Crafton Hills College Professional Development Agenda	**1st and 3rd Fridays** **Date: Friday, Apirl 4, 2025** **Time: 12:00 pm – 1:30 pm** **Location: Zoom Hyperlink**

The Professional Development Committee reports to the Crafton Council and relies on research and evidence-based decision making to inform professional development activities that encourage collaboration and conversations to promote equity driven inclusive practices. The PDC completes this work by focusing on:

- Working with campus group representatives, such as unions, Senates, special projects, and other participatory governance committees, to create and foster a broad array of Professional Development activities that focus on equity driven inclusive practices
- Engaging with faculty and staff from all areas to support professional development that addresses student needs (e.g.: career and academic pathways, educational planning, instructional support, etc.)
- Collaborating with research to develop, collect, and review data from a variety of surveys and assessments
- Developing, planning, scheduling, promoting, and facilitating Flex and In-Service activities
- Building activities that help people to realize their individual and collective aspirations, raise the quality of their reflection and conversation, and hone their conceptualizations of the larger system in which their work is situated
- Promoting learning opportunities with other institutions, organizations, and professional networks that fulfill our mission as a community college
- Reviewing and recommending approval of funding requests for professional development materials, workshops, and conferences

Members of the committee also serve as the college's Flex Advisory Committee, which views flex reports submitted by flex-eligible full-time faculty. The Professional Development Committee meets twice per month.

Educational Master Plan Strategic Directions

1. Student Access and Success
2. Inclusiveness
3. Best Practices for Teaching and Learning
4. Enrollment Management
5. Community Value
6. Effective, Efficient and Transparent Processes
7. Organizational Development
8. Effective Resource Use and Development

Members			**Guests**
Kashaunda Harris (tri-chair) **Sare Butler (tri-chair)** **Ciera Divens (tri-chair)** Carrie Audet Trinette Barrie (SA) Jessica Beverson	Cherishea Coats Jodi Hanley (SA) Ashley Hayes (SA) Steve Hellerman Richard Hogrefe (SA) Veronica Lehman	Brandi Mello Chris Olivera Keith Wurtz Souts Xayaphanthong Butch Zein (SA) (SA = Senate Appointment)	Ginger Sutphin

AGENDA ITEM	DISCUSSION	FURTHER ACTION
Call meeting to order & approval of the minutes		
Funding Requests/ Budget Updates	**Current budget:** Reference Books $250 Non-Instructional Supplies $350 Meals/Refreshments $246.94 Speakers/Consultants $50 Travel/Conferences (PD) $9,139 Travel/Conferences (SEA) $2,628 Dues/Memberships $200 Awards/Giveaways $500 Request: PD funds for Employee Appreciation Week: $245 – Meals/refereshments. $300 – Non-instructional supplies. $400 – Awards/giveways.	

	Brandi Mello: $195 (PD Funds) - Teaching with AI hosted by Educause: 2-week online program includes 5 modules.	
CHC IEAOC Work – Diana Vaichis	• **PD input on the CHC report.**	

Employee Appreciation	• Monday, April 14th – Donuts and coffee for all employees.
	• Wednesday, April 16th with Academic Senate
	  ○ Activities: Students write "Thank you" letters to faculty
	  ○ Student & Faculty photo booth
	  ○ Probing questions on tables to engage students and faculty in conversation
	  ○ Team buidling games with faculty and students
	• Thursday, April 17th - Employee Gratitude Day
	  ○ Succulents and Thank you cards	

Fall Flex & In-service Planning	• Keynote speaker recommendations • Workshops • Mandatory trainings	
Committee Reports	• Academic Senate ○ MOPED • Classified Senate • Other committees	
Other Committee Business	• AI Academy with Conectado - May 2nd & 9th from 9am – 1pm Landing Page: https://conectado.com/sbccd-ai-academy/ Registration Page: https://forms.gle/ySGTk47DTGB6sQGp9	
Future Agenda Items		

Mission Statement

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement, and innovation.

Institutional Values

We rely on the following values to support our vision and mission:

- Respect: To champion active listening and open dialogue within our community.
- Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.
- Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.
- Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.
- Leadership: To develop and inspire current and future leaders through professional development, mentorship, education, and experience.
- Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.