Crafton Hills College	Date: Nov 7, 2014
Professional Development Minutes	Time: 12:00 – 1:00 p.m.
	Location: LRC-107

The Professional Development Committee seeks to involve the entire campus in learning activities characteristic of the very best teaching and learning organizations. The Committee places the highest value on activities that help people realize their individual and collective aspirations, raise the quality of their reflection and conversation, and hone their conceptualizations of the larger system in which their work is situated. In addition, the Committee actively seeks to help people to take advantage of learning opportunities with other institutions, organizations, and professional networks that fulfill our mission as a community college.

Educational Master Plan Strategic Directions

1. **Student Access and Success**	5. **Community Value**
2. **Inclusiveness**	6. **Effective, Efficient and Transparent Processes**
3. **Best Practices for Teaching and Learning**	7. **Organizational Development**
4. **Enrollment Management**	8. **Effective Resource Use and Development**

Members: (bold = presence)

Breanna Andrews	**Tina Gimple (co-chair)**	**Dean Papas (co-chair)**
Daniel Bahner	Rick Hogrefe	Karen Peterson
Ryan Bartlett	**Marina Kozanova**	Bryan Reece (co-chair)
Robert Brown	**Lynn Lowe**	**Sam Truong**
Robert Crise	Luis Mondragon	Jim Urbanovich (semester abroad)
Kristin Garcia	**Daniel O'Hare**	**Cindy Omana (student Services rep)**

Guests: Trelisa Glazatov

AGENDA ITEM	DISCUSSION	FURTHER ACTION
Call Meeting to Order	12:07	
Approval of Minutes	Approved (MCS)	
Review "Open Loops" (5 min.)	See "Open Loops" Attachment: PDC discussed the new list of open loops and the application towards the acheivement of our goals. - Tina completed the Library request for the LGBTQ magaizne subscriptions and they agreed. The magazines will be starting in January. This item needs to be checked off on our "Open Loops" document.	Marina requested PDC purcahse "Whole Brain Teaching" by Chris Biffle to add to our library.

New Business
 	
1. Assessing Our Efforts for Evidence of Deep Learning Cycles
	- Possible questions for post-workshop assessment of "Deep Learning Cycle" completion:
	1. What new skills/capabilities did you gain as a result of this session?
	  - Can you pinpoint a "new" skill you learned?
	  - Do you plan to use this new skill? If so, how? When?
	  - Will this skill increase your workload, or streamline your processes?
	2. Explain any new awarenesses you have discovered as a result of this session.
	  - Did anything you heard or did change the way you thought or believe?
	3. Describe any shifts in attitude or beliefs that occurred as a result of this session.
	  - What new "tools" if any, did you come away with?
	4. Do you see a need for future workshops in connection with any of the above areas?
	  - What additional support do you need inorder for you to use
		Dean: Create a new post-workshop survey for participants using the questions created here.

	the information presented?	
2. Innovations in Infrastructure	- Discussion of possible PDC field trips to visit other college's Teaching and Learning Centers and see how they set up their environment… but seems unpracticle. Instead PDC viewed Skyline College's Center for Teaching and Learning website and video demonstration of their infrastructure. PDC members agreed their set-up is ideal to replicate in LRC 110 (include: big comfy chairs with attached foling tables, white board wall, short throw projector, library of books) - Epson BrightLight Projector video was shown as a sample of technology that is available for purchase in our new "Lounge for Employee And Resource Networking (LEARN)" infrastructure.	Lynn: research other "teaching and learning" centers at local colleges that we can visit.
3. Collaborating with District's Technology Instructional Specialists for Professional Development Offerings in Spring	- Valley would like some training for their staff related to soft-skills, as well as accessiblity in all areas. The state offers training for accessibility so the DE office is trying to set up a workshop for both campuses on this topic. - License for LYNDA was purchased and should be live within the next few weeks. - Tre requested a list of topics of we are interested in for future professional development workshops. (She will create a list and send it to us, and we will add to it and send it back to her.)	Once we receive Tre's list of future professional development workshops, PDC will add to her list.
4. Idea for Campus Wide Book: Until Tuesday (Lynn Lowe)	Lynn suggested we promote the book "Until Tuesday" for everyone (who wants to) on campus to read the book and have PDC establish workshops around the issues the book brings up. We can call it "Crafton Reads." There is also a children's book that discusses similar themes in a light-hearted approach for the Child Development Center.	Dean and Lynn will look into the organization process for a campus wide reading program, and look to create workshops around the themes of the book.
5. Idea for Yoga Class (Snezana Petrovic)	Table for next meeting	Add to next meeting's agenda
6. Follow Up Funding Request: Cervantes	Jeff is willing to hold professional development workshop related to philosophy. PDC approved his request.	Dean: inform Bob of Jeff's approval
Other Issues/ Announcements		
Future Agenda Items and Important Dates	- Classroom Inclusivity (LGBTQ) presentation (Breanna) - Future Book Club idea: "Whole Brain Teaching" by Chris Biffle (Marina) - List of common conferences throughout the year (Daniel) - Full-time faculty handbook discussion (Breanna) - The deans discussed setting aside money for professional development conference attendance (Bryan) - FLEX DAYS: January 7 and 8, 2015 and April 1, 2015 - ADJUNCT ORIENTATION: ? - IN-SERVICE ORIENTATION: January 9, 2015	
Adjourn	1:28pm	

Mission Statement	Vision Statement	Institutional Values
To advance the educational, career, and	Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate	academic excellence, inclusiveness, creativity,

personal success of our diverse campus community through engagement and learning.	setting.	and the advancement of each individual.