

Crafton Hills College

Professional Development Minutes

Date: **January 17, 2014**

Time: **12:00 – 1:00 p.m.**

Location: **CL-218**

The mission of the Crafton Hills College Professional Development Committee (PDC) is to provide and support professional development activities and opportunities for all staff to acquire the knowledge and skills to better serve students and the community.

Educational Master Plan Strategic Directions

<p>1. Student Access and Success Student success in courses and programs is the top institutional priority. The quality and quantity of programs and services are sufficient to assure students the opportunity for success at CHC.</p>	<p>2. Inclusiveness The college and its structures and processes are characterized by inclusiveness, openness to input, and respect for diverse opinions among individual students, employees, groups, and organizations.</p>
<p>3. Best Practices for Teaching and Learning Innovative and effective practices are used throughout the college to facilitate authentic learning. Learning how to learn empowers students and employees to succeed.</p>	<p>4. Enrollment Management Enrollment management is an ongoing information-driven process of balancing student and community needs with available funding and facilities.</p>
<p>5. Community Value The college identifies and serves key community needs and promotes itself as a community asset. The community values the college's contributions, and views the college as a community asset. The college is actively engaged in the surrounding community.</p>	<p>6. Effective, Efficient and Transparent Processes All planning processes and decision-making are transparent, evidence-based, efficient, clearly defined, and characterized by effective communication among all applicable parties.</p>
<p>7. Organizational Development The college continuously improves as an organization through: 1) The development of faculty, staff, managers, and students; 2) Managing change; 3) Capacity enhancement; 4) Adherence to high standards; 5) Application of research findings; and 6) Recruitment and hiring of high-quality employees.</p>	<p>8. Effective Resource Use and Development Existing resources are effectively maintained and used. The college actively seeks, advocates for, and acquires additional resources including, but not limited to, funding, personnel, facilities, technology, and other infrastructure.</p>

Members:

<input checked="" type="checkbox"/> Breanna Andrews	<input checked="" type="checkbox"/> Kristin Garcia	<input type="checkbox"/> Luis Mondragon
<input type="checkbox"/> Daniel Bahner	<input type="checkbox"/> Tina Gimble	<input type="checkbox"/> Karen Peterson (co-chair)
<input checked="" type="checkbox"/> Robert Brown (co-chair)	<input type="checkbox"/> Rick Hogrefe (co-chair)	<input checked="" type="checkbox"/> Sam Truong
<input checked="" type="checkbox"/> Karen Childers	<input checked="" type="checkbox"/> Marina Kozanova	<input type="checkbox"/> Jim Urbanovich
<input checked="" type="checkbox"/> Robert Crise	<input checked="" type="checkbox"/> Lynn Lowe	

Guests:

AGENDA ITEM	DISCUSSION	FURTHER ACTION
Call Meeting To Order	12:00	
1. Approval of Minutes (Dec. 6, 2013)	Approved	
2. Professional Development Survey Handouts (Rick)	<ul style="list-style-type: none"> Tuesday Jan. 21 – Educ. Technology Open Lab (LRC 110)- Evaluations not needed for open lap 	

<p>3. The 6th Annual Soup-a-palooza</p>	<ul style="list-style-type: none"> • Jan. 31 (LRC 226) 11:30-1:30pm • Jobs/purchases: <u>Breanna</u>- 200 bowls (4-6oz) <u>Kristin</u>- Napkins <u>Bob</u>- Water <u>Robert</u>- crackers, spoons, plates, cups, and music <u>Rick and/or Daniel</u>- soda and ice <u>Marina, Robert, and Bob</u>- set up @ 10:30am (Bob @ 11) <u>Lynn and Robert</u>- Clean up @ 1:30pm <u>Sam, Kristin, Karen, Lynn, Robert</u>- SOUP 	<p>All members: See list of jobs to the left</p>
<p>4. Other Issues/Concerns</p>	<ul style="list-style-type: none"> • Feb 7 Meeting Conflict (SciFri event)- meeting if necessary, but may be canceled. Look out for an email. • Future workshop planning session on tablet initiative. This will likely take place when Bryan Reece comes to PDC • We will need to start securing days/times for the workshops on the last page of the Professional Development booklet... and advertise! Classified senate is starting to plan their workshop topics (June 9-12) • Fall semester workshop planning session/retreat? When? Where? – 3-year planning (future agenda item) 	<p>Robert: contact bryan to talk to PDC on Feb. 21st</p>
<p>Adjourn</p>	<p>12:37pm</p>	<p>Next meeting: February 7, 2014 12-1pm in CL-218</p>
<p>Mission Statement To advance the education and success of students in a quality learning environment.</p>	<p>Vision Statement To be the premier community college for public safety and health services careers and transfer preparation.</p>	<p>Institutional Values creativity, inclusiveness, excellence, and learning-centeredness.</p>