

# Crafton Hills College

Date: **October 17, 2014**

Time: 12:00 – 1:00 p.m.

## Professional Development Minutes

Location: **LRC-107**

*The Professional Development Committee seeks to involve the entire campus in learning activities characteristic of the very best teaching and learning organizations. The Committee places the highest value on activities that help people realize their individual and collective aspirations, raise the quality of their reflection and conversation, and hone their conceptualizations of the larger system of their learning organization. In addition, the Committee actively seeks to help people to take advantage of learning opportunities with other institutions, organizations, and professional networks that fulfill our mission as a community college.*

### Educational Master Plan Strategic Directions

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|---|---|
| 1. Student Access and Success               | 5. Community Value                                |
| 2. Inclusiveness                            | 6. Effective, Efficient and Transparent Processes |
| 3. Best Practices for Teaching and Learning | 7. Organizational Development                     |
| 4. Enrollment Management                    | 8. Effective Resource Use and Development         |

#### Members: (bold = presence)

**Breanna Andrews**  
**Daniel Bahner**  
**Ryan Bartlett**  
 Robert Brown  
**Robert Crise**  
 Kristin Garcia

**Tina Gimple (co-chair)**  
**Rick Hogrefe**  
**Marina Kozanova**  
**Lynn Lowe**  
**Luis Mondragon**  
 Daniel O'Hare

**Dean Papas (co-chair)**  
 Karen Peterson  
**Bryan Reece (co-chair)**  
 Sam Truong  
 Jim Urbanovich (semester abroad)  
**Cindy Omana (student Services rep)**

#### Guests:

AGENDA ITEM	DISCUSSION	FURTHER ACTION
Call Meeting to Order	12:05	
Approval of Minutes	Approved (MCS)	
1. Brainstorming Session for Innovating our Infrastructure	<ul style="list-style-type: none"> <li>- The Triangle (Architecture of Learning Organization) and Circle (Deep Learning Cycles) models were reviewed. Last meeting we agreed that no "meaningless workshops" will be presented.</li> <li>- An exercise was conducted to help PDC members put together the current "Teaching and Learning" space, resources, technology, books and create a list addressing the following:                             <ol style="list-style-type: none"> <li>1. Resources that help people be productive in their work-efficient and effective training, equipment and supplies (copy machine, paper, pens, binders, etc.), recognition programs, comfortable environment/furniture, mentoring and guidance, support from supervisors and peers, full-time professional development coordinator, literature, conference lists, positive environment, professional space, social interaction with peers, food and beverages</li> <li>2. Connect the infrastructure with the Five Disciplines- hang art work, chess board, flexible and multifunctional space, couches and/or comfy chairs, large group tables for collaboration, computer stations, online space for sharing ideas (will include adjunct faculty), display board with rotating titles of resources available (100 PD sites on current web page), connect teachers with "great" teachers and encourage them to observe their class, create a bulletin board where faculty can post their teaching schedules so others can pick a day to drop in and learn something new</li> </ol> </li> </ul>	

	(have them email ahead of time), everyone has their strengths why not have a list where they can advertise a day where people can come watch, reoccurring brown bag workshops where everyone brings one “best teaching” idea. 3. Renaming of the Teaching and Learning Center- Employee Resource and Support Lounge (ERSL), Campus Community Resource and Support (CCRS), Lounge for Employee And Resource Networking (LEARN)	
2. Assessing Our Efforts for Evidence of Deep Learning Cycles	(Agreed to move to next meeting due to time constraints)	Dean: Put back on agenda
3. Planning Professional Development for Spring around the Five Disciplines: Starting with Personal Mastery	<ul style="list-style-type: none"> <li>- Book Club for campus: “Leading as a Way of Learning” by Steven Brookfield</li> <li>- Book Club for PDC sub-committee: “Getting Things Done” by David Allen <ul style="list-style-type: none"> <li>- Sub-committee: Daniel, Ryan, Dean, Tina, and Breanna</li> <li>- PDC moves to purchase 5 copies of this book (MSC)</li> </ul> </li> </ul>	Dean: Purchase books and submit paperwork
Other Issues	<ul style="list-style-type: none"> <li>- Can we have a line on the agenda for “Old Business?” Last time we discussed starting a PDC Facebook and Twitter page... where are we in this process?</li> </ul>	Dean: create a space on agenda for “Old Business” where items in the “Further Action” column or ongoing actions are addressed.
Future Agenda Items	<ul style="list-style-type: none"> <li>- Assessing Our Efforts for Evidence of Deep Learning Cycles (Dean)</li> <li>- Funding Request for LGBTQ literature for the Teaching and Learning Center and the Library (Breanna)</li> <li>- List of common conferences throughout the year (Daniel)</li> <li>- Full-time faculty handbook discussion (Breanna)</li> <li>- Book Club suggestion “Until Tuesday” (Lynn)</li> <li>- The deans discussed setting aside money for professional development conference attendance (Bryan)</li> </ul>	
Adjourn	1:15pm	Next Meeting October 31 <sup>st</sup> 12:00-1:30. Meeting will be devoted to strategies.
<b>Mission Statement</b> To advance the educational, career, and personal success of our diverse campus community through engagement and learning.	<b>Vision Statement</b> Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.	<b>Institutional Values</b> academic excellence, inclusiveness, creativity, and the advancement of each individual.