

Professional Development Committee
October 26, 2012
Agenda

Members: ___ Daniel Bahner (co-chair) ___ Rick Hogrefe (co-chair)
 ___ Robert Brown ___ Kristin Overturf
 ___ Karen Childers ___ Karen Peterson (co-chair)
 ___ Robert Crise ___ Jeff Schmidt

1. Approval of Minutes from October 5, 2012, meeting.
2. Discussion of PD plans for PD Funding:
 - a. Breanna Andrews
 - b. Larry Cook
3. Report from NCSPOD:
 - a. Daniel:
 - i. PD Program Brochure for Spring 2012
 - ii. Expanding PD Committee:
 1. Goal: Double the size of committee: at least 2 more Classified, 2 Administrators, 4 Faculty (including part-time faculty)
 2. Identify discrete tasks for each member to complete
 3. Collaborate, collaborate, collaborate
 - iii. Leadership Academies
 - iv. Succession Planning
 - b. Karen
 - c. Robert
 - d. Kristin
4. Funding Requests:
 - a. Robert McAtee
 - b. Frances Southerland

CRITERIA

The activity should...

1. enhance job performance
2. contribute to student success
3. be of high quality
4. result in some report to the college community
5. demonstrate a clear focus on technology (technology requests only)

Maximum of two participants unless the department/area can justify more.

Maximum per year per full-time faculty/staff/manager is \$500

Maximum per year per part-time faculty is \$250 (part-time faculty not eligible for technology funds)

5. Other issues: Mentoring Program
6. Welcome Program?

7. Upcoming Workshops:

- November 5 and 7, Leela MadhavaRau (U of R Associate Dean for Campus Diversity and Inclusion), *Culturally Responsive Teaching Responsive Teaching*
- Tom Bryant, *Diversity in the I.E.:* Speakers and Campus-wide discussion, November 7
- November 9-10, *Diversity in the I.E.:* CHC Theatre Arts Production
- November 14: Book Club: *Millennials Rising*, by William Strauss and Neil Howe
- November 19, Open Campus Dialogue: *How Do We Move from a Hispanic-enrolling to a Hispanic-serving institution?*
- December 5, Book Club: *Hotel on Corner of Bitter and Sweet*

8. Request from Whitney Fields: Spring 2012

All: please be advised that I would like to work with the CHC, Professional Development committee to offer safety workshops in the Spring on campus. Please review the below proposed workshops and let me know what I need to do to facilitate moving forward with setting them up on campus in the Spring with PD support.

- *Ergonomics 101 – Presented by Keenan & Associates*
- *Stress Mgmt./Healthy Living/EAP Resources – Presented by Keenan & Associates*
- *Injury & Illness Prevention/Slips, Trips & Falls/Back Safety - Presented by District EH&S*
- *Hazardous Communications in the Office – Presented by District EH&S*
- *Safety Awareness/Emergency Preparedness – Presented by District Police & District EH&S*
- *Communicable Disease Prevention – Presented by the San Bernardino County Department of Public Health*

9. Other Issues or Concerns?

Next Meeting: Friday, November 2, 11:00