

# Crafton Hills College

## Agenda Report

February 23, 2026

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I. Call to Order/Committee Members: Kim Salt (Co-Chair), Gwen DiPonio (Co-Chair), Kelly Boebinger, Debbie Bogh, Sara Butler, Kristen Clements, Troy Dial, Geoffery Escher, Kristin Flores, Andrew Guevara, Rick Hogrefe, David Liu, Elizabeth Lopez, Natalie Lopez, Mark McConnell, Sandra Ruiz, Jeff Smith, Sam Truong, Reyna Uribe, Amanda Ward, Dan Word, Keith Wurtz, Sharon Zerbel

Call to order at 1PM

### II. Minutes of January 26, 2026

First = Kelly, Second = Kristen, approved unanimously

### III. Action Items

#### COURSE DELETIONS

1. **Course Subject/Number:** ([JAPN 101](#))  
**Title:** College Japanese I  
**Rationale:**

Japanese language and culture plays an increasingly significant role in our multicultural world. Japanese corporations are integral to the success of the American economy and the percentage of Asian-Americans living in southern California continues to increase. As such, knowledge of Japanese language and culture is extremely beneficial to students who plan for professions in business, law, law enforcement, public health, government, education and public relations. Americans, especially the younger demographic, are huge consumers of Japanese culture. This course will satisfy these needs while at the same time increase the foreign language offerings of the college. JAPN 101 is associate degree applicable, satisfies the associate degree general education requirement for humanities and diversity and multiculturalism and is a requirement for the AA in Japanese. This course also transfers to CSU and UC and fulfills the CSU Breadth transfer general education requirement in area C2, Humanities.

**Distance Ed:** Yes

**Delivery Method:** Fully Online

**Originator:** Brighton, Breanna

Motion to approve Kristen and Kelly seconded  
Low enrollment and CalGETC does not require. May be a requirement for master's degree. Usually need in modern foreign language and very specific. Japanese is not a requirement.

Unanimously approved.

#### PROGRAM DELETIONS

2. **Program Title:** [ASSOCIATE OF ARTS DEGREE JAPANESE](#)

**Discipline:** Languages, Arts and Academic Support

**Award Type:** Crafton - A.A. Degree Major

Motion to approve Kristen and Kelly

Unanimously approved, Rick abstained

Program moves to teach out is not in catalog. Advising students to go to online and take classes there and earn the degree. They can finish there.

#### **IV. Operational Issues/Senate Reports/COR Lead Report/Other Reports**

CCN Phase III is on hold because UCs are not following and accepting. Will hold back until get UCs to agree. UCs have not accepted CCN courses as articulated. Have to get articulated individually.

Keith update on CIP codes. State changed requirement for Out of Class and Reading/Writing assignments. Chairs adopted templates in case there are issues with COCI.

Almost finished on handbook. Used AI to generate them and have all the components. Ties assignments and to objectives. Must do reading and writing separately. Give UDL for three different choices. Also has evaluation. Take twenty minutes to do with AI. In the handbook. Working on instructions and almost done with handbook. Also has UDL language and explains UDL. Has Blooms Taxonomy. Multiple examples. Will send out draft handbook. Question for today is feedback on the accessibility statement. Committee really liked the accessibility statement. Will add handbook for review at next curriculum committee meeting.

One more item from Troy. JAPN – 101 is in three programs as options. Okay to vote to remove. Once approved then remove them. Rick motion to remove and Second Kristen Art History, History, and English. Approved Unanimously. Needs to be board information item for this item.

#### **V. . Next Meeting March 9, 2026**