Crafton Hills College Professional Development Minutes	**1st and 3rd Fridays** **Date: Friday, March 7, 2025** **Time: 12:00 pm – 1:30 pm** **Location: Zoom Hyperlink**

The Professional Development Committee reports to the Crafton Council and relies on research and evidence-based decision making to inform professional development activities that encourage collaboration and conversations to promote equity driven inclusive practices. The PDC completes this work by focusing on:

- Working with campus group representatives, such as unions, Senates, special projects, and other participatory governance committees, to create and foster a broad array of Professional Development activities that focus on equity driven inclusive practices.
- Engaging with faculty and staff from all areas to support professional development that addresses student needs (e.g.: career and academic pathways, educational planning, instructional support, etc.)
- Collaborating with research to develop, collect, and review data from a variety of surveys and assessments.
- Developing, planning, scheduling, promoting, and facilitating Flex and In-Service activities
- Building activities that help people to realize their individual and collective aspirations, raise the quality of their reflection and conversation, and hone their conceptualizations of the larger system in which their work is situated.
- Promoting learning opportunities with other institutions, organizations, and professional networks that fulfill our mission as a community college.
- Reviewing and recommending approval of funding requests for professional development materials, workshops, and conferences

Members of the committee also serve as the college's Flex Advisory Committee, which views flex reports submitted by flex-eligible full-time faculty. The Professional Development Committee meets twice per month.

Educational Master Plan Strategic Directions

1. Student Access and Success
2. Inclusiveness
3. Best Practices for Teaching and Learning
4. Enrollment Management
5. Community Value
6. Effective, Efficient and Transparent Processes
7. Organizational Development
8. Effective Resource Use and Development

Members			Guests
Kashaunda Harris (tri-chair) **Sare Butler (tri-chair)** **Ciera Divens (tri-chair)** Carrie Audet Trinette Barrie (SA) Jessica Beverson	Cherishea Coats Jodi Hanley (SA) Ashley Hayes (SA) Steve Hellerman Richard Hogrefe (SA) Veronica Lehman	Brandi Mello Chris Olivera Keith Wurtz Souts Xayaphanthong Butch Zein (SA) (SA = Senate Appointment)	Ginger Sutphin Delmy Spencer Interpreters x2

AGENDA ITEM	DISCUSSION	FURTHER ACTION
Call meeting to order & approval of the minutes	The meeting was called to order at 12:02pm. The minutes were reviewed. Rick motioned to approve the minutes and Butch seconded the motion. The minutes were approved at 12:04 pm.	
Funding Requests/ Budget Updates	**Current budget:** Reference Books $250 Non-Instructional Supplies $350 Meals/Refreshments $246.94 Speakers/Consultants $1,425 Travel/Conferences (PD) $11,639 Travel/Conferences (SEA) $5,000 Dues/Memberships $200 Awards/Giveaways $500 Request: $1375 (Speakers/Consultants) – Guest speaker for Black Student Success Week. Dr. Darla Cooper of the RP Group: ***African American Transfer Tipping Point Presentation.***	

	This presentation will take plac virtually via Zoom. The fee would increase if this were in person. • Xouts motioned to approve and was seconded by Sara. Motion approved at 12:08 pm. Natalie Lopez: $1000 ($500 PD &$500 Equity) - The LOEX Conference focuses on Library instruction, with many sessions covering diversity, equity, and inclusive classroom practices. • A motion to approve was made by Rick and seconded by Ciera. The motion was approved at 12:11pm. PD Libarary – Using $250 for reference books – add to the exisiting PD library.	
CHC Equity Plan – Delmy Spencer	Delmy presented the new CHC Equity Plan on behalf of the Equity committee. A review of the new 2025-2028 Equity Plan was provided. We have additional goals which align with the State Chancellor's office Vision 2030 plan. The Chancellor's office also provided data to be used in the new plan. Are there any professional development activities we could provide to faculty to assist with our goals? • It was noted that the USC Race & Equity information should be icluded. • Gio also has data for Hispanic males and black female and males and how we are improving in retiention and success in the sciences. • Can we do a 1 hour training to 1 hour that could be included at in-service? • In the fall all of the students will be entering into Calculus, has there been discussion about students not being able to complete Math and English courses in the first year? • What can the department and college do to support our students? • The Math department data will change due to the changes in math requirements. • OFAR the counter part for OER presented a 5-week course last semester on equitiable practices and training. This includes indviduals from science, Math, CTE, and the Library. • NCORE conference we will come back with some information from this conference.	
Faculty & Staff Appreciation Week	• Wednesday, April 16th with Academic Senate o Senate will cover the food trucks & PD will spoonsor the activities Activities: o Students write "Thank you" letters to faculty o Student & Faculty photo booth o Probing questions on tables to engage students and faculty in conversation o Team buidling games with faculty and students o DJ • Working with Classified Senate and DSO to sponsor a Staff Appreciation Day o Possibly during the same week or the week after o Lunch	

	○ Activities – ideas ○ Acknowledgment from students and other staff/faculty/management	
Fall Flex & In-service Planning	• Keynote speaker recommendations ○ Artifical Intellegence - How do we handle the noise and confusion and changing political climiate, classroom instruciton, and services? ○ How do we respond to students about these changes. (changees with PELL grants, Dept. of Ed., etc.) ○ Peter Boghossian – Philosophy speaking YouTube – presents on students. https://peterboghossian.com/ ○ Dr. Kyle Reyes – Multiculuture communications. https://lensesofhumanity.com/ . Wrote a book about Cultural Humanity. • Workshops ○ Two ADA tabs (there is one tab they know about and the second tab) CANVAS tabs. Difference between the two. There is one coming in April. ○ Adjunct Orienttion – DE from District. • Mandatory trainings	
Committee Reports	• Academic Senate ○ MOPED • Classified Senate • Other committees	
Other Committee Business	• AI Academy with Conectado - May 2nd & 9th from 9am – 1pm Landing Page: https://conectado.com/sbccd-ai-academy/ Registration Page: https://forms.gle/ySGTk47DTGB6sQGp9 • Great Teachers – Cancelled for 2025 • Spring community building events ○ Tea and R & B ○ Color and Cool Down ○ Coffee and Conversation	
Future Agenda Items	The meeting was adjourned at 1:21 pm. Daina Vaiches will be here after the break the Instutions Self Evaluation Report (ISER) to get feedback from the PD committee for accreditation.We will start putting the in-service and flex scheduled.	

Mission Statement

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement, and innovation.

Institutional Values

We rely on the following values to support our vision and mission:

- Respect: To champion active listening and open dialogue within our community.
- Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.
- Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.
- Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.
- Leadership: To develop and inspire current and future leaders through professional development, mentorship, education, and experience.
- Sustainability: To be a leader in our community by reducing

	environmental impact with practices that meet the needs of the present without compromising the future.