27th in LRC 135 at 9am. Everyone is invited. 	
Future Agenda Items and Important Dates	<ul style="list-style-type: none"> - SLO Open Lab hours during finals week (Breanna) - Full-time faculty handbook discussion (Breanna) - List of common conferences throughout the year (Daniel) - The deans discussed setting aside money for professional development conference attendance (Bryan) - Payment for workshop presenters (Breanna) - Flex Day: April 1 	<p>Dean: make sure these items get transferred over to the new agenda.</p>
Adjourn	1:18pm	<p style="text-align: center;">Next Meeting March 6, 2015</p>
<p>Mission Statement</p> <p>To advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p style="text-align: center;">Vision Statement</p> <p>Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p style="text-align: center;">Institutional Values</p> <p>academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>