

**CHC Professional Development Committee
Meeting Minutes
Friday December 5, 2012
Room LRC-135**



Members Present:

Breanna Andrews, Daniel Bahner, Robert Brown, Larry Cook, Robert Crise, Tina Gimple, Rick Hogrefe, Luis Mondragon, Karen Peterson, Jeff Schmidt,

Members Absent:

Karen Childers, Mariana Moreno, Kristen Overturf, Jonathan Townsend, Gary Williams

Guests:

Kirsten Colvey

1. Minutes: November 16, 2012

Minutes from November 16 were approved by consensus.

2. Kirsten Colvey: Discussion of Activity Proposal

Kirsten Colvey, Dean of Counseling and Matriculation, proposed that the committee consider including a wellness activity into the spring offering of professional development events. The activity consists of a series of wellness sessions called Mindfulness Meditation and will be led by Marie Louise Bosin, founder of the NorthSouthEastWest Mindfulness Education Center in Redlands. Ms. Bosin will lead participants through one-hour guided meditation sessions, and she would be donating her time to provide this service. The committee approved the inclusion of this activity in the spring PD offerings and will finalize the details (location, time, dates) at the start of the spring semester.

3. Request from SBVC re: Great Teachers Seminar

The *Great Teachers Seminar* is a faculty development retreat hosted by SBVC each year. This year the retreat will take place February 21-23 at the Highland Springs Resort. The event is open to faculty from SBVC and CHC, and Nori Sogomonian (SBVC professional development coordinator) asked our professional development committee to help financially support the retreat. The committee approved funding not to exceed \$1000 (in conjunction with support from Title V Transfer Grant and STEM Grant) with the understanding that CHC will send 3 to 5 faculty participants.

4. Spring 2013 Discussion

Dates and times for the spring professional development events have been confirmed, and a calendar will be finalized and included in an upcoming spring 2013 Professional Development Guide. Help is needed writing some of the content for the PD guide, and program blurbs are needed from workshop facilitators.

NOTE: Since the PDC meeting, the program guide has been completed, printed, and disseminated during Part-Time Faculty Orientation (January 10) and In-Service Day (January 11).

5. Other Issues

- Larry Cook updated the committee on his participation at the Community College Facility Coalition conference in November, including CHC's award and highlights of session topics.

- The Sustainability Committee is in the beginning stages of crafting a plan for the district to begin implementing. The committee is also looking for student representation. As a possible PD event, the committee may offer a presentation on CHC sustainability and green efforts (possibly Earth Day April 22).

Next Meeting: Friday January 18, 2013 12:00Pm – 1:00pm