Crafton Hills College Safety Summary

In-Service Day, January 10, 2020

SAFETY PROTOCOLS IN PLACE

1. **How to Receive Emergency Alerts**
   - http://www.sbccd.org/District_Police/Campus_Alerts
2. **What do I do if…? CHC Emergency Response Flipcharts**
   - http://www.sbccd.org/~/media/Files/SBCCD/District/EHS/CHC%20Flipchart%20032016.pdf
3. **How do I report a safety hazard?**
   - Senates may report concerns through the participatory governance structure
     - Safety concerns are brought to the Safety Committee and discussed and reported back at each Safety Committee meeting
       - 2018-19 Examples: Availability of AED's, securing of doors after hours, improve safety for pedestrians along Campus Drive,
   - The Injury and Illness Prevention Program (IIPP) stipulates "All employees are expected to report accidents, injuries, or unsafe conditions immediately to their supervisor…"
   - Report a Safety Hazard Online
     - http://www.sbccd.org/Human_Resources-Jobs/employee-labor-relations/safetyrisk/Forms/Hazard_Reporting
4. **How do I report an employee injury?**
   - SBCCD Injury Hotline
     - http://www.sbccd.org/~/media/Files/SBCCD/District/Human%20Resources%20Forms/Workers%20Compensation%20-%20Employee/Company%20Nurse%20Injury%20Hotline.pdf
   - SBCCD Quick Guide for Reporting Injuries
     - http://www.sbccd.org/~/media/Files/SBCCD/District/EHS/New%20Injury%20Flow%20Chart%20SBCCD.pdf
   - Injury Reporting Forms
     - http://www.sbccd.org/District_Faculty_,-a-,_Staff_Information-Forms/Human_Resources_Forms
5. **CHC Safety Programs**
   - http://www.sbccd.org/Human_Resources-Jobs/employee-labor-relations/safetyrisk/Safety_Programs
     - Illness and Injury Prevention (IIPP) Safety Program
     - Aerial Work Safety Program
     - Asbestos Operations and Maintenance Program
     - Bloodborne Pathogens Safety Program
     - Chemical Hygiene Program
     - Fall Protection Safety Program
     - Communicable Disease Safety Program
     - Confined Space Entry Safety Program - Non Permit Required
     - Fire Prevention, Life & Safety Progam
     - Forklift - Powered Industrial Truck Safety Program
     - Formaldehyde Program
     - Hazard Communication Safety Program - Employee Right To Know

- Hazardous Waste Management Program
- Hearing Conservation Safety Program
- Heat Illness Safety Program
- Lockout/Tagout (LOTO) Safety Program
- Respiratory Protection Program
- Sewer Management Program - SBVC/CHC - 2016
- Spill Prevention Control and Countermeasure Program
- Utility Safety Safety Program

6. **Emergency Preparedness**
   - General Emergency Preparedness Information
     - http://www.sbccd.org/District_Police/Emergency_Preparedness
   - Emergency Operations Plan
     - http://www.sbccd.org/~/media/Files/SBCCD/District/EHS/EOP%20August%201%202014.pdf
   - CHC Emergency Evacuation Assembly Areas
     - https://www.craftonhills.edu/about-chc/documents/emergency-assembly-areas-fall-2016.pdf
   - Evacuation with Disabilities
     - http://www.sbccd.org/~/media/Files/SBCCD/District/EHS/Safety%20Newsletter/Evac-ChairPage.pdf

SAFETY COMMUNICATION & INFORMATION

1. **Emergency Notification System**
   - SBCCD uses Regroup (text, email, voice) and Informacast (on campus public address system through the phones) for Emergency mass notification. Employees are automatically set up and can find more information here:
     http://www.sbccd.org/District_Police/Emergency_Preparedness
2. **Safety Newsletters**
   - http://www.sbccd.org/Human_Resources-Jobs/employee-labor-relations/safetyrisk/Safety_Newsletters
3. **Safety Flash Memos**
   - http://www.sbccd.org/Human_Resources-Jobs/employee-labor-relations/safetyrisk/Safety_FLASH_Memos
4. **Safety Data Sheets**
   - https://wiki.sbccd.org/HR/SRM/Pages/Material%20Safety%20Data%20Sheets.aspx
5. **Future:**
   - Campus Safety Report – An annual report on completed safety projects, safety hazards and resolutions, updated safety plans and protocols, and upcoming safety projects.

SAFETY TRAINING

1. **What safety training do I need?**
   http://www.sbccd.org/~/media/Files/SBCCD/District/EHS/Safety_Training/What%20Safety%20Training%20Do%20I%20Need%201-28-10.pdf

2. **Safety Training Links**
   - o http://www.sbccd.org/Human_Resources-Jobs/employee-labor-relations/safetyrisk/Safety_Training
3. **Safety Training Completed**
   - o Active Shooter/Shelter In Place Training:
     - ▪ Information: http://www.sbccd.org/District_Police/Active_Shooter_Armed_Intruder_Safety
     - ▪ April 9, 2019 - Flex Day
     - ▪ April 6. 2018 - Departmental Walkthroughs by Police
     - ▪ October 3, 2017
     - ▪ April 11, 2017 - Flex Day
     - ▪ April 11, 2017 – BIT email sent to entire campus regarding Active Shooter Warning Signs and Risk Factors
     - ▪ Fall 2016 - Flex Day
     - ▪ Fall 2015 - Flex Day
   - o Evacuation Drills
     - ▪ Semi-Annually Every April (evening drill) and October (day-time drill as part of the Great ShakeOut)
   - o Building Captain Training – Held Annually
     - ▪ Evening Captains – April
     - ▪ Day Captains – October
   - o Other Safety Training
     - ▪ October 2019 – CERT Training
     - ▪ Monthly M&O Safety Trainings (List to be provided by Michael Nguyen)
     - ▪ Safety Training Modules are available online through Keenan Safe Colleges: http://www.sbccd.org/Human_Resources-Jobs/employee-labor-relations/safetyrisk/Safety_Training

CAMPUS SAFETY PROJECTS

1. **Expansion of Campus-wide Lockdown Capability**
2. **PAC Safety Projects**
   - 2016-17 Replaced sewer ejector pit controls/pump; constructed high water alarm notification system
   - PAC Theater ADA seating
   - Scene shop dust collection system
   - Replaced scissor lift
   - Replaced the Stage Curtains (fire retardant)
   - PAC dressing room renovation with ADA and finish
3. **Measure M Safety Related Projects (Bond Approved in Nov. 2008)**
   - CNTL Renovation (included elevator replacement, lockdown, and access control)
   - CTB Renovation (included elevator replacement, lockdown, access control, and security cameras)
   - Replacement of OE2 with PSAH
   - Canyon Hall replaced old science labs (improved safety with new fume hoods, cadaver room engineering controls, lab ventilation, improved chemical storage

- ADA path of travel and ADA parking improvements throughout campus

4. **Scheduled/Planned Safety Projects (Measure CC—Bond Approved in Nov. 2018)**
   - PAC, West, Crafton Hall full renovation (ADA upgrades, mass notification systems, MEP system replacements, lighting improvements, complete door replacement)
   - Expand the implementation of door hardware standards campus-wide
   - Security System upgrades throughout campus (cameras, access control, intruder alarms)
   - Site lighting improvements (lighting control system)