

Crafton Hills College

Professional Development Minutes

Date: **September 19, 2014**

Time: 12:00 – 1:00 p.m.

Location: **LRC-107**

The mission of the Crafton Hills College Professional Development Committee (PDC) is to provide and support professional development activities and opportunities for all staff to acquire the knowledge and skills to better serve students and the community.

Educational Master Plan Strategic Directions

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| 1. Student Access and Success
2. Inclusiveness
3. Best Practices for Teaching and Learning
4. Enrollment Management | 5. Community Value
6. Effective, Efficient and Transparent Processes
7. Organizational Development
8. Effective Resource Use and Development |
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Members –

<input checked="" type="checkbox"/> Breanna Andrews	<input checked="" type="checkbox"/> Tina Gimple (co-chair)	<input checked="" type="checkbox"/> Dean Papas (co-chair)
<input checked="" type="checkbox"/> Daniel Bahner	<input checked="" type="checkbox"/> Rick Hogrefe	<input type="checkbox"/> Karen Peterson
<input type="checkbox"/> Ryan Bartlett	<input type="checkbox"/> Marina Kozanova	<input checked="" type="checkbox"/> Bryan Reece (co-chair)
<input checked="" type="checkbox"/> Robert Brown	<input checked="" type="checkbox"/> Lynn Lowe	<input checked="" type="checkbox"/> Sam Truong
<input checked="" type="checkbox"/> Robert Crise	<input checked="" type="checkbox"/> Luis Mondragon	<input type="checkbox"/> Jim Urbanovich (semester abroad)
<input checked="" type="checkbox"/> Kristin Garcia	<input checked="" type="checkbox"/> Daniel O'Hare	<input checked="" type="checkbox"/> Cindy Omana (student Services rep)

Guests:

AGENDA ITEM	DISCUSSION	FURTHER ACTION
Call Meeting To Order	12:03pm	Dean: use this form as a template for future agendas since multiple changes have been made (members, agenda lines, and mission, vision, and values).
Approval of Minutes	Approved (MSC)	
1. Final Revisions to Charge Statement	Dean provided the updated charge statement after receiving committee members' comments. Discussion took place about omitting the terms "teaching institution." There was support for keeping those terms in the charge statement. The committee voted to keep the third statement (out of three) with the addition of "teaching and learning." (MSC)	Dean: send out updated charge statement.
2. Support of Legislative Bill for Professional Development: AB 2558	State chancellor wants us to contact the governor to show support for AB 2558. The committee voted to have Dean compose a similar letter, using the handout as a template, to send to the governor.	Dean: compose letter to the governor in support of AB 2558 from CHC PDC (and CC Cheryl).
3. Developing <i>Guiding Ideas</i> for the Professional Development Committee	Guiding Principles: <ul style="list-style-type: none"> - Inclusivity: Professional development is for everyone - Learning Organization - Committed to supporting a reading culture - Engage, Learn, and Advance (?) Theories, Methods, Practices, and Tools: <ul style="list-style-type: none"> - Reading Apprenticeship - "Getting Things Done" by David Allen - CHC Mentor Program Innovations in Architecture:	

	- Discussed at previous PDC meeting and will be revisited next meeting.	
4. Pursuing the <i>Five Disciplines</i> as Professional Development: Starting with Personal Mastery?	<p>Personal Mastery: (no ideas were shared) Team Learning: (no ideas were shared) Mental Models: (no ideas were shared) Shared Vision: (no ideas were shared) System Thinking: "Getting Things Done: The Area of Stress Free Productivity" by David Allen</p> <ul style="list-style-type: none"> - Ted Talk was shown 	
5. Subscription Request: Equality Magazine (Breanna Andrews)	Breanna will survey the students at the LGBTQ student panel on October 7 th to see what subscriptions they feel are most valuable.	
6. Funding Request: Mark McConnell	<p>Mark's email was missing some pertinent information. PDC would like him to provide more information and fill out the online professional development funds request.</p> <ul style="list-style-type: none"> - We have approximately \$10,000 for the 2014-2015 academic year (minus what we have already granted) 	<p>Daniel: Look into changing the Professional Development Request wording (up to \$500 or until funds run out). Dean: contact Mark to inquire more information about purpose, funds, etc.</p>
7. Other issues/concerns:	<ul style="list-style-type: none"> - Our committee will start to do more reading about theories, practices, and tools about what we do in Professional Development. - Do we want to change the amount available for each person to use for professional development purposes? If so, when do we want to enact the new amount? PDC decided to leave it as it stands - Daniel Rojas (funding request from previous meeting) requested three \$35 requests, but we only voted on one. Daniel is now requesting funding approval for the remaining two. 	<p>All PDC members: read material Dean sends before each meeting.</p> <p>Bob: tell Daniel that the committee is working on the remaining two requests.</p>
Future Agenda Items	<ul style="list-style-type: none"> - Brainstorming for LRC 110 renovation ideas- October 3rd - Subscription Request (Breanna)- October 31st 	Dean: Add to future agendas
Adjourn	1:10pm	
<p>Mission Statement</p> <p>To advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p>Vision Statement</p> <p>Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p>Institutional Values</p> <p>academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>