Crafton Hills College Professional Development Minutes	**1st and 3rd Fridays** **Date: Friday, Apirl 18, 2025** **Time: 12:00 pm – 1:30 pm** **Location: Zoom Hyperlink**

The Professional Development Committee reports to the Crafton Council and relies on research and evidence-based decision making to inform professional development activities that encourage collaboration and conversations to promote equity driven inclusive practices. The PDC completes this work by focusing on:

- Working with campus group representatives, such as unions, Senates, special projects, and other participatory governance committees, to create and foster a broad array of Professional Development activities that focus on equity driven inclusive practices
- Engaging with faculty and staff from all areas to support professional development that addresses student needs (e.g.: career and academic pathways, educational planning, instructional support, etc.)
- Collaborating with research to develop, collect, and review data from a variety of surveys and assessments
- Developing, planning, scheduling, promoting, and facilitating Flex and In-Service activities
- Building activities that help people to realize their individual and collective aspirations, raise the quality of their reflection and conversation, and hone their conceptualizations of the larger system in which their work is situated
- Promoting learning opportunities with other institutions, organizations, and professional networks that fulfill our mission as a community college
- Reviewing and recommending approval of funding requests for professional development materials, workshops, and conferences

Members of the committee also serve as the college's Flex Advisory Committee, which views flex reports submitted by flex-eligible full-time faculty. The Professional Development Committee meets twice per month.

Educational Master Plan Strategic Directions

1. Student Access and Success
2. Inclusiveness
3. Best Practices for Teaching and Learning
4. Enrollment Management
5. Community Value
6. Effective, Efficient and Transparent Processes
7. Organizational Development
8. Effective Resource Use and Development

Members			Guests
Kashaunda Harris (tri-chair) **Sare Butler (tri-chair)** **Ciera Divens (tri-chair)** Carrie Audet Trinette Barrie (SA) Jessica Beverson	Cherishea Coats Jodi Hanley (SA) Ashley Hayes (SA) Steve Hellerman Richard Hogrefe (SA) Veronica Lehman	Brandi Mello Chris Olivera Keith Wurtz Souts Xayaphanthong Butch Zein (SA) (SA = Senate Appointment)	Ginger Sutphin ASL Interpreters -2 Glen Blanco

AGENDA ITEM	DISCUSSION	FURTHER ACTION
Call meeting to order & approval of the minutes	The meeting was called to order at 12:00 pm.	
Funding Requests/ Budget Updates	**Current budget:** Reference Books $250 Non-Instructional Supplies $350 Meals/Refreshments $246.94 Speakers/Consultants $50 Travel/Conferences (PD) $9,139 Travel/Conferences (SEA) $2,628 Dues/Memberships $200 Awards/Giveaways $500	

	Requests: Danae Hart - $1000 (PD - $500 and Equity - $500): Western Psychological Association 2025 Convention. Presenting a poster on "Microaggressions: Does the Age of the Perpetrator Influence Perception? Motion to approve was made by Souts and was seconded by Jodi. Motion passed at 12:08pm. Steve Hellerman - $1000 (PD - $500 and Equity - $500): PCAPLA 2025 https://pcapla.weebly.com/. This will enhance our efforts at CHC in creating a Pathway to Law for our students. A Legal Studies course and program at CHC is formulating Motion to approve was made by Jodi and Souts seconded the request. Motion passed at 12:09pm	
CHC IEAOC Work – Diana Vaichis	• **PD input on the CHC report.** Diane reviewed sub standard 2.8 and then substandard 1.3: https://padlet.com/dvaichis/pd-accjc-standard-2-sub-standard-2-8-pshrx2vuprgvl6jk **Standard 2 -substandard 2.8** -ESL/N multi lingual student panel -Variety Panel (Veteran, honors, first generation, etc.) -Workshop support and work with multilngual learners (Souts, Jaco) -Hispanic heritage, Asian Pacfic Islander – committee members serve on these other committees -Safe Space Trainings -How to handle civil conversations in th classroom to make students feel supported and welcome. -PD workshop offerings & needs assessments (evaluations) -Will we be offering any new student panels offereings? Yes, there was an ask for us get studnets from other areas. -Faculty assessability information for students– (PT & FT).These have been offered and will continue to be offered. https://padlet.com/dvaichis/pd-accjc-standard-1-sub-standard-1-3-wsb2pultizuloy5i **Standard 1 -substandara 1.3** -Evaluatins data-disaggregated by employee group -Needs assessment – to serve all employee groups. -Consistently gathers feedback and reviews it afereach inservice and needs assessments are done every 2 years. - Faculty ACUE data – course improvement/practices. -USC Race and Equity trainings -Needs of campus -ACUE – 25 week course – Module implementation from the training. -PD can continue to reaffirm values -Statewide confere on Race and Equity (Gio) -campus data. -RP group – Black Race and Equity (Darla Cooper) 12:42pm.	

Fall Flex & In-service Planning	• Keynote speaker update Sara is still reaching out to the speaker. • Workshops -Whats new in Canvas, Harmonize, and Honor Lock, and as always accessibility. -Safe spaces- principles of LBGTQ support --Wellness emphasis -Curriculunet and CCN changes (run 2 sessions) -DREAM Ally workshop (Valley Resource) https://www.csudh.edu/ijc/ally-training/ -adjunct orientation – -Common Course Number changes. -Common based syllabus (handbook) -Best practices -MESA -wider introduction would be valuable to the campus -OER/ZTC -what are the resources and opportunities? -One Book One College – larger introduction with programming of that. -How to protect civil liberities of people that are not citizens. -Due process, human rights, citizens civil liberties and civil rights. Do we have someone that is an expert come in. (Kevin Horan?) -Accreditation and Equity – do they need time to wrap things up? -OFAR -Is there a plan for the extra days from the change from 18 to 16 weeks? -Classified professionals offerings. • Mandatory trainings -The district has not provided a list of these at this time. • Call for proposals – An email will go out on Monday as a call for proposals to get folks to volunteer for workshops. (Discription, title, etc.)	Survey- Could we update them to highlight what is going right with the workshops?
Committee Reports	• Academic Senate – No report. ○ MOPED • Classified Senate – No reports. • Other committees	
Other Committee Business	• AI Academy with Conectado - May 2nd & 9th from 9am – 1pm Landing Page: https://conectado.com/sbccd-ai-academy/ Registration Page: https://forms.gle/ySGTk47DTGB6sQGp9 134 signed up – 20 or less from CHC. There is still space available if you want to sign up.	
Future Agenda Items	The meeting was adjourned at 1:22pm.	

Mission Statement

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a

Vision Statement

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement, and innovation.

Institutional Values

We rely on the following values to support our vision and mission:

- Respect: To champion active listening and open dialogue within our community.
- Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.
- Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.
- Innovation: To actively grow and adapt to support our mission and vision through a willingness to

committed staff, with passionate leadership and community support.

embrace new perspectives and new ideas.

- Leadership: To develop and inspire current and future leaders through professional development, mentorship, education, and experience.
- Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.